



HANDBOOK FOR LOWER SCHOOL STUDENTS

2026-2027

The King's Academy is a program of Harrison-Chilhowee Baptist Academy, a not-for-profit corporation affiliated with the 3,000 churches of the Tennessee Baptist Convention.

The King's Academy reserves the right to change any provisions in this handbook and other printed materials as it deems necessary.

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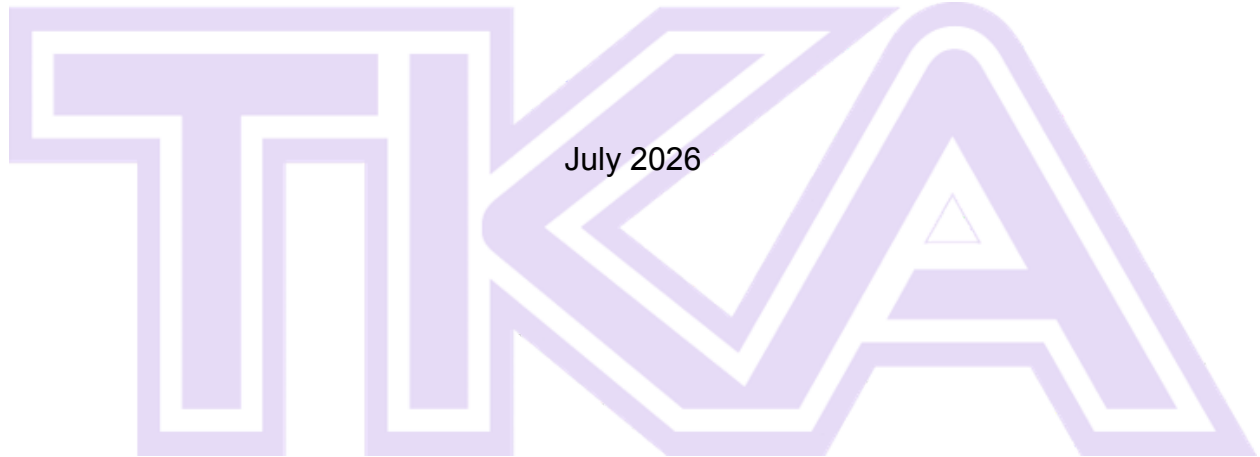


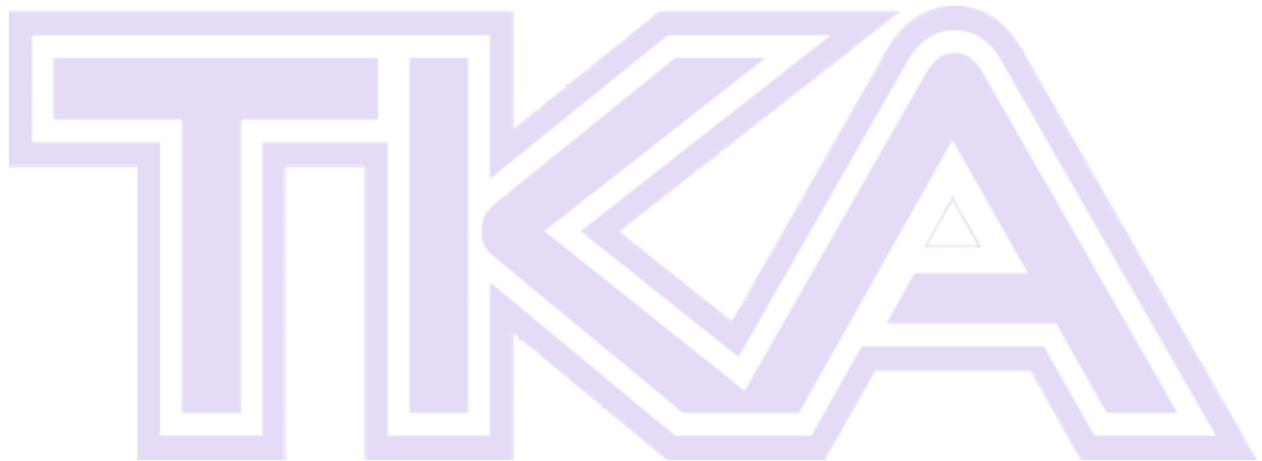
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WELCOME AND INSTITUTIONAL OVERVIEW

Welcome to The King's Academy Lower School

Dear Lower School Families,

Welcome to The King's Academy Lower School! We are honored to partner with your family during these important foundational years of your child's educational and spiritual journey.

The primary and intermediate years are a time of incredible growth as children develop academically, spiritually, socially, emotionally, and physically. At The King's Academy, we believe every child is uniquely created by God with special gifts, talents, and purpose. It is our privilege to nurture and guide students as they grow in their knowledge, faith, character, and love for others.

Our Lower School is committed to providing a Christ-centered learning environment where students are challenged to pursue academic excellence while developing a biblical worldview and Christ-like character. Through engaging instruction, meaningful relationships, and opportunities to serve, we seek to help students build a strong foundation for lifelong learning and discipleship.

We recognize that a strong partnership between home and school is essential to a child's success. Together, we can create an environment where students feel safe, supported, encouraged, and challenged to become all that God has called them to be. Open communication, mutual trust, and a shared commitment to our mission are key components of this partnership.

This handbook has been prepared to provide families with important information regarding the philosophy, policies, procedures, and expectations of The King's Academy Lower School. While it cannot address every situation that may arise, the principles outlined in these pages are intended to promote a safe, orderly, respectful, and Christ-honoring learning community.

We encourage you to review this handbook carefully and refer to it throughout the school year. Our prayer is that this year will be filled with spiritual growth, academic achievement, meaningful friendships, joyful experiences, and lasting memories for your child and family.

Thank you for entrusting The King's Academy with the education and discipleship of your child. We look forward to partnering with you as we work together to equip students to grow in faith, pursue excellence, and live out their God-given purpose.

In Christ,

The King's Academy Lower School Administration

Mission

The King's Academy inspires and equips students of all cultural backgrounds to fulfill their God-given potential in a nurturing, college-preparatory community.

Vision

Transformed lives, empowered by Christ-like character, pursuing academic excellence and lifelong service.

Our Foundation and Purpose

At The King's Academy, education is about more than earning grades or preparing for college. We believe God has created every student with unique gifts, abilities, and a purpose that extends far beyond the classroom. Our calling is to partner with Christian families to develop students who know Christ, pursue wisdom, demonstrate godly character, and use their lives to glorify God.

Everything we do is built upon four foundational truths:

Christ is our Foundation.

Jesus Christ is the center of our mission, our teaching, and our community. We believe that true wisdom begins with God and that every area of learning should be viewed through the truth of His Word.

God's Glory is our Purpose.

Our goal is not simply achievement, but faithfulness. Whether in the classroom, on the athletic field, on the stage, in service to others, or in daily relationships, we seek to honor God in all we do.

PRIDE Defines Who We Become.

Character is developed intentionally. We desire every student to grow in:

- **Passion** – Loving God, learning, and serving others.
- **Resilience** – Persevering through challenges with faith and courage.
- **Integrity** – Choosing what is right according to God's truth.
- **Devotion** – Growing in a lifelong relationship with Jesus Christ.
- **Excellence** – Pursuing our very best for the glory of God.

These values represent the character we pray will define every graduate of The King's Academy.

ROAR Defines How We Grow.

Growth happens through daily choices and intentional learning. Throughout every classroom and every school experience, students are encouraged to:

1. **Reflect God's Glory** by living with Christlike character.
2. **Own Their Learning** by taking responsibility for their growth.
3. **Academic Excellence** pursued through curiosity, diligence, and perseverance.
4. **Responsibility and Respect** demonstrated in their relationships and service.

Together, these practices shape students who are prepared to lead, serve, and influence the world for Christ.

Our Commitment

At The King's Academy, every lesson, every activity, every relationship, and every opportunity is intended to help students grow in faith, wisdom, character, and knowledge. As students mature from kindergarten through graduation, our prayer is that they become young men and women who love God wholeheartedly, think wisely, serve faithfully, lead courageously, and live for the glory of God.

Christ is our Foundation.

God's Glory is our Purpose.

PRIDE defines who we become.

ROAR defines how we grow.

Core Values: Lion PRIDE

The King's Academy is committed to cultivating Christ-centered character through five core values that guide our learning, relationships, and service.

Passion – We pursue a growing relationship with Christ, a love for learning, and a desire to use our gifts to serve others.

Resilience – We persevere through challenges with faith, courage, and determination, trusting God in every circumstance.

Integrity – We choose honesty, responsibility, and biblical truth, doing what is right even when no one is watching.

Devotion – We seek to know and follow Christ wholeheartedly, allowing our faith to shape every area of life.

Excellence – We honor God by giving our best in our work, relationships, leadership, and service, pursuing excellence rather than perfection.

Educational Philosophy

At The King's Academy, we believe education is far more than the pursuit of knowledge. It is the intentional development of students who love God, pursue truth, demonstrate Christlike character, and use their gifts to serve others for His glory.

As a Christian college-preparatory school, we are committed to partnering with families to educate the whole student—spiritually, academically, socially, physically, and emotionally. We believe every area of learning reflects God's truth and provides opportunities for students to grow in wisdom, develop their God-given abilities, and discover their unique calling.

Our goal is not simply to prepare students for college, but to prepare them for lives of faithful leadership, meaningful service, and lifelong learning. Through rigorous academics, biblical worldview integration, meaningful relationships, and intentional character development, we seek to graduate students who reflect Christ, think critically, lead courageously, and pursue excellence in every endeavor for the glory of God.

Portrait of a TKA Graduate

A graduate of The King's Academy is a young man or woman who seeks to honor Christ in every area of life. Grounded in biblical truth and equipped through a Christ-centered education, our graduates are prepared to make a meaningful impact in their homes, churches, communities, and chosen professions.

A TKA graduate strives to:

- Love God wholeheartedly and demonstrate an authentic Christian faith.
- Live with integrity, humility, and Christlike character.
- Pursue academic excellence through curiosity, critical thinking, and lifelong learning.

- Communicate effectively and engage thoughtfully with the world from a biblical perspective.
- Lead with wisdom, courage, and servant-hearted humility.
- Build healthy relationships marked by compassion, respect, and responsibility.
- Steward their God-given gifts to serve others and glorify God.
- Discern God's calling and faithfully pursue His purpose in college, career, and life.

Our desire is that every graduate leaves The King's Academy prepared not only for academic success, but also to live as a faithful disciple of Jesus Christ who influences the world for God's glory.

