

The King's Academy

Faith - Family - Future

Classroom Faculty

POSITION DESCRIPTION

Teachers report directly to the division principal. In accordance with Ephesians 4:11-12 and Titus 2:7-8 the Teacher is responsible for training the next generation of Christian leaders and equipping them for a life of service to their Savior, homes, churches, vocations, and communities.

POSITION RESPONSIBILITIES

A. Spiritual

The Teacher shall:

1. Seek to be a role model in attitude, speech, and actions in a consistent daily walk with Jesus Christ.
2. Show by example the importance of Scripture memorization, Bible study, prayer, witnessing, and Christian fellowship.
3. Integrate Biblical principles and a Christian worldview into all curricula and teaching.
4. Lead chapel/prayer time/etc. on a regular basis.
5. Be prepared to communicate the school's religious beliefs to students and others who inquire.
6. Be ready to pray with and offer spiritual advice to students.
7. Follow Matthew 18 principles in addressing issues with students, parents, staff, and administration.

B. Pupil Progress

1. Determine student achievement levels and needs using appropriate diagnostic techniques.
2. Establish long- and short-range goals for student progress.
3. Develop and implement learning activities relevant to goals.
4. Develop and utilize appropriate evaluation of learner performance to improve instruction.
5. Communicate the status and progress of students to the students and their parents.
6. Maintain current record of student progress and attendance.

C. Instructional Techniques and Strategies

1. Provide a clear description of the learning task.
2. Present daily learning activities that reflect an appreciation for effective lesson plan format.
3. Plan broadly using semester and nine weeks goals and objectives, and more specifically in a lesson plan book.
4. Use homework effectively for drill, review, enrichment or project work.
5. Utilize knowledge of sound principles of effective instruction and learning.
6. Determine and utilize appropriate instruction in terms of appropriate levels of difficulty.
7. Organize and make maximum use of instructional time to establish and maintain learner involvement in the learning task.
8. Utilize a variety of materials, equipment, resources and teaching techniques.
9. Inform the administration if unable to fulfill any duties assigned and provide adequate information and materials for a substitute teacher.
10. Implement applications of Christian truths in course objectives and integrate them into lesson presentations.

D. Adherence to Curriculum

1. Maintain an awareness of the current research and information in the discipline taught.
2. Use curriculum frameworks and guides, and course outlines to establish goals and objectives and to implement instruction.
3. Adhere to the curriculum standards established by the State of Tennessee and/or approved by the academy.

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E. Learning Environment

1. Maintain a clean, attractive and orderly classroom which provides for the health and safety of students and which promotes an environment conducive to learning.
2. Make effective use of classroom resources (e.g., personnel, time, materials, and facilities).
3. Initiate, develop and maintain open channels of communication with parents of students.
4. Develop and maintain an atmosphere of mutual respect among students, teachers and staff.
5. Supplement textbooks with additional appropriate reading materials (e.g., library book, magazine).

F. Academy Policies and Procedures

1. Exemplify by personal testimony and lifestyle a personal relationship with Jesus Christ.
2. Demonstrate the character qualities of enthusiasm, courtesy, flexibility, integrity, gratitude, kindness, self-control, perseverance and punctuality.
3. Maintain a personal appearance that is a role model of professionalism, cleanliness and modesty and in accord with school policy.
4. Communicate effectively in writing and orally.
5. Assume responsibility for improving professional skills and knowledge and for modeling this growth for others.
6. Read and apply relevant professional literature.
7. Provide counseling and guidance to students when needed, through genuine interest in each student as an individual and by being available to each student.
8. Be familiar with and prepared to implement emergency procedures.
9. Assist in the total development program for students who reside on campus by being available for guidance, fellowship and recreational leadership.
10. Provide opportunities for students to participate in academic-related contests at the local, regional, state or national level.
11. Submit requests for instructional supplies and textbooks to the Principal.
12. Attend in-service programs, faculty meetings and administrative programs as assigned.
13. Represent the academy in a favorable and professional manner to the constituency and general public.
14. Perform additional non-academic duties related to the traditional role of a teacher and the unique needs in a boarding school environment, including but not limited to out-of-class supervision, chapel attendance and participation, detention, supervision at athletic and social events, class and club sponsorship and other related duties assigned by the administration.
15. Support the academy's broader program by attending co-curricular activities when possible.
16. Serve on committees appointed by the administration and complete the required tasks.
17. Fulfill the functions of the position in accord with additional policies and procedural guidelines as communicated by the academy administration and/or the Board of Trustees.

QUALIFICATIONS

The Teacher shall:

- Have a personal relationship with Jesus Christ.
- Be committed to furthering the school's Christian mission and philosophy of faith-based education.
- Agree to uphold The King's Academy's statement of faith.
- Be willing to submit to and honor the standards outlined in the Employee Handbook
- Faithfully attend and financially support a local church whose beliefs are in agreement with the school.