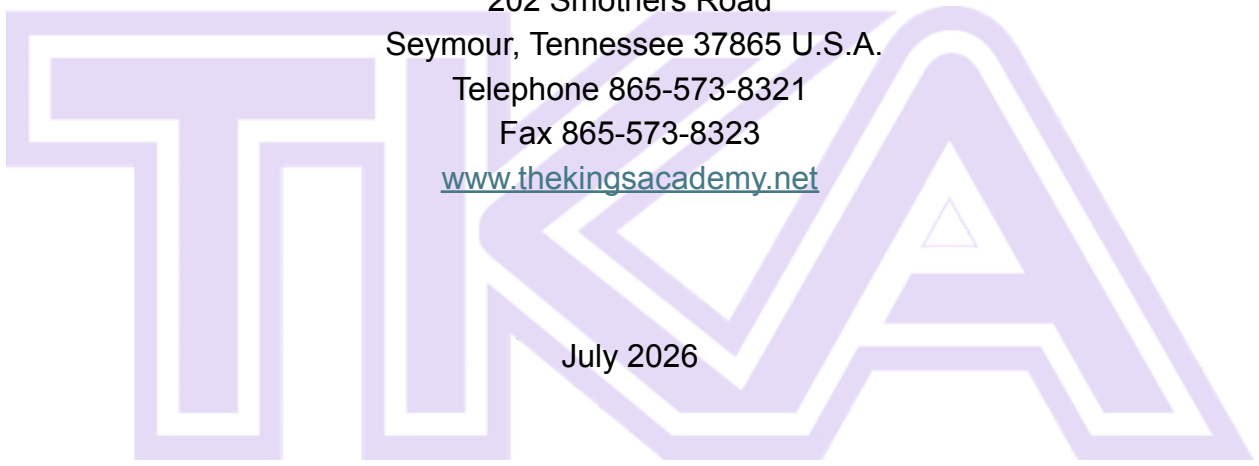




HANDBOOK FOR MIDDLE & UPPER SCHOOL STUDENTS 2026-2027

The King's Academy is a program of Harrison-Chilhowee Baptist Academy, a not-for-profit corporation affiliated with the 3,000 churches of the Tennessee Baptist Convention.

The King's Academy reserves the right to change any provisions in this handbook and other printed materials as it deems necessary.



202 Smothers Road
Seymour, Tennessee 37865 U.S.A.
Telephone 865-573-8321
Fax 865-573-8323
www.thekingsacademy.net

July 2026

Table of Contents

WELCOME AND INSTITUTIONAL OVERVIEW.....	9
Welcome to The King's Academy Middle and Upper School.....	9
Mission.....	10
Vision.....	10
Our Foundation and Purpose.....	10
Core Values: Lion PRIDE.....	11
Educational Philosophy.....	12
Portrait of a TKA Graduate.....	12
Statement of Faith:.....	13
Accreditation.....	13
About the Academy.....	14
ADMISSIONS AND ENROLLMENT.....	14
Admissions Policy.....	14
Non-discrimination Policy.....	14
Enrollment Procedures for New Students.....	14
Homeschool and Non-Accredited School Credits.....	16
Re-enrollment Process for Returning Students.....	16
Withdrawals and Refunds.....	17
Dismissals.....	17
FINANCIAL RESPONSIBILITY & ENROLLMENT POLICY.....	17
Binding Enrollment & Deadlines.....	17
Multi-Year Schedule of Critical Dates.....	18
Tuition Insurance.....	18
Potential Exceptions.....	19
Tuition Waiver Schedules.....	19
Request Process.....	19
ATTENDANCE AND DAILY PROCEDURES.....	20
Attendance.....	20
Absences.....	20