Statement of Faith:

The Academy affirms and teaches:

- The Holy Bible as the inspired, infallible, authoritative word of God.
- There is one God, eternally existent in three persons: Father, Son, and Holy Spirit.
- The deity of the Lord Jesus Christ, His virgin birth, His sinless life, His miracles, His vicarious and atoning death through His shed blood, His bodily resurrection, His ascension to the right hand of the Father and His personal return in power and glory.
- For the salvation of a lost and sinful man, regeneration by the Holy Spirit is absolutely essential.
- The present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life.
- The resurrection of both the saved and the lost; they that are saved unto the resurrection of life and they that are lost unto the resurrection of damnation.
- The spiritual unity of believers in the Lord Jesus Christ
- In the event a conflict relating to theological interpretation or a doctrinal issue should arise, *The Baptist Faith and Message* (adopted July 14, 2000), shall be the standard by which such disputes shall be resolved. Bible curriculum and instruction shall represent doctrinal positions consistent with the *Baptist Faith and Message*.

Accreditation

The King's Academy holds accreditation through the Association of Christian Schools International (ACSI) and Cognia. In addition, the Academy maintains active membership

in the Association of Christian Schools International (ACSI) and the National Alliance of Christian Schools..

About the Academy

The Academy is a private, co-educational college preparatory school serving residential students in grades 7–12 and day students in PreK3–12. Founded in 1880, it has continuously operated on its original site as a Tennessee nonprofit corporation. The Academy receives support from the Tennessee Baptist Mission Board's Cooperative Program, and its Board of Trustees is elected by delegates at the Annual Meeting.

Situated on a 65-acre campus in the foothills of the Smoky Mountains in the Seymour community, the school is located approximately 13 miles from downtown Knoxville and 24 miles from Gatlinburg in scenic East Tennessee. The student body typically represents 12 to 18 countries each year, reflecting a diverse international community. Historically, more than 95% of graduating seniors go on to pursue higher education at colleges and universities.

ADMISSIONS AND ENROLLMENT

Admissions Policy

The King's Academy provides a college-preparatory education grounded in a biblical worldview. Our commitment to high academic and disciplinary standards enables us to offer a high-quality, well-rounded Christian education for your children.

Non-discrimination Policy

Subject to the Constitution of the United States and all applicable state and federal laws, The King's Academy does not discriminate against applicants or students on the basis of race, color, and national or ethnic origin in its admissions or in the administration of its education policies, programs, or activities. In addition, subject to the Constitution of the United States and all applicable state and federal laws, The Academy does not discriminate in its employment practices.

The King's Academy does not discriminate in any of its policies or programs on the basis of race, biological sex, physical handicap, or national or ethnic origin.

Enrollment Procedures for New Students

Application to The Academy is completed online. Instructions and the application link are available on The Academy website at www.thekingsacademy.net. All required enrollment steps must be completed through the designated online systems and/or the Admission and Enrollment Office, depending on student status.

Enrollment for day students is completed online through FACTS/RenWeb. Instructions and access to the enrollment portal will be provided upon acceptance. International students and other boarding students will complete the enrollment process directly through the Admission and Enrollment Office.

Payment of the non-refundable Application Fee is due upon submission of the online Application for Enrollment. The non-refundable Enrollment Fee is due at the time of online enrollment through FACTS/RenWeb and is required to finalize enrollment. Enrollment in The Academy constitutes a commitment for a full academic year or the portion remaining for students enrolling after the start of the school year. Parents and students agree to comply with all rules, policies, and regulations established by The Academy for the effective operation and well-being of the school community.

Required Application Materials

Enrollment for students in grades Kindergarten through 5th will be finalized upon completion of the following online application packet:

- Official academic records (previous year's report card and/or transcripts)
- Any documentation of academic support services (IEP, 504 Plan, ISP, or related therapies, if applicable)
- Signed Statements of Cooperation
- Signed Statement of Faith
- State-certified copy of the student's birth certificate
- Signed Parental Permissions & Agreements form
- Required immunization records

Admissions Assessment and Review

All students entering grades Kindergarten through 5th must take and satisfactorily pass an entrance exam, unless the school administration grants an exception on a case-by-case basis.

Following receipt of all required materials and completion of testing, the administration may schedule an interview with the prospective student and parents. An admissions decision will be communicated.

The admissions committee reserves the right to determine the criteria for acceptance or denial of admission. The school also reserves the right to place a student at a grade level different from that requested if deemed academically appropriate.

Students who test below grade level may be admitted on a conditional basis with a nine-week probationary period. Continued enrollment is contingent upon satisfactory academic progress, behavioral adjustment, and alignment with school expectations. If these expectations are not met, parents may be asked to seek an alternative educational setting better suited to the student's needs.

Reenrollment Process for Returning Students

Student records are reviewed annually to determine continued enrollment status. Re-enrollment is based on satisfactory performance in academics, conduct, and spiritual growth.

Upon approval for enrollment, returning students should log in to ParentsWeb at <https://tk-tn.client.renweb.com/pw/> to complete the online re-enrollment process using their existing credentials. A link is available for assistance with forgotten usernames or passwords.

After logging in:

- Select the **Family Information** tab from the left-hand menu.
- Click on **Enrollment/Reenrollment**.
- Complete and submit the online enrollment packet.

The online process takes approximately 30 minutes to complete; however, progress may be saved and finished at a later time if needed. Families are encouraged to complete and submit the enrollment packet as early as possible to secure placement for the upcoming school year.

The **Instructions and Enrollment Checklist** section includes additional required forms that must be completed and submitted separately. These documents should be printed, completed, and returned by mail according to the instructions provided online to finalize the re-enrollment process.

Withdrawals and Refunds

Parents who wish to withdraw a student from The Academy should notify the Principal (Division Head) in the appropriate academic office. The school may schedule an exit interview with the student and/or parent, and office and academic personnel will complete the withdrawal form. Parents and students must clear all obligations with teachers, the library, the academic office, and the Finance Office before records can be

released or eligible refunds issued. Application, Enrollment, and International Student Processing Fees are non-refundable. Questions about financial responsibilities or payment arrangements should be directed to the Finance Office.

Dismissals

The Academy reserves the unconditional right to suspend or terminate the enrollment of any student whose effort, progress, conduct or influence on or off campus, is not in line with The Academy's standards and beliefs. This right also applies to any parent's/guardian's conduct considered by The Academy, in its sole and absolute discretion, to be unsatisfactory and/or detrimental to the purpose and mission of The Academy. Those standards are clearly expressed in the annually signed Enrollment Agreement, Vision Statement, Mission Statement, Core Values, Code of Conduct, Statement of Faith, and Sexual Conduct Policy outlined in this *Handbook for Students and Parents*. All outstanding balances due to the King's Academy must be paid in full prior to records release. No tuition, room & board or any fee refunds are issued for dismissals.

FINANCIAL RESPONSIBILITY & ENROLLMENT POLICY

The Academy values our partnership with families and believes in communicating operational expectations with clarity. This clear structure allows the school to plan responsibly, secure top-tier faculty, support students effectively, and steward resources in a way that strengthens the instruction, stability, and overall health of our community.

Binding Enrollment & Deadlines

Enrollment Agreements submitted on or before the designated **Enrollment Deadline** become binding and unconditional on that date. Agreements submitted after this deadline will be assessed a **\$100.00 late processing fee** and become binding and unconditional immediately upon submission to the Academy.

Once an Enrollment Agreement becomes binding and unconditional, the financially responsible party remains fully obligated for the entire academic year's tuition and fees. This financial obligation remains in effect regardless of the student's subsequent withdrawal, dismissal, or absence from school, except as strictly outlined under "Potential Exceptions" below.

Multi-Year Schedule of Critical Dates

Policy Milestone / Deadline	2026–2027 Academic Year	2027–2028 Academic Year
Agreement Binding Date <i>(Late fee applies after)</i>	May 1, 2026	May 1, 2027
Up to 75% Tuition Waiver Period <i>(Approved Exceptions Only)</i>	May 1 – May 31, 2026	May 1 – May 31, 2027
Up to 50% Tuition Waiver Period <i>(Approved Exceptions Only)</i>	June 1 – July 31, 2026	June 1 – July 31, 2027
100% Tuition Due <i>(No waivers considered)</i>	As of August 1, 2026	As of August 1, 2027

Tuition Insurance

Because the Enrollment Agreement becomes a binding financial commitment, the Academy strongly encourages families to purchase tuition insurance through **Dewar**. Tuition insurance may help protect families against covered tuition losses resulting from certain unforeseen circumstances, subject to the policy's terms, conditions, limitations, and exclusions. The purchase or availability of tuition insurance does not alter the financial obligations set forth in this Enrollment Agreement.

Potential Exceptions

Potential exceptions to the binding nature of the Enrollment Agreement are rare and may be considered on a strict, case-by-case basis. Circumstances that may be evaluated include, but are not limited to:

- (A) **Relocation:** The student's primary family relocates at least 100 miles away from the Academy.

- (B) **Medical Impairment:** The student experiences a serious, documented medical issue (e.g., a severe accident or illness resulting in the student being unable to attend school for more than thirty [30] consecutive days).
- (C) **Unforeseen Hardship:** Other extraordinary, unexpected circumstances deemed applicable by school leadership.

The Academy reserves the right to require official supporting documentation (e.g., medical records, moving verification) to evaluate any request.

Tuition Waiver Schedules

If a potential exception is formally approved through the process outlined below, a partial tuition waiver may be granted according to the timeline established in the *Schedule of Critical Dates (Section 2)*.

Important Notice: All final decisions regarding enrollment releases and tuition waivers are made at the sole discretion of the Head of School and the Finance Committee of the Board of Trustees.

Request Process

To request consideration under this provision, a parent or guardian must submit a formal written request via email to the Head of School detailing the specific circumstances and the basis for the request.

In evaluating any request, the Head of School and the Finance Committee must balance parental needs against the institutional and contractual obligations (including faculty contracts, educational resources, and facility preparations) committed to by the Academy in the months leading up to the academic year.

ATTENDANCE AND DAILY PROCEDURES

Attendance

Regular attendance is essential to student success and is a vital component of the educational experience at The King's Academy. Tennessee attendance laws, as required by T.C.A. § 49-6-3001, must be followed, and parents are responsible for ensuring their children comply. Students are expected to attend all classes, arrive on time, and be present each school day.

As a courtesy, parents should notify the school between 7:45 and 8:15 a.m. if their child will be absent or tardy.

A student is considered tardy if he or she is not in the assigned classroom at 8:00 a.m. **Every three tardies will count as one absence.**

Students returning after an absence or arriving late must provide a written excuse from a parent, guardian, or healthcare provider stating the dates and reason for the absence or late arrival. The note should be submitted to the school office so attendance records can be updated.

Parents should review the school calendar carefully and plan vacations and travel so they do not interfere with school attendance. Travel-related absences should be approved by the administration in advance. Students are responsible for contacting teachers regarding missed assignments and completing all work by established deadlines.

Absences

The King's Academy does not distinguish between excused and unexcused absences for purposes of attendance totals. All absences, including illness, medical appointments, family travel, church activities, and parent-requested absences, are counted toward a student's annual attendance record.

For record keeping purposes, families should provide written notification explaining the reason for the student's absence. The administration reserves the right to determine whether an absence is school-approved for participation, make-up work, and extracurricular eligibility purposes.

Students are responsible for monitoring assignments, communicating with teachers regarding missed work, and remaining current with coursework during periods of absence.

Excessive Absences

Because classroom instruction, discussion, collaboration, and participation are essential elements of the learning process, excessive absences may significantly impact a student's academic progress.

The administration will regularly review attendance records and notify families when a student demonstrates a pattern of excessive absences or tardiness. Students with excessive absences may be restricted from participating in school-sponsored activities that require missing instructional time, including athletic events, performances, field trips, and other extracurricular activities.

Students who accumulate more than 17 total absences during a school year, whether school-approved or not, may be subject to an attendance review by the administration.

As part of this review, the school may require academic interventions, summer school, or other measures designed to ensure mastery of grade level objectives.

In addition, students who miss approximately 10% or more of the instructional time in their grade level may be at risk of not being promoted to the next grade level if the administration determines that sufficient mastery of the required standards and learning outcomes has not been demonstrated.

Attendance decisions will be made on a case-by-case basis, taking into consideration the student's academic performance, reason for absences, completion of assignments, and demonstrated mastery of course objectives.

Student Make-Up Work Policy

Students are responsible for obtaining and completing all assignments missed because of an absence.

Upon returning to school, students should communicate with their homeroom teacher regarding missed work. Unless otherwise directed by the teacher, students will generally be allowed the same number of days as they were absent to complete make-up work.

The due date for assignments, projects, quizzes, and tests missed because of an absence is at the discretion of the teacher. Students with pre-approved absences or school-sponsored absences remain responsible for preparing for assessments and submitting major projects by the original due dates unless alternative arrangements have been approved.

Late work may receive reduced credit or a grade of zero at the teacher's discretion.

Tardies

Students must be in their classroom by 8:00 a.m.. Every three tardies will be recorded as one absence. Excessive tardiness may result in disciplinary action and may be included as part of the administration's attendance review process.

CURRICULUM AND ACADEMIC PROGRAMMING

Lower School Academy Goals

The Lower School strives to:

- Foster a love of learning by providing engaging, developmentally appropriate programs for students with a variety of learning strengths and abilities.

- Build a strong academic foundation in reading, writing, mathematics, science, social studies, and other core subject areas that prepares students for future academic success.
- Recognize and support the unique needs, interests, and God-given gifts of each child through personalized learning opportunities and caring guidance.
- Encourage creativity, curiosity, and exploration through experiences in the arts, sciences, technology, and physical education.
- Help students develop healthy relationships by learning to respect, appreciate, and collaborate with others from diverse backgrounds and experiences.
- Support students in developing communication skills and language proficiency that enable them to thrive academically and socially.
- Provide high-quality instruction rooted in biblical truth through the example, teaching, and care of faculty and staff.
- Cultivate personal responsibility, problem-solving skills, perseverance, and age-appropriate leadership qualities.
- Guide students in understanding God's love, developing Christlike character, and applying biblical principles in their daily lives.
- Create a safe, nurturing, and Christ-centered environment where every student is known, valued, challenged, and encouraged to reach their full potential.

Lower School Curriculum Development

The administration oversees the development, evaluation, and ongoing improvement of the curriculum at The King's Academy. Curriculum decisions are made collaboratively with faculty members through a team-based approach that values instructional expertise and continuous improvement.

In the selection of textbooks, instructional resources, and curriculum revisions, the school considers multiple factors, including student achievement data, teacher input, parent feedback, current research, accreditation expectations, and state academic standards. Information from peer schools, professional organizations, publishers, and educational resources is reviewed to ensure that curriculum choices align with the mission, philosophy, and academic goals of The King's Academy.

The educational philosophy of The King's Academy Lower School is centered on nurturing the whole child academically, spiritually, socially, emotionally, and physically within a Christ-centered learning environment. Through engaging instruction and meaningful relationships, students are encouraged to grow in their understanding of God's truth, develop strong character, and build a lifelong love of learning.

The Lower School curriculum is designed to provide a strong academic foundation while supporting the unique developmental needs of lower school-aged learners. Biblical principles are intentionally integrated throughout all areas of instruction, helping students understand who God is, recognize His love for them, and discover their purpose as they grow in faith and knowledge.

Core academic instruction includes Bible, English Language Arts, Mathematics, Science, and Social Studies. Students also participate in enrichment opportunities such as Art, Music, Physical Education, STEM, Library, and other specialized learning experiences. These programs work together to support the development of the whole child and provide opportunities for students to explore their interests and talents.

Through hands-on learning, collaboration, problem-solving, and age-appropriate critical thinking activities, students develop essential skills for future academic success. The curriculum encourages curiosity, creativity, effective communication, and responsible decision-making while fostering a classroom culture where every child is known, loved, and equipped.

The King's Academy Lower School strives to equip students with the knowledge, skills, character, and biblical foundation necessary to thrive academically, grow spiritually, and positively impact their families, communities, and the world for Christ.

Bible

Bible instruction at The King's Academy is designed to develop biblical literacy, spiritual maturity, critical thinking, and a well-informed Christian worldview. Students study Scripture as the foundation for understanding truth, identity, purpose, ethics, and culture while learning to apply biblical principles to everyday life.

Mathematics

The mathematics program at The King's Academy develops strong conceptual understanding, computational fluency, analytical reasoning, and problem-solving skills. Lower school students build foundational skills through hands-on learning experiences, visual models, guided practice, and sequential instruction that moves from concrete understanding to abstract reasoning.

English Language Arts

The Lower School English Language Arts program is designed to develop strong foundational literacy skills and prepare students for future academic success. Through intentional instruction in reading, writing, speaking, listening, and language, students

build the skills necessary to become confident learners, effective communicators, and thoughtful problem-solvers.

Reading instruction focuses on developing foundational skills in phonemic awareness, phonics, fluency, vocabulary, and comprehension. Students engage with a variety of fiction and nonfiction texts that strengthen critical thinking, foster a love of reading, and encourage students to understand and evaluate ideas through a biblical worldview.

Language and grammar instruction help students develop an understanding of language conventions, sentence structure, spelling, vocabulary, and effective communication. These skills provide the foundation for strong reading, writing, and speaking abilities.

Writing instruction emphasizes the writing process and guides students in developing narrative, informative, opinion, and research-based writing skills. Students learn to organize their thoughts, communicate clearly, support their ideas with evidence, and write for a variety of purposes and audiences.

Throughout the lower school years, students are encouraged to think critically, communicate effectively, collaborate respectfully, and demonstrate Christ-like character. The English Language Arts program equips students with the foundational knowledge, skills, and confidence needed for success in middle school and beyond.

Social Studies

The lower school Social Studies program at The King's Academy helps students explore history, geography, government, economics, and cultures in meaningful and engaging ways. Through age-appropriate lessons, stories, maps, primary sources, and hands-on activities, students develop an understanding of how people, communities, and nations have shaped the world around them.

Students are encouraged to ask questions, think critically, and make connections between the past and present while building research, communication, and problem-solving skills. Instruction fosters an appreciation for different cultures, responsible citizenship, and biblical character as students learn the importance of serving others, making wise decisions, and contributing positively to their communities. Through collaborative projects, cross-curricular learning experiences, and inquiry-based activities, students develop a strong foundation for future social studies learning and lifelong civic engagement.

Science

The science program at The King's Academy emphasizes inquiry, investigation, critical thinking, and scientific literacy. Students develop foundational scientific knowledge through observation, experimentation, data analysis, modeling, and hands-on laboratory experiences.

Instruction encourages students to explore the natural world with curiosity and intellectual rigor while recognizing the order and complexity of creation. STEM activities, collaborative problem-solving, engineering design, and research opportunities help students apply scientific concepts to real-world situations.

Special Enhancement Classes: Art, Music, STE(A)M, Physical Education

At The King's Academy, special enhancement classes provide students with exciting opportunities to explore their creativity, discover their God-given gifts, and develop important skills through a biblical worldview. Through Art, Music, and STEM (Science, Technology, Engineering, and Mathematics), students engage in hands-on learning experiences that encourage curiosity, creativity, problem-solving, and a deeper understanding of God's world.

Art classes encourage students to express their creativity while recognizing God as the ultimate Creator. Students explore a variety of artistic techniques, materials, and styles while learning how art can reflect beauty, truth, and the uniqueness of God's creation. Biblical principles are woven throughout instruction as students use their talents to honor God and appreciate the creativity He has given each person.

Music/Worship Arts helps students develop a love for music and understand its purpose in glorifying God. Students learn worship songs, musical concepts, rhythm, melody, and vocal techniques while discovering that praise is an act of worship and a way to honor our Heavenly Father. Through singing, movement, instruments, and performances, students grow in confidence, teamwork, and their understanding of how music can be used to lead others in worship and celebrate God's goodness.

STEM classes inspire students to explore, investigate, and problem-solve while discovering the order, design, and wonder of God's creation. Through hands-on projects, engineering challenges, technology integration, and scientific exploration, students develop critical thinking and collaboration skills. Biblical principles encourage students to use their knowledge and abilities wisely, serve others, and become faithful stewards of the gifts and resources God has entrusted to them.

Special enhancement classes provide opportunities for students to share their learning through performances, projects, and other celebrations of achievement while encouraging a lifelong love of learning, creativity, worship, and service to God.

Physical Education and Health

The King's Academy approaches physical education through the Lion Human Performance Institute, a comprehensive K–12 program focused on physical development, wellness, leadership, and whole-person formation. Through intentional instruction and developmentally appropriate training, students develop strength, movement competency, resilience, confidence, and lifelong wellness habits.