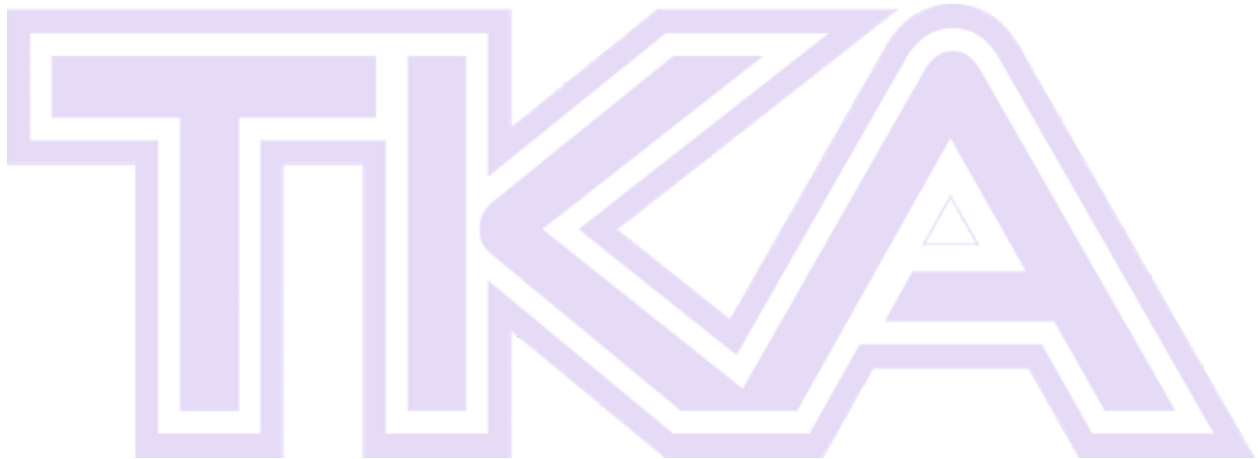
Excessive Absences.....	21
Student Make-Up Work Policy.....	21
Tardies.....	22
Bell Schedule.....	22
CURRICULUM AND ACADEMIC PROGRAMMING.....	22
Academy Goals.....	22
Curriculum Development.....	23
Personnel.....	23
Course Selection.....	23
Course Development.....	24
Biblical Integration.....	27
Library.....	27
Collection Development.....	27
Resource Review.....	28
Library Resources and Circulation.....	28
Library Use.....	28
Middle and Upper School Course of Study and Course Descriptions.....	29
Graduation Requirements.....	29
Community Service.....	30
Residency Requirement for Graduation.....	31
Honors Diplomas.....	31
Dual Enrollment Program.....	32
Dual Enrollment/Off-Site Course Policy.....	32
Honors Courses.....	33
College Visitation Days for Juniors and Seniors.....	33
Late Enrollment.....	33
Schedule Changes.....	34
Classification of High School Students.....	34
Grading Policy and Reporting.....	34
Grade Point Averages (GPAs).....	35

Academic Honors.....	35
Academic Probation.....	35
Valedictorian and Salutatorian.....	36
Promotion and Course Credit.....	37
Credit Recovery Policy.....	37
Homework.....	38
Textbooks.....	38
Standardized Testing.....	39
Student Records and Permanent Files.....	39
STUDENT CONDUCT AND DISCIPLINE.....	40
Standards of Conduct.....	40
Prepared.....	40
Appropriate Areas.....	40
Respectful.....	41
Bullying, Harassment, and Intimidation.....	41
Sexual Conduct Policy.....	42
Relationships and Physical Conduct.....	42
Academic Integrity.....	42
Cheating.....	43
Plagiarism.....	43
Artificial Intelligence (AI).....	44
Personal Integrity.....	45
Substance Abuse and Controlled Substances.....	45
Theft and Dishonesty.....	46
Dangerous Items and Weapons.....	46
Discipline & Accountability System.....	47
Mission & Philosophy.....	47
The TKA Accountability Scale: Consequences & Interventions.....	47
Infraction Tier System.....	47
Impact On Student Life & Privileges.....	49

Re-Enrollment Review.....	49
Excellence with Technology.....	49
Personal Electronic Devices.....	50
Progressive Discipline for Device Misuse.....	50
Social Media and Digital Communication.....	50
Academy Technology Resources.....	51
Chromebook Expectations.....	52
Staff and Student Social Media Boundaries.....	52
Honor Code and Due Process Procedures.....	53
Honor Code.....	53
Honor Pledge.....	53
Honor Court.....	54
Due Process.....	54
DRESS CODE.....	55
Purpose.....	55
General Expectations.....	56
Daily Uniform Standards.....	56
Tops.....	56
Bottoms.....	56
Outerwear.....	56
Shoes.....	56
Spirit Wear Fridays.....	57
Formal / Special Event Dress.....	57
Prom and Homecoming Court Attire.....	57
Physical Education / Wellness Attire (Grades 6-12).....	58
Game Day Attire (Athletics).....	58
Grooming Standards.....	58
Jewelry and Accessories.....	59
General Appearance and Conduct.....	59
Enforcement.....	60