Grounded in a Christian understanding of stewardship and human flourishing, the program emphasizes movement, strength, nutrition, recovery, resilience, and personal responsibility. Through the Lion Human Performance Institute, The King's Academy seeks to develop students who are physically prepared, mentally resilient, spiritually grounded, and equipped to flourish in life and leadership.

Biblical Integration

Biblical integration is an intentional part of the educational philosophy of The King's Academy. Across all subject areas, students are encouraged to examine truth, knowledge, character, and culture through the framework of a biblical worldview rooted in Creation, Fall, and Redemption. Teachers seek to connect academic learning with biblical principles, helping students understand God's design for the world, the effects of sin on humanity and culture, and the hope and restoration found through Christ. Through this approach, students develop wisdom, critical thinking, integrity, and a deeper understanding of their responsibilities as leaders, learners, and followers of Christ.

Grading Policy and Reporting

The academic year is divided into two halves, or semesters. Each semester is divided into two grading periods of approximately nine weeks each.

A student's grade in each course reflects performance across multiple areas, including homework, classwork, quizzes, tests, projects, special reports, classroom participation, and examinations. Teachers communicate any course-specific variations in grading expectations to students in advance.

Most coursework at The Academy is evaluated using a numerical scale of 0–100, which corresponds to the following letter grades:

A = 90–100

B = 80–89

C = 70–79

D = 60–69

F = 0–59

Grades in most courses are typically weighted as follows: Tests (50%), Quizzes (30%), and Homework/Daily Work (20%).

Teachers may implement classroom policies not specifically stated in the student handbook, provided those policies align with The King's Academy's expectations and core values.

Quarterly grades reflect a combination of daily work (including homework and classwork) and assessments (including quizzes, unit tests, projects, and reports). Teachers will communicate any variations to this grading structure in advance. Parents receive weekly academic progress updates through FACTS/RenWeb for students in grades 1-5. These reports provide ongoing feedback regarding student performance and academic standing.

Academic Support Plan

The King's Academy is committed to helping every student grow and succeed academically. Students who are struggling in school and are failing in more than one subject area may be placed on an **Academic Support Plan**.

The Academic Support Plan is designed to provide additional guidance, support, and intervention to help students improve their academic performance. The plan may include strategies such as extra practice, small-group instruction, progress monitoring, parent communication, and specific academic goals.

Student progress will be reviewed regularly by teachers and school administrators. Students who show consistent improvement and meet their academic goals may be removed from the Academic Support Plan.

If a student does not make sufficient academic progress despite interventions and support, additional meetings may be scheduled with parents to determine the best path forward for the student's academic success. Academic decisions will be based on

classroom performance, assessment data, work completion, effort, attitude, and overall growth throughout the school year.

Promotion

Grade Promotion (Kindergarten–5th Grade)

At the end of each school year, teachers and school leaders carefully review each student's progress to determine if they have mastered most of the grade-level skills and standards. Students who demonstrate readiness in the majority of their core subjects Bible, English Language Arts, Mathematics, Science, and Social Studies will be promoted to the next grade level.

If there are concerns about a student's academic readiness, the school will work closely with parents to determine the best plan to support the student's continued growth and success. Any exception to this promotion policy must be approved by the Principal (Division Head).

Our Goal

The King's Academy is committed to helping every student build a strong academic foundation, develop confidence as a learner, and be prepared for success in the next grade level. Promotion decisions are made with each child's overall academic progress, maturity, and readiness in mind.

Homework and Home Learning

At The King's Academy, homework is an important part of learning. Homework gives students opportunities to practice skills they have learned in class and helps build responsibility, independence, and good study habits. Homework is designed to reinforce learning, not introduce new concepts.

In addition to any assigned homework, all students are expected to participate in daily home learning activities:

- **Daily Reading:** A minimum of **20 minutes each day**
 - **Kindergarten–1st Grade:** Parents may read to or with their child.
 - **Grades 2–5:** Students should read independently at an appropriate reading level.

- **Math Fact Fluency Practice: 5–10 minutes each day** to strengthen basic math skills and improve accuracy and confidence.

Students are expected to complete and submit all assignments by the due date set by their teacher. Assignments that are turned in late or left incomplete may receive reduced credit, and students may be asked to complete missing work.

Honesty is an important part of learning. Students are expected to complete their own work. Copying another student's work or using unauthorized resources may result in a grade of zero for the assignment.

Homework and home learning activities are assigned with purpose and are intended to support student growth while also allowing time for family, church, extracurricular activities, and rest.

Textbooks

Textbooks for most courses are owned by The Academy and issued to students on a loan basis for use during the school year. Students are expected to care for all textbooks and instructional materials responsibly. Textbooks should not be left outside, placed on the floor, or otherwise handled in a manner that could result in damage. Students and families are financially responsible for any lost, damaged, or excessively worn textbooks and may be assessed fees for replacement or repair.

Standardized Testing

Standardized testing is administered at The Academy to provide meaningful data that supports student learning and instructional effectiveness. These assessments are used for the following purposes:

- To measure student academic progress in relation to grade-level expectations
- To provide parents and faculty with a broad perspective of student achievement in comparison to peers, including areas of strength and opportunities for growth
- To evaluate student readiness for promotion to the next grade
- To assist faculty in reflecting on instructional practices and strengthening classroom instruction

Student Records and Permanent Files

Student records are maintained as confidential documents and are managed in accordance with school policy and applicable privacy regulations. Access to student records is limited to The Academy administration, the student's parents or legal guardians, and other school personnel authorized by the administration.

Permanent student files are maintained in a secure, fireproof, and locked file system in the appropriate office. These files are updated annually by The Academy staff at the end of each school year. Each permanent file may include, but is not limited to, general demographic information, academic records, health information, and scholarship or achievement records. Standardized achievement test results are included in the student's record and may be attached to the cumulative academic documentation as applicable. Spiritual development records are also maintained as part of the permanent file.

STUDENT CONDUCT AND DISCIPLINE

Standards of Conduct

The Academy seeks to develop students who demonstrate Christlike character and biblical values in every area of life. Students are expected to conduct themselves in a respectful, responsible, and Christlike manner at all times. This includes complying promptly and respectfully with the instructions of faculty, staff, and administration, as well as demonstrating punctuality, preparedness, and appropriate behavior in all classes, chapel services, assemblies, and school activities. Students should be in their assigned location and ready to begin when instruction or activities start, reflecting biblical principles of respect for authority, self-discipline, and stewardship of their opportunities.

We believe students who consistently grow in these areas will graduate from The King's Academy equipped not only with strong academic preparation but also with the character, wisdom, and spiritual foundation necessary to honor God and lead faithfully in life.

Prepared

Students are expected to come to class prepared and be in their assigned areas when the tardy bell rings (see the attendance section on tardies).

Appropriate Areas

- From 7:30 a.m. to 7:45 a.m., lower school students must remain in Taylor Gym until they are dismissed to their classrooms.
- Students may not be in other areas of the main buildings before 7:45 a.m. unless supervised by a faculty member.
- Students may not enter the auditorium, stage area, or any classroom unless a teacher is present.

- lower school students who are not picked up by 3:10 p.m. should report to After Care in the Ogle Building until a parent or guardian arrives.

Respectful

Students at The King's Academy are expected to demonstrate respect for God, authority, peers, property, and themselves in both words and actions. As members of a Christian community, students are called to treat others with dignity, kindness, humility, and love, reflecting the teachings of Scripture (Romans 12:10; Philippians 2:3–4).

Students are expected to be good stewards of school property and the property of others. Damaging, defacing, misusing, or taking property without permission is prohibited and may result in disciplinary action and financial restitution (Colossians 1:25).

Bullying, Harassment, and Intimidation

The King's Academy is committed to providing a safe, respectful, and nurturing environment for all students in classrooms, throughout campus, during school-sponsored activities, and in digital interactions. Bullying, harassment, intimidation, or humiliation of any kind has no place in a Christian community and will not be tolerated.

Bullying includes verbal, physical, social, relational, or electronic behavior intended to harm, intimidate, threaten, manipulate, or demean another individual. This includes cyberbullying through email, texting, social media, artificial intelligence tools, or other digital platforms.

Prohibited conduct includes, but is not limited to:

- Teasing or mocking
- Threats or intimidation
- Physical aggression or unwanted physical contact
- Stalking or cyberstalking
- Sexual, racial, or religious harassment
- Public or private humiliation
- Social exclusion
- Theft or destruction of property
- Offensive jokes, slurs, gestures, or graphic comments

Any reports of bullying or harassment will be investigated promptly and thoroughly by school administration. Students or parents who experience or observe bullying are encouraged to report concerns to a teacher, counselor, or administrator immediately.

Violations of this policy may result in disciplinary consequences up to and including In-School Suspension (ISS), Out-of-School Suspension (OSS), or dismissal.

As part of maintaining a safe school environment, The Academy reserves the right to review student digital communication or social media activity when credible concerns arise regarding student safety, bullying, harassment, threats, or violations of school policy.

Copy of **The Academy Bully and Harassment Policy** found in the appendix.

Sexual Conduct Policy

All students and parents are expected to acknowledge, understand, and abide by The Academy's policy on sexual conduct as outlined in the appendix of this handbook. The Academy believes that God designed human relationships and sexuality to reflect biblical principles of purity, faithfulness, respect, and self-control.

The Academy further believes that every individual is created in the image of God and must be treated with compassion, dignity, and respect. Hateful, harassing, or degrading behavior toward any individual is not consistent with Scripture or the mission of The King's Academy.

Students are expected to refrain from sexual misconduct, sexually explicit communication or material, inappropriate physical relationships, and behavior that undermines the Christian values and moral environment of the school community. Violations may result in disciplinary action up to and including suspension or dismissal.

Relationships and Physical Conduct

The Academy encourages students to develop healthy, Christ-honoring relationships that reflect biblical principles of purity, respect, and self-control.

Students are expected to maintain appropriate physical boundaries on campus and during school-sponsored activities. Physical aggression, including hitting, shoving, kicking, scratching, fighting, or other inappropriate physical conduct is strictly prohibited and may result in serious disciplinary consequences.

While appropriate friendships and dating relationships may develop, public displays of affection should remain modest and respectful within the school environment. Holding

hands and brief appropriate side hugs may be permitted; however, kissing or other intimate physical behavior is not permitted on campus or at school-sponsored events.