HEALTH, SAFETY, AND CAMPUS OPERATIONS.....	60
Place of Residence.....	60
Visitors and Guests on Campus.....	60
Locker Use.....	60
Search And Seizure Policy.....	60
Lost and Found / Personal Property Disclaimer.....	61
Club, Team, and Organizational Funds.....	61
Policy Regarding Donations to Classes.....	61
Student Insurance.....	62
Health Issues and Medication.....	62
Required Medical Examinations and Immunizations.....	63
Asbestos Compliance Statement.....	63
Inclement Weather Days.....	63
Off-Campus Lunch Privileges / Cafeteria.....	64
Student Drivers/Motor Vehicles.....	64
STUDENT LIFE.....	65
Spiritual Life.....	65
Student Life Philosophy.....	65
Student Life Goals.....	65
Specific Counsel.....	66
Co-Curricular Activities.....	66
Participation Policy.....	66
Clubs And Organizations.....	66
Athletics Program.....	66
Eligibility For Co-Curricular Participation.....	67
Attendance Requirements.....	67
Required Athletic Documentation.....	67
Academic Standing and Eligibility.....	68
Behavioral Standing and Eligibility.....	68
Continued Eligibility / Carryover Status.....	68

APPENDICES.....	69
Course Catalog.....	70
Policy On Sexual Conduct.....	77
Marriage, Gender, and Sexuality Statement.....	77
Admissions and Continued Enrollment.....	78
Final Authority in Matters of Belief and Conduct.....	78
Sanctity of Human Life.....	78
Marriage Policy.....	78
Policy On Sexual Misconduct.....	78
TKA Bullying/Harassment Policy.....	80
<i>Parent/Guardian Acknowledgment of Receipt.....</i>	83



WELCOME AND INSTITUTIONAL OVERVIEW

Welcome to The King's Academy Middle and Upper School

Dear Middle and Upper School Families,

Welcome to The King's Academy Middle and Upper School. We are honored to partner with you during one of the most formative and influential seasons in the life of your student.

The middle and upper school years are a time of tremendous growth academically, spiritually, socially, emotionally, and personally. At TKA, we believe God has uniquely created every student with purpose and potential, and it is our privilege to help cultivate that calling through a Christ-centered, college-preparatory education.

Our Middle and Upper School exists to challenge students to pursue academic excellence while developing biblical wisdom, Christ-like character, leadership, and a heart for service. We desire for students not only to succeed in the classroom, but also to become disciples of Jesus Christ who influence the world for God's glory.

The partnership between home and school is essential to fulfilling this mission. We are committed to maintaining open communication and working together to create an environment where students are encouraged, supported, challenged, and equipped to grow into mature young men and women of faith and integrity.

This handbook has been prepared to provide students and parents with important information regarding the philosophy, policies, procedures, and expectations of The King's Academy Middle and Upper School. While no handbook can address every circumstance, the principles outlined in these pages are intended to promote a safe, orderly, respectful, and Christ-honoring learning community.

We encourage families to review this handbook carefully and use it as a resource throughout the school year. Our prayer is that this year will be one of spiritual growth, academic achievement, meaningful relationships, and lifelong memories.

Thank you for entrusting The King's Academy with the education and discipleship of your student. We look forward to an outstanding year together as we pursue excellence for the glory of God.

In Christ,

The King's Academy Middle and Upper School Administration

Mission

The King's Academy inspires and equips students of all cultural backgrounds to fulfill their God-given potential in a nurturing, college-preparatory community.

Vision

Transformed lives, empowered by Christ-like character, pursuing academic excellence and lifelong service.

Our Foundation and Purpose

At The King's Academy, education is about more than earning grades or preparing for college. We believe God has created every student with unique gifts, abilities, and a purpose that extends far beyond the classroom. Our calling is to partner with Christian families to develop students who know Christ, pursue wisdom, demonstrate godly character, and use their lives to glorify God.

Everything we do is built upon four foundational truths:

Christ is our Foundation.

Jesus Christ is the center of our mission, our teaching, and our community. We believe that true wisdom begins with God and that every area of learning should be viewed through the truth of His Word.

God's Glory is our Purpose.

Our goal is not simply achievement, but faithfulness. Whether in the classroom, on the athletic field, on the stage, in service to others, or in daily relationships, we seek to honor God in all we do.

PRIDE Defines Who We Become.

Character is developed intentionally. We desire every student to grow in:

- **Passion** – Loving God, learning, and serving others.
- **Resilience** – Persevering through challenges with faith and courage.
- **Integrity** – Choosing what is right according to God's truth.
- **Devotion** – Growing in a lifelong relationship with Jesus Christ.
- **Excellence** – Pursuing our very best for the glory of God.

These values represent the character we pray will define every graduate of The King's Academy.

ROAR Defines How We Grow.

Growth happens through daily choices and intentional learning. Throughout every classroom and every school experience, students are encouraged to:

- **Reflect God's Glory** by living with Christlike character.
- **Own Their Learning** by taking responsibility for their growth.
- **Academic Excellence** pursued through curiosity, diligence, and perseverance.
- **Responsibility and Respect** demonstrated in their relationships and service.

Together, these practices shape students who are prepared to lead, serve, and influence the world for Christ.

Our Commitment

At The King's Academy, every lesson, every activity, every relationship, and every opportunity is intended to help students grow in faith, wisdom, character, and knowledge. As students mature from kindergarten through graduation, our prayer is that they become young men and women who love God wholeheartedly, think wisely, serve faithfully, lead courageously, and live for the glory of God.

Christ is our Foundation.

God's Glory is our Purpose.

PRIDE defines who we become.

ROAR defines how we grow.

Core Values: Lion PRIDE

The King's Academy is committed to cultivating Christ-centered character through five core values that guide our learning, relationships, and service.

Passion – We pursue a growing relationship with Christ, a love for learning, and a desire to use our gifts to serve others.

Resilience – We persevere through challenges with faith, courage, and determination, trusting God in every circumstance.

Integrity – We choose honesty, responsibility, and biblical truth, doing what is right even when no one is watching.

Devotion – We seek to know and follow Christ wholeheartedly, allowing our faith to shape every area of life.

Excellence – We honor God by giving our best in our work, relationships, leadership, and service, pursuing excellence rather than perfection.

Educational Philosophy

At The King's Academy, we believe education is far more than the pursuit of knowledge. It is the intentional development of students who love God, pursue truth, demonstrate Christlike character, and use their gifts to serve others for His glory.

As a Christian college-preparatory school, we are committed to partnering with families to educate the whole student—spiritually, academically, socially, physically, and emotionally. We believe every area of learning reflects God's truth and provides opportunities for students to grow in wisdom, develop their God-given abilities, and discover their unique calling.

Our goal is not simply to prepare students for college, but to prepare them for lives of faithful leadership, meaningful service, and lifelong learning. Through rigorous academics, biblical worldview integration, meaningful relationships, and intentional character development, we seek to graduate students who reflect Christ, think critically, lead courageously, and pursue excellence in every endeavor for the glory of God.

Portrait of a TKA Graduate

A graduate of The King's Academy is a young man or woman who seeks to honor Christ in every area of life. Grounded in biblical truth and equipped through a Christ-centered education, our graduates are prepared to make a meaningful impact in their homes, churches, communities, and chosen professions.

A TKA graduate strives to:

- Love God wholeheartedly and demonstrate an authentic Christian faith.
- Live with integrity, humility, and Christlike character.
- Pursue academic excellence through curiosity, critical thinking, and lifelong learning.
- Communicate effectively and engage thoughtfully with the world from a biblical perspective.
- Lead with wisdom, courage, and servant-hearted humility.
- Build healthy relationships marked by compassion, respect, and responsibility.

- Steward their God-given gifts to serve others and glorify God.
- Discern God's calling and faithfully pursue His purpose in college, career, and life.

Our desire is that every graduate leaves The King's Academy prepared not only for academic success, but also to live as a faithful disciple of Jesus Christ who influences the world for God's glory.

Statement of Faith:

The Academy affirms and teaches:

- The Holy Bible as the inspired, infallible, authoritative word of God.
- There is one God, eternally existent in three persons: Father, Son, and Holy Spirit.
- The deity of the Lord Jesus Christ, His virgin birth, His sinless life, His miracles, His vicarious and atoning death through His shed blood, His bodily resurrection, His ascension to the right hand of the Father and His personal return in power and glory.
- For the salvation of a lost and sinful man, regeneration by the Holy Spirit is absolutely essential.
- The present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life.
- The resurrection of both the saved and the lost; they that are saved unto the resurrection of life and they that are lost unto the resurrection of damnation.
- The spiritual unity of believers in the Lord Jesus Christ
- In the event a conflict relating to theological interpretation or a doctrinal issue should arise, *The Baptist Faith and Message* (adopted July 14, 2000), shall be the standard by which such disputes shall be resolved. Bible curriculum and instruction shall represent doctrinal positions consistent with the *Baptist Faith and Message*.