Academic Integrity

The King's Academy is committed to fostering a culture of honesty, responsibility, and integrity in all areas of academic life. Students are expected to complete all assignments, assessments, projects, and examinations truthfully and independently unless specific collaboration has been authorized by the teacher. Academic integrity reflects biblical principles of honesty, personal responsibility, and moral character (Proverbs 12:22; Colossians 3:23).

Students who violate the Academic Integrity Policy may receive disciplinary consequences, including a grade of zero on the assignment, demerits, parent notification, loss of academic privileges, or additional disciplinary action as determined by the administration.

Cheating

Cheating includes any attempt to gain or provide an unfair academic advantage. Students are expected to avoid not only dishonest behavior, but also the appearance of dishonesty.

Examples of cheating include, but are not limited to:

- Copying another student's homework or classwork
- Looking at another student's quiz or test answers
- Using unauthorized notes, cheat sheets, books, electronic devices, artificial intelligence tools, or online resources during assessments
- Talking, passing notes, or communicating during tests or quizzes without permission
- Giving, selling, sharing, or receiving test answers or assignment materials
- Working collaboratively on assignments when individual work is required
- Submitting another person's work, in whole or in part, as one's own
- Assisting or participating in another student's act of cheating

Students uncertain about whether collaboration or resource use is permitted are expected to ask the teacher for clarification prior to completing the assignment.

If a teacher or administrator determines that suspicious behavior has occurred during an assessment or assignment, the incident may be investigated and addressed through disciplinary procedures.

Plagiarism

Plagiarism is the presentation of another person's words, ideas, research, or creative work as one's own without proper acknowledgment or citation. Plagiarism may be intentional or unintentional and is considered a serious violation of academic integrity.

Examples of plagiarism include, but are not limited to:

- Copying material word-for-word without proper citation
- Paraphrasing another source without giving appropriate credit
- Insufficiently paraphrasing source material, even if a citation is included
- Copying and pasting material directly from websites, articles, or digital sources
- Submitting papers, projects, essays, or reports obtained from another student or an online source
- Using artificial intelligence-generated content as one's own work without teacher authorization or proper acknowledgment

Students found responsible for plagiarism may receive a zero on the assignment and additional disciplinary consequences as determined by the administration.

The Academy believes integrity is essential to spiritual growth, academic excellence, and the development of Christian character. Students are expected to demonstrate honesty and honor in all academic endeavors.

Artificial Intelligence (AI)

King's Academy recognizes that artificial intelligence (AI) is a rapidly evolving tool that is increasingly present in education, communication, and society. The school is committed to guiding students in the ethical, responsible, and developmentally appropriate use of technology while preserving academic integrity, character formation, and authentic learning.

AI tools may support instruction and learning when used intentionally and under direct teacher supervision. However, unrestricted or unsupervised use of AI undermines the learning process and violates school expectations for academic honesty.

AI Use in Instruction

King's Academy faculty engage in ongoing professional learning and evaluation of AI tools and their educational effectiveness. Each classroom teacher will determine how AI is used within their course based on a scaffolded AI-use model, which may vary by grade level, subject, and assignment.

Students may only use artificial intelligence tools when explicitly permitted and directed by the classroom teacher. Unless such permission is clearly stated, AI use is prohibited for all assignments, assessments, and academic work.

Unauthorized use of AI will be considered a violation of academic integrity and may result in disciplinary action.

Academic Integrity and Student Responsibility

Students are expected to submit original work that reflects their own understanding, effort, and thinking unless otherwise directed by the instructor.

Prohibited actions include, but are not limited to:

- Submitting AI-generated content as original student work
- Using AI tools to complete assignments, quizzes, or assessments without permission
- Misrepresenting AI-assisted work when disclosure is required
- Using AI to bypass learning expectations or academic requirements

Violations of academic integrity may result in grade penalties, reassignment, disciplinary action, or other consequences as determined by school administration.

Personal Integrity

Students at The King's Academy are expected to demonstrate personal integrity, self-control, and Christlike character in all aspects of life. Scripture calls believers to pursue holiness, honesty, purity, and wisdom in both conduct and speech (Philippians 4:8; 1 Thessalonians 4:3–5; Proverbs 10:9). Students are expected to honor God through their decisions, relationships, and treatment of others both on and off campus, including through digital communication and social media.

Substance Abuse and Controlled Substances

The King's Academy maintains a strong position regarding the possession, use, distribution, or being under the influence of controlled substances. Prohibited substances include, but are not limited to:

- Alcohol
- Tobacco products
- Vaping or e-cigarette devices
- Marijuana

- Narcotics or illegal drugs
- Inhalants or hallucinogens
- Look-alike or counterfeit drugs
- Drug paraphernalia
- Misuse of prescription or non-prescription medication

These prohibitions apply on campus, at school-sponsored activities, in personal vehicles on campus, and off campus when student conduct impacts the school community or violates school standards.

Violations involving drugs, alcohol, vaping, tobacco, or other controlled substances may result in immediate suspension, disciplinary probation, or dismissal as determined by the administration.

Theft and Dishonesty

Students are expected to respect the property of others and demonstrate honesty in all situations. Theft, defined as taking or using another person's property without permission, is a serious violation of personal integrity and school standards.

Students found responsible for theft may face disciplinary consequences, including restitution, demerits, suspension, parent notification, or dismissal depending on the severity or repeated nature of the offense.

Dangerous Items and Weapons

The safety and well-being of the school community are of utmost importance. Students may not possess, use, or bring dangerous items or weapons onto campus, into vehicles on campus, or to school-sponsored events.

Weapons include, but are not limited to:

- Firearms or guns of any kind
- Knives or razors
- Explosives or ammunition
- Clubs or martial arts weapons
- Metallic knuckles
- Electronic weapons or devices intended to cause harm
- Any object used or intended to threaten, intimidate, or inflict bodily harm

The Academy maintains zero tolerance regarding weapons or dangerous items. Violations may result in immediate suspension, law enforcement involvement, and possible dismissal.

Moral Conduct and Sexual Integrity

Sexual integrity at The King's Academy begins with purity of thought, speech, and behavior and is grounded in biblical teaching regarding holiness, relationships, and self-control (Philippians 4:8; 1 Thessalonians 4:3–5).

Students are expected to uphold biblical standards of moral conduct both on and off campus. Inappropriate sexual behavior, sexually explicit communication, promiscuity, pornography, or conduct that undermines the Christian values of the school community is prohibited.

For more information about sexual integrity, please see the Sexual Conduct Policy in the appendix.

Discipline & Accountability System

Mission & Philosophy

Lower School Progressive Discipline & Accountability System

The King's Academy Lower School is committed to maintaining a safe, orderly, and Christ-centered learning environment. Discipline is intended to teach, restore, and guide students toward making wise choices while promoting personal responsibility and Christ-like character.

For most behavioral concerns, the school follows a progressive discipline approach. Consequences generally increase with repeated offenses and may include teacher intervention, parent communication, office referral, loss of privileges, behavior contracts, detention, in-school suspension (ISS), or out-of-school suspension (OSS), depending on the severity and frequency of the behavior.

Behaviors that may result in disciplinary action include, but are not limited to:

- Classroom, lunchroom, hallway, or playground disruption
- Van or field trip misconduct
- Profanity or inappropriate language
- Disrespect toward students or staff
- Fighting or physical aggression

- Theft
- Bullying, cyberbullying, harassment, or intimidation
- Electronic device policy violations
- Dress code violations

Serious offenses involving student or staff safety may result in immediate administrative action and may bypass the progressive discipline process. The administration reserves the right to determine appropriate disciplinary consequences based on the nature of the incident, the student's age and disciplinary history, and the overall safety and well-being of the school community.

The King's Academy believes that strong partnerships between home and school are essential. Parents will be notified as appropriate, and restorative conversations, counseling, and behavior support may be incorporated to help students learn from their actions and grow in Christ-like character.

Impact On Student Life & Privileges

Academic and Co-Curricular Eligibility

Students who are not in good behavioral standing—such as those on Behavior Contract—may lose the following privileges:

- **Athletics & Co-Curriculars:** Serious behavioral warning status may preclude a student from participating in athletic contests or other extracurricular events at the discretion of the Head of School.

Re-Enrollment Review

Students who demonstrate a consistent pattern of behavioral concerns or repeated serious misconduct may be placed on a Behavioral Warning Status. When a student's behavior significantly impacts their learning, the learning of others, or the safety and well-being of the school community, The King's Academy may determine that continued enrollment is not in the best interest of the student or the school. In such cases, the school reserves the right to place a student's enrollment or re-enrollment under review and may delay, deny, or withdraw a re-enrollment contract. Each situation will be considered individually, taking into account the student's behavior history, growth, and partnership between the school and family.

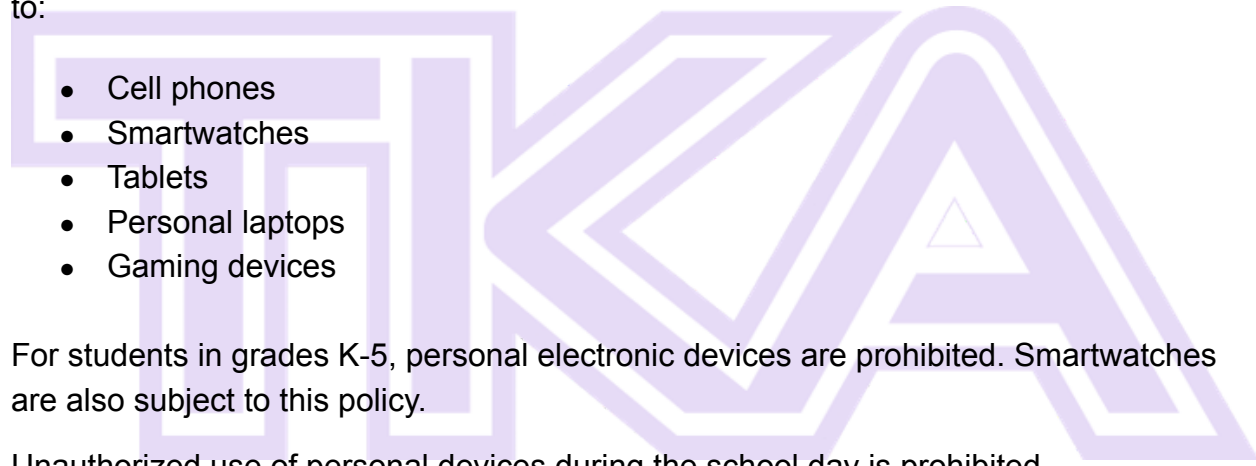
Excellence with Technology

The King's Academy believes technology should be used responsibly, ethically, and in a manner that supports learning, spiritual growth, and Christian character. In alignment with Tennessee law and The Academy's commitment to maintaining a focused and distraction-free learning environment, students are expected to use all technology in a respectful, appropriate, and academically responsible manner.