Accreditation

The King's Academy holds accreditation through the Association of Christian Schools International (ACSI) and Cognia. In addition, the Academy maintains active membership in the Association of Christian Schools International (ACSI) and the National Alliance of Christian Schools.

About the Academy

The Academy is a private, co-educational college preparatory school serving residential students in grades 7–12 and day students in Pre-K3–12. Founded in 1880, it has continuously operated on its original site as a Tennessee nonprofit corporation. The Academy receives support from the Tennessee Baptist Mission Board's Cooperative Program, and its Board of Trustees is elected by delegates at the Annual Meeting.

Situated on a 65-acre campus in the foothills of the Smoky Mountains in the Seymour community, the school is located approximately 13 miles from downtown Knoxville and 24 miles from Gatlinburg in scenic East Tennessee. The student body typically represents 12 to 18 countries each year, reflecting a diverse international community. Historically, more than 95% of graduating seniors go on to pursue higher education at colleges and universities.

ADMISSIONS AND ENROLLMENT

Admissions Policy

The King's Academy provides a college-preparatory education grounded in a biblical worldview. Our commitment to high academic and disciplinary standards enables us to offer a high-quality, well-rounded Christian education for your children.

Non-discrimination Policy

Subject to the Constitution of the United States and all applicable state and federal laws, The King's Academy does not discriminate against applicants or students on the basis of race, color, and national or ethnic origin in its admissions or in the administration of its education policies, programs, or activities. In addition, subject to the Constitution of the United States and all applicable state and federal laws, The Academy does not discriminate in its employment practices.

The King's Academy does not discriminate in any of its policies or programs on the basis of race, biological sex, physical handicap, or national or ethnic origin.

Enrollment Procedures for New Students

Application to The Academy is completed online. Instructions and the application link are available on The Academy website at www.thekingsacademy.net. All required

enrollment steps must be completed through the designated online systems and/or the Admission and Enrollment Office, depending on student status.

Enrollment for day students is completed online through FACTS (RenWeb). Instructions and access to the enrollment portal will be provided upon acceptance. International students and other boarding students will complete the enrollment process directly through the Admission and Enrollment Office.

Payment of the non-refundable Application Fee is due upon submission of the online Application for Enrollment. The non-refundable Enrollment Fee is due at the time of online enrollment through FACTS (RenWeb) and is required to finalize enrollment. Enrollment in The Academy constitutes a commitment for a full academic year or the portion remaining for students enrolling after the start of the school year. Parents and students agree to comply with all rules, policies, and regulations established by The Academy for the effective operation and well-being of the school community.

Required Application Materials

Enrollment for students in grades 6 through 12 will be finalized upon completion of the following online application packet:

- Official academic records (previous year's report card and/or transcripts)
- Any documentation of academic support services (IEP, 504 Plan, ISP, or related therapies, if applicable)
- Signed Statements of Cooperation
- Signed Statement of Faith
- State-certified copy of the student's birth certificate
- Signed Parental Permissions & Agreements form
- Required immunization records

Admissions Assessment and Review

All students entering grades 6 through 12 must take and satisfactorily pass an entrance exam, unless the school administration grants an exception on a case-by-case basis.

Following receipt of all required materials and completion of testing, the administration may schedule an interview with the prospective student and parents. An admissions decision will be communicated.

The admissions committee reserves the right to determine the criteria for acceptance or denial of admission. The school also reserves the right to place a student at a grade level different from that requested if deemed academically appropriate.

Students who test below grade level may be admitted on a conditional basis with a nine-week probationary period. Continued enrollment is contingent upon satisfactory academic progress, behavioral adjustment, and alignment with school expectations. If these expectations are not met, parents may be asked to seek an alternative educational setting better suited to the student's needs.

Homeschool and Non-Accredited School Credits

Credits earned through homeschool or non-accredited programs that are transferred into The King's Academy and recorded on the student's transcript must be validated prior to acceptance. Documentation submitted through the Admissions Office will be reviewed as part of the admissions process to determine appropriate credit recognition and placement.

Validation may include, but is not limited to, one or more of the following:

- Mastery or placement assessments to evaluate knowledge and skills
- A detailed course syllabus outlining content and expectations
- An interview with the student to assess understanding and level of mastery

Re-enrollment Process for Returning Students

Student records are reviewed annually to determine continued enrollment status. Re-enrollment is based on satisfactory performance in academics, conduct, and spiritual growth.

Upon approval for enrollment