Carrying and using personal electronic devices on campus is a privilege, not a right. Students are expected to exercise self-discipline and good judgment in their use of technology both on and off campus, recognizing that digital actions reflect their identity as Christ followers and representatives of The King's Academy.

Personal Electronic Devices

This policy applies to all non-school-issued electronic devices, including but not limited to:

- 
- Cell phones
 - Smartwatches
 - Tablets
 - Personal laptops
 - Gaming devices

For students in grades K-5, personal electronic devices are prohibited. Smartwatches are also subject to this policy.

Unauthorized use of personal devices during the school day is prohibited.

Social Media and Digital Communication

Students are accountable for all digital communication and online activity, including text messages, social media posts, images, videos, artificial intelligence-generated content, and electronic interactions conducted on or off campus. Students should recognize that electronic communication is public in nature and may affect both their testimony as Christians and their standing within the school community.

Students are expected to use wisdom, discretion, and integrity in all online activities. Content that is disruptive, inappropriate, threatening, sexually explicit, harassing, dishonest, or damaging to others or to the reputation of The Academy is prohibited and may result in disciplinary action.

Students may not:

- Engage in cyberbullying, harassment, or intimidation
- Share inappropriate, obscene, or sexually explicit content
- Use profanity, vulgar language, racial slurs, or offensive comments online
- Create or distribute harmful digital media, including manipulated or AI-generated content targeting others
- Use The Academy's name, logo, trademarks, or official images without administrative permission
- Access, share, or promote illegal or prohibited content
- Use anonymous or harmful school-related applications prohibited by administration

The Academy reserves the right to investigate and respond to digital activity that substantially disrupts the school environment, threatens student safety, or violates school standards.

Academy Technology Resources

The Academy provides technology resources, internet access, email systems, networks, and devices to support instruction, communication, and school operations. All Academy-owned or Academy-issued technology resources remain the property of The Academy.

Use of Academy technology resources is a privilege and may be monitored, reviewed, or restricted by administration at any time. Students should have no expectation of privacy regarding information created, stored, sent, received, or accessed using Academy systems or devices.

Students are expected to:

- Maintain confidentiality of usernames and passwords
- Use technology in a safe, legal, and ethical manner
- Respect copyright and intellectual property laws
- Refrain from attempting unauthorized access to accounts, systems, or files
- Avoid downloading unauthorized applications or software
- Report known security concerns or misuse to administration

Inappropriate use of Academy technology includes, but is not limited to:

- Accessing or distributing pornography or explicit material
- Harassing or threatening others electronically
- Using another person's account or password

- Attempting to damage or disrupt systems or networks
- Downloading unauthorized software or files
- Posting anonymous or deceptive messages
- Using technology for illegal or dishonest purposes
- Disrupting the educational environment through misuse of technology

Violations may result in loss of technology privileges, disciplinary consequences, suspension, dismissal, financial liability, and/or legal action when appropriate.

Chromebook Expectations

Students issued Academy Chromebooks are expected to care for them responsibly and use them for educational purposes only. Chromebooks may not be defaced, altered, or modified in any way, including the addition of stickers or markings.

Students may not install or remove programs, applications, or settings without permission from the Technology Department. Students are responsible for bringing their Chromebook to school each day fully charged and prepared for classroom use.

Staff and Student Social Media Boundaries

To maintain professional boundaries and avoid conflicts of interest, Academy personnel are discouraged from connecting with current students (of any age) or former students under 18 on social media platforms. While employees may connect with parents, they must exercise caution and maintain strict professional boundaries if a social media connection exists. Faculty members are strongly discouraged from "friending"/"following" parents of current or prospective students to avoid creating perceptions of favoritism or undue influence. If such digital connections already exist, employees must establish rigid boundaries, refrain from discussing school matters online, and ensure the relationship does not impact their professional objectivity.

All school-related communication should be conducted through official Academy channels to ensure clarity, accountability, and appropriate professional standards.

Honor Code and Due Process Procedures

Honor Code

The King's Academy Honor Code establishes the standards of academic integrity and personal conduct required of all students. Enrollment at The King's Academy constitutes an agreement to uphold these standards in all academic work, assessments, communications, and conduct, both on and off campus.

Students are expected to act with honesty, integrity, and accountability at all times. This includes, but is not limited to, submitting original work, properly citing sources, completing assessments without unauthorized assistance, and representing all academic and behavioral matters truthfully. These expectations are grounded in biblical principles of truth and integrity (Proverbs 12:22; Colossians 3:23).

Students are also expected to refrain from participation in or encouragement of any form of dishonesty by others. Integrity is considered a fundamental condition of membership in the school community.

Violations of the Honor Code may result in academic penalties (including a grade of zero), disciplinary consequences, placement on behavioral status, suspension, or dismissal, as determined by the administration based on the severity and circumstances of the violation.

Due Process

The King's Academy values open communication and the fair resolution of concerns that affect students and families. Students and parents have the right to request a review of a school decision that directly impacts their child.

5. Initial Appeal to Principal (Division Head)

Students or parents may submit a written request for a hearing with the appropriate Principal (Division Head) within **seven calendar days** of the original decision. If no written request is received within this period, the right to appeal is considered waived.

6. Scheduling the Hearing

Upon receipt of a timely request, the Principal (Division Head) will schedule a hearing and notify the individual of the date, time, and location.

7. Appeal to the Head of School

If the matter is not resolved at the Principal (Division Head) level, students or parents may submit a written appeal to the Head of School within **seven calendar days** of the Principal (Division Head)'s decision. The Head of School will review the matter and issue a final decision.

8. Governance and Final Authority

The Board of Trustees entrusts the Head of School with full responsibility for day-to-day decisions involving students and school operations. As such, the decision of the Head of School is considered final.

In very limited circumstances—such as when a concern directly involves the Head of School or raises significant legal or fiduciary implications—a formal communication may

be directed to the Board Chair, in accordance with the Board's established governance policies.

DRESS CODE

Purpose

The King's Academy dress code is designed to support a Christ-centered learning environment that promotes unity, modesty, and school pride. The purpose of the dress code is to:

- Foster unity, belonging, and school pride among students
- Reduce social pressure and competition related to appearance
- Support a safe and identifiable school environment
- Minimize distractions from the teaching and learning process
- Simplify daily clothing choices for students and families
- Encourage appropriate standards of dress for various settings and roles
- Promote modesty and Christlike character in appearance and conduct

Students are expected to dress in a manner that honors God and reflects positively on themselves, their families, and The King's Academy community.

General Expectations

Students are expected to dress modestly, neatly, and in a manner consistent with Christian values at all times while on campus or when representing The King's Academy off campus. Clothing should not be distracting, immodest, or disruptive to the educational environment. Administration reserves the right to determine appropriateness of all attire.

Daily Uniform Standards

Tops

- Students must wear TKA polos or oxford-style shirts.
- The polo must have the official TKA logo on the top left corner.
- Approved polo: black, gray, purple, or white.
- No other shirts are permitted.

Bottoms

- Students may only wear approved Lands End or Global School Wear khaki, black, or gray uniform pants shorts, skirts, skorts, or jumpers.
- No other colors or materials (such as spandex or other synthetics) are allowed.
- Only approved Lands End or Global School Wear skirts and skorts in TKA plaid, khaki, black, or gray.
- Shorts, skirts, and skorts should be no shorter than 3" above the knee as measured in the front and back.
- Black bike shorts or leggings are REQUIRED to be worn under skirts. Black leggings should be at or near the ankle. Black bike shorts must be worn under skirts at all times.

Outerwear

- All outerwear must display the official TKA logo.
- Approved outerwear colors: black, purple, gray, or white.
- Any jacket, hoodie, sweatshirt, or pullover without a TKA logo is not permitted.
- Outerwear must be worn over an approved collared shirt

Shoes

- Shoes must be closed-toed and closed-heeled.
- Shoes must be either athletic shoes, casual dress shoes, or dress boots*.
- All other footwear is not allowed.

* The definition of dress boots specifically excludes casual, shearling-lined footwear such as UGG boots.

Spirit Wear Fridays

Spirit Wear Friday is the only exception to the daily dress code, with the exceptions as follows. Students may wear:

- Blue denim jeans (no rips, frays, tears, or holes)
- Athletic pants/shorts (no sweatpants, leggings, jeggings, or spandex material)
- Shorts, skirts, and skorts should be no shorter than 3" above the knee as measured in the front and back.
- TKA T-shirt

All other dress code rules remain in place on Spirit Wear Friday.

Formal / Special Event Dress

Girls:

- Dresses, skirts and blouses, or tailored women's pant suits
- Hemline must be fingertip length
- Midriff must remain covered
- Necklines and backs must be modest and not excessively low or open
- Clothing must be opaque and not excessively tight
- Dress shoes required (appropriate formal footwear permitted)

Boys:

- Dress pants, dress shirt, dress shoes, dress socks, belt, and tie required
- Formal suit or equivalent attire may be required for designated events

Physical Education / Wellness Attire

- Athletic shoes and socks

Grooming Standards

Hair (All Students):

- Must be clean, neat, and well-groomed
- Extreme styles or unnatural colors are not permitted
- Hair must not obstruct vision or cover eyes
- Administration reserves final determination on appropriateness

Boys:

- Hair must be kept within a reasonable length (not below shoulder length)

Girls:

1. Hair accessories must be modest and appropriate
2. Unnatural extensions or extreme styles may be restricted

Jewelry and Accessories

- Body piercings other than ears are not permitted
- Ear gauges or spacers are not permitted
- Boys may wear small stud earrings only
- Accessories must not be distracting, unsafe, or inconsistent with school values

General Appearance and Conduct

Students are expected to reflect Christian character in all aspects of appearance. Clothing, jewelry, and personal expression should not promote messages, symbols, or imagery that conflict with biblical values or the mission of The King's Academy.

This includes, but is not limited to:

- Drug, alcohol, or inappropriate references
- Profane, offensive, or inappropriate language or imagery
- Non-Christian or ideologically inappropriate messaging
- Inappropriate markings or writing on the body

Makeup and nail polish must be modest and appropriate. Boys are not permitted to wear makeup or nail polish.

Enforcement

Administration reserves the right to determine compliance with the dress code and to address any attire deemed distracting, inappropriate, or inconsistent with the mission and values of The King's Academy. Violations may result in required changes of clothing, demerits, or additional disciplinary action.

HEALTH, SAFETY, AND CAMPUS OPERATIONS

Place of Residence

Students are required to reside with their parent(s) or legal guardian(s) or in school-approved on-campus housing. Exceptions or appeals to this policy will be reviewed individually by The Academy administration based on extenuating circumstances.

Visitors and Guests on Campus

All visitors must register in the appropriate administrative office and obtain a visitor badge before entering campus.

Students wishing to host a guest or visitor must obtain prior approval from the academic office. Student visitors may be considered prospective students and are expected to follow all campus expectations while on campus.

Search And Seizure Policy

The Academy reserves the right to search a student's backpack, cubby area, personal belongings, and/or person at any time when there is reasonable cause to believe that a violation of school policy or law has occurred and that a search may produce relevant evidence.

Searches may be conducted without prior notice and without the student's presence when deemed necessary by administration. All searches will be conducted in a manner determined appropriate by school administration and in accordance with applicable law and school safety protocols.

When a search of a student's person is conducted, it shall be performed by at least two staff members, one of whom must be the same sex as the student. When available, an administrator and/Director of Campus Security will participate in the search.

Any prohibited or unauthorized items discovered during a search may be confiscated and will not necessarily be returned to the student. Such items may be returned to a parent or legal guardian, retained for disciplinary or investigative purposes, or turned over to law enforcement authorities, or disposed of at the discretion of the administration.

Lost and Found / Personal Property Disclaimer

The Academy is not responsible for lost, stolen, or damaged personal property. Families are encouraged to maintain appropriate insurance coverage for student belongings.

A Lost and Found is maintained on campus. Students are expected to turn in found items promptly. Retaining lost property without attempting to return it is considered theft.

Club, Team, and Organizational Funds

All funds raised by student clubs, teams, or organizations must be deposited with The Academy Business Office. Expenditures require approval from both the faculty/staff sponsor and the supervising Principal (Division Head).

Policy Regarding Donations to Classes

Donations of materials and equipment to classes or classrooms at The Academy, including books, games, computers, software, televisions, and cameras, may qualify as tax-deductible contributions to the extent allowed by law. All donated items become the property of The Academy and are subject to the oversight of the appropriate school

administrator. For a teacher or other employee to retain a donated item personally, it must be clearly designated at the time of donation as a personal gift to that individual rather than a gift to a class, The Academy, or any other Academy entity. Personal gifts do not qualify as tax-deductible contributions. The Academy reserves the right to decline donated items that are impractical for school use or may create liability.

Student Insurance

All students must carry valid medical insurance coverage for illness and injury. Resident students must have coverage that includes both illness and injury. If no coverage is available, a policy will be provided through The Academy, and the cost will be charged to the student's account.

Health Issues and Medication

Students who need to take prescribed medication during school hours must bring it to the appropriate academic office in a labeled container with written directions from a parent, guardian, or health care provider. The student must report to the office at the prescribed time to take the medication.

Academy personnel will not provide aspirin, acetaminophen, ibuprofen, or any other medication unless it is supplied by a parent or guardian with specific written authorization.

If a student becomes ill or injured during the school day, the student must report it to the academic office immediately. Students may not leave campus or remain in a restroom without notifying the academic office.

If a student's illness or injury causes the student to miss more than one class period, a parent or guardian will be notified to pick up the student.

Required Medical Examinations and Immunizations

1. Students participating in any sport must have an annual physical examination conducted by qualified medical personnel. The examination must take place after April 15 preceding the school year of participation and be completed before the student may participate in any practice or game.
2. Because The Academy's physical education program includes rigorous activity for students at all grade levels, all new students must have a physical examination before enrollment. The Academy also strongly recommends follow-up physical examinations for returning students before grades 3, 6, 9, and 11.

3. New students living in the dormitories must have a physical examination by qualified medical personnel before enrollment. Boarding students are also strongly encouraged to have a physical examination each year.
4. Immunizations are required by Tennessee law. All students must comply with applicable state immunization requirements.

Asbestos Compliance Statement

Subsequent to the implementation of the Asbestos Hazard Emergency Response Act (AHERA), The Academy brought its school buildings into complete compliance with the rule. An outside agency, fully accredited by the EPA, regularly inspects The Academy's buildings and implements the asbestos management plan. The management plan is available to all students, parents, faculty and staff associated with The Academy.

In the event any potential health hazard is identified in the school buildings, students, parents, faculty and staff will be notified in a timely fashion. Inquiries concerning Asbestos-Containing materials and The Academy's compliance with AHERA may be made by calling The Academy.

Inclement Weather Days

If school must close or open late because of snow, ice, or other inclement weather, The Academy will announce it through the FACTS/RenWeb Parent Alert system, text messages, social media, and other communication channels. If no announcement is made specifically about The Academy, classes will be held as usual. Parents and guardians should always use their best judgment in deciding what is safest for their child during inclement weather. Students may make up missed assignments if a parent or guardian notifies the administration of a safety-related absence that can be confirmed within a reasonable time.

Dining Hall (Cafeteria)

Dining Hall (Cafeteria) Guidelines:

- Students should take only what they intend to eat.
- Seconds are available while supplies last.
- Payment for guest meals must be made in the office at the time of sign-in.

STUDENT LIFE

Spiritual Life

The spiritual growth of Academy students is essential to building Christian community within The Academy family. To support that growth, The Academy provides planned spiritual experiences through its student activities program. Devotions are held each school day, offering time for encouragement, prayer, and sharing concerns and praise. Weekly chapel services feature Academy staff, students, and special guests. Additional emphasis programs may also be scheduled to address topics of interest or take advantage of unique speakers and opportunities.

Student Life Philosophy

The Academy is a Christian day and boarding school whose mission, expectations, and standards of conduct are grounded in the authority of Scripture and shaped by the life and teachings of Jesus Christ. The Academy's code of conduct reflects a biblical worldview in which truth, character, and moral living are defined by God's Word.

In accordance with this foundation, The Academy encourages all students to respond in faith to the gospel of Jesus Christ, believing in Him as the Son of God, whose sacrificial death and bodily resurrection provide the only means of salvation and the only way to eternal life (John 14:6; Acts 4:12). Students are invited to grow in understanding of God's grace and truth as they develop both spiritually and personally.

The Academy recognizes that each student is uniquely created in the image of God, endowed with individual gifts, abilities, and purpose (Psalm 139:13–14). Within a structured and supportive Christian environment, The Academy seeks to provide both encouragement and appropriate challenge, allowing students to grow in knowledge of God and self.

Through this process, students are guided toward the development of their God-given talents, the formation of Christlike character, and the preparation to become responsible Christian adults who live lives marked by integrity, service, and faithfulness to God.

Student Life Goals

The Academy strives to:

- Maintain programs that reflect Christian standards
- Help students grow intellectually, physically, socially, and spiritually
- Foster a climate that supports growth and reduces unnecessary anxiety

- Provide opportunities for reflection and self-examination
- Offer experiences that help students clarify their interests and integrate Christian values
- Offer experiences that help students make meaningful commitments

Specific Counsel

The Academy is committed to addressing the holistic needs of each student within a Christian framework. In keeping with its biblical convictions, The Academy provides academic, college/career, and mental/emotional counseling support and referrals through the academic advising office. All counseling resources and recommendations will be consistent with the school's statement of faith and Biblical worldview.

Co-Curricular Activities

Participation Policy

The Academy believes student involvement in co-curricular activities is an important part of student development. However, participation in athletics, clubs, trips, and other extracurricular programs is a privilege and is always secondary to the academic and behavioral expectations of the school.

The Academy reserves the right to restrict or revoke student participation in any activity, trip, or event based on academic performance, behavioral standing, financial obligations, or other school expectations. Students may also be declared ineligible due to conduct concerns. Parents will be notified of ineligibility when applicable and, when possible, prior to final trip or event commitments.

Lower School Athletics Program

The Academy offers a variety of interscholastic athletic opportunities based on student interest and available staffing.

Students are encouraged to participate in athletics as part of a well-rounded school experience.

Athletic participation is contingent upon maintaining satisfactory academic and behavioral standing. Students are expected to participate on teams consistent with their biological sex as defined by school policy.

Eligibility For Co-Curricular Participation

Attendance Requirements

Students who miss more than half of a school day due to illness or physical concerns may not participate in athletic practices, competitions, or co-curricular performances on that same day. Exceptions may be granted at the discretion of administration.

Required Athletic Documentation

Prior to participation, students must submit:

- Proof of medical insurance
- A current physical examination
- Signed concussion awareness and sudden cardiac arrest acknowledgment forms

Students may not participate until all required documentation is on file.

Academic Standing and Eligibility

Students involved in co-curricular activities must maintain passing academic performance.

A student receiving an “F” or two or more “D” grades for one week or more, will be required to meet with administration, teachers, parents, and/or coaches to develop an academic support plan. The student may be placed on academic watch.

Failure to demonstrate improvement may result in academic probation and/or temporary removal from participation in competitions or activities until academic standing improves.

Behavioral Standing and Eligibility

Students may be declared ineligible for co-curricular participation due to behavioral concerns at the discretion of administration, coaches, or the athletic director.

Students serving In-School Suspension (ISS) or Out-Of-School Suspension (OSS) may be ineligible to participate in practices, games, or events during the period of suspension, as determined by administration.

Continued Eligibility / Carryover Status

If a student enters academic or behavioral probation at the end of the fourth grading period and does not demonstrate sufficient improvement during the summer, the probationary or ineligible status may carry over into the following school year.

APPENDICES

Policy On Sexual Conduct

The Academy is a religious, non-profit Christian school committed to representing Jesus Christ by partnering with families in the academic, physical, social, and spiritual development of students. The Academy's philosophy of education is grounded in the teachings of Scripture and the person of Jesus Christ, with the goal of helping students grow into mature, Christ-like individuals.

The Academy affirms that all people are created in the image of God (Genesis 1:26–27) and therefore possess inherent dignity and worth. Human sexuality is understood as a gift from God designed to reflect love, commitment, and covenant relationship within the context of biblical marriage.

Accordingly, The Academy believes that God's design for sexual expression is reserved for a monogamous, lifelong marriage between one man and one woman (Genesis 2:24; Matthew 19:4–6; Hebrews 13:4). Any sexual activity outside of this covenant is considered inconsistent with Scripture and the moral expectations of The Academy community.

The Academy also affirms that every individual is called to holiness and redemption through Jesus Christ (1 Corinthians 6:9–11). Therefore, all students and families are treated with dignity, respect, compassion, and pastoral care, while maintaining clear biblical standards of conduct.

The Academy reserves the right to establish, interpret, and enforce standards of sexual conduct consistent with its sincerely held religious beliefs and mission.

Marriage, Gender, and Sexuality Statement

The Academy believes that God creates each person as either male or female, and that these distinct, complementary sexes reflect the image of God (Genesis 1:26–27). The Academy affirms that biological sex is established by God's design and is not subject to alteration or redefinition.

The Academy defines marriage as the covenant union between one man and one woman as established in Scripture (Genesis 2:18–25). Sexual intimacy is intended by God to occur exclusively within this marital relationship (1 Corinthians 6:18; Hebrews 13:4).

The Academy believes that all forms of sexual immorality are contrary to God's design, including but not limited to adultery, fornication, homosexual behavior, bisexual conduct, incest, bestiality, and pornography (1 Corinthians 6:9–10; Matthew 15:18–20).

The Academy believes that redemption, forgiveness, and transformation are available through Jesus Christ to all who repent and believe (Romans 10:9–10). All individuals are to be treated with dignity, respect, and compassion in accordance with Christ's command to love others (Luke 6:31; Mark 12:31).

Admissions And Continued Enrollment

Enrollment at The Academy is a privilege extended to families who are willing to support and uphold the mission, philosophy, and biblical standards of the school. Continued enrollment is contingent upon student and parent agreement to abide by The Academy's standards of conduct.

The Academy reserves the right, within its discretion, to refuse admission or discontinue enrollment of any student whose conduct, whether on or off campus, is inconsistent with the school's biblical philosophy and standards.

Final Authority in Matters of Belief and Conduct

The Bible is the inspired and infallible Word of God and serves as the final authority for faith, doctrine, practice, policy, and discipline at The Academy.

The Board of Trustees holds final interpretive authority on the application of Scripture and The Academy's policies.

Sanctity of Human Life

The Academy believes that all human life is sacred and created in the image of God, including pre-born children, the elderly, and individuals of all abilities and conditions. Life is to be protected, valued, and treated with dignity from conception until natural death (Psalm 139).

Marriage Policy

Because The Academy defines marriage as the covenant union between one man and one woman, The Academy will only recognize marriages consistent with this definition.

Employees of The Academy shall only participate in, facilitate, or host marriage ceremonies that align with this biblical definition. School facilities and property shall be used only for weddings that conform to this standard.

Policy On Sexual Misconduct

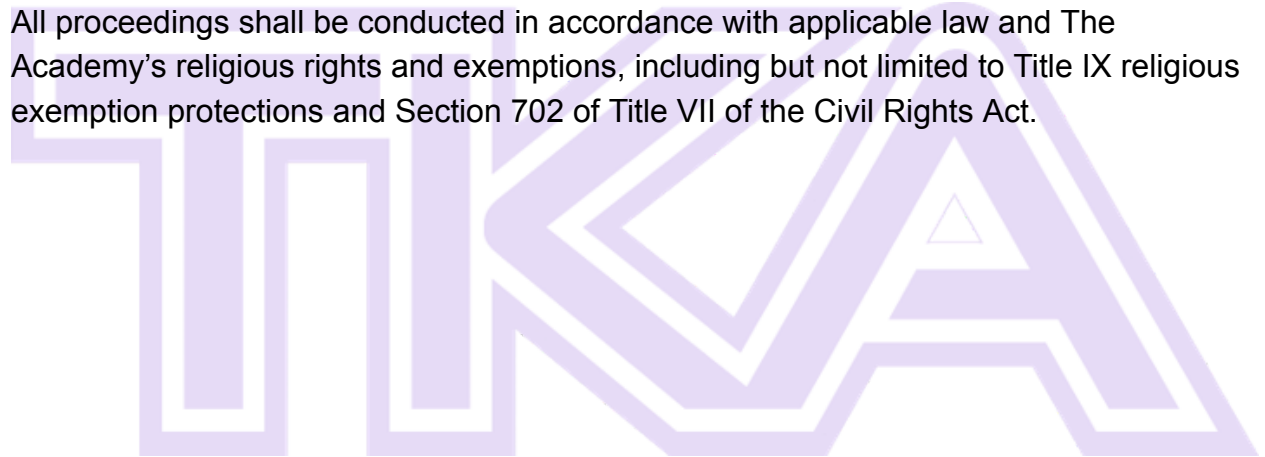
The Academy seeks to address all matters of sexual misconduct in a manner that is both redemptive and consistent with its Christian mission.

Human sexuality is understood as a gift from God intended for expression within biblical marriage for the purposes of covenant unity and procreation. Misuse of this gift includes, but is not limited to, sexual abuse, harassment, assault, incest, adultery, fornication, pornography, and homosexual behavior.

The Academy will investigate all allegations of misconduct in a thorough and impartial manner. Where credible evidence is found, appropriate disciplinary action will be taken, which may include counseling, corrective measures, suspension, or dismissal.

The Academy is committed to providing pastoral care and redemptive support while maintaining the integrity of its biblical standards.

All proceedings shall be conducted in accordance with applicable law and The Academy's religious rights and exemptions, including but not limited to Title IX religious exemption protections and Section 702 of Title VII of the Civil Rights Act.



TKA Bullying/Harassment Policy

In accordance with state and federal laws, here are our TKA policies:

Harassment, intimidation, or bullying: Any act that substantially interferes with a student's educational benefits, opportunities or performance and:

- (D) If the act takes place on school grounds, at any school-sponsored activity, on school-provided equipment or transportation, the act has the effect of:
- (i) Physically harming a student or damaging a student's property;
 - (ii) Knowingly placing a student or students in reasonable fear of physical harm to the student or damage to the student's property;
 - (iii) Causing emotional distress to a student or students; or
 - (iv) Creating a hostile educational environment; or
- (E) If the act takes place off school property or outside of a school-sponsored activity, it is directed specifically at a student or students and has the effect of creating a hostile environment or otherwise creating a substantial disruption to the educational environment or learning process.

Overview

*A safe environment is necessary for students to learn and achieve high academic standards. Harassment, intimidation, bullying, and cyber-bullying is conduct that **disrupts** a student's ability to learn and our school's ability to educate our students in a safe environment.*

What is Bullying?

Bullying fosters a climate of fear and disrespect that can seriously impair the physical and psychological health of its victims and create conditions that negatively affect learning. Bullying involves unwanted, aggressive behavior that results in an imbalance of power. The behavior may be repeated, or has the potential to be repeated, over time. The imbalance of power involves the use of physical strength, or popularity to access embarrassing information to control or harm others. Bullying can occur during or after school hours and can happen in places like on the playground.

The three types of bullying include verbal bullying, social bullying, and physical bullying. Verbal bullying involves saying or writing mean things. It includes teasing, name-calling, inappropriate comments, taunting, or threatening to cause harm. Social bullying, which is sometimes referred to as relational bullying, involves hurting someone's reputation or

relationships. Social bullying involves telling other children not to be friends with someone, leaving someone out on purpose, spreading rumors about someone, or embarrassing someone in public. Physical bullying involves hurting a person's body or possessions. It includes hitting/kicking/pinching, spitting, tripping or pushing, taking or breaking someone's things, and making mean or rude hand gestures.

Consider the following questions for determining whether bullying has occurred: What is the history between the individuals involved? Have there been past conflicts? Is there an imbalance of power? (Power imbalance is not limited to physical strength.)

Has this or a similar incident happened before? Is the individual worried that it may happen again?

Have the individuals dated? (This may not be considered bullying.)

Are any of the individuals involved with a gang? (This may result in interventions different from bullying.)

What is not considered bullying?

There are many types of aggressive behavior that do not fit the definition of bullying. While these types of behaviors are still very serious and require immediate attention, they require different prevention and response strategies. These include peer conflict, teasing, and hazing. ***Peer Conflict***

It is not considered bullying when individuals with no perceived imbalance of power have an argument, disagreement or fight. Examples may include, not liking someone, isolated expressions of unpleasant thoughts or feelings regarding others, single act of telling a joke about someone, accidentally bumping into someone, or incidents of exclusion.

Teasing

Teasing usually involves two or more friends who act together in a way that seems fun to all the people involved. Often individuals will tease each other equally, but it never involves physical or emotional abuse.

Hazing

Hazing is the use of embarrassing and often dangerous or illegal activities by a group to initiate new members. Students acting alone or with others, that is directed against any other student that endangers the mental or physical health or safety of that student or that induces or coerces a student to endanger that student's mental or physical health or safety.

Hazing does not include customary athletic events or competitions and is limited to those situations created in connection with initiation into or affiliation with an organization.

What is Harassment?

Harassing conduct can take on many forms, including verbal acts, name calling, graphic or written statements (may also include the use of cell phones or the internet), or other conduct that may be physically threatening, harmful, or humiliating. Harassment does not have to include an intent to harm, be directed at a specific target or involve repeated incidents.

Harassment creates a hostile environment when the conduct is sufficiently severe, pervasive, or persistent so as to interfere with or limit a student's ability to participate in or benefit from the services, activities, or opportunities offered by a school.

What is Cyber-bullying?

Cyber-bullying is bullying that takes place using electronic technology. Electronic technology includes devices and equipment such as cell phones, computers, and tablets, as well as communication tools including social media sites, text messages, chat, and websites.

Student Signature: _____

Parent Signature: _____

Parent/Guardian Acknowledgment of Receipt

I acknowledge receipt of, or access to, the Lower School Faculty Handbook for the current school year.

By signing below, I confirm that I have read or will read this handbook. I understand it contains critical information regarding the policies, employment procedures, professional expectations, and academic standards of The King's Academy. I agree to support and comply with all guidelines contained within this document, understanding that they are designed to maintain a professional, safe, and Christ-centered environment for faculty, staff, and students.

I understand that the Academy reserves the right to revise or update these policies and procedures as necessary to align with changing laws, accreditation standards, or institutional needs. Faculty will be notified of any significant changes in a timely manner. [[1](#)]

My signature affirms my receipt of the handbook and my commitment to fulfilling my professional duties in alignment with the mission and spiritual standards of The King's Academy.

Student Name (Printed): _____ **Grade:** _____

Student Signature: _____ **Date:** _____

Parent/Guardian Name (Printed): _____

Parent/Guardian Signature: _____ **Date:** _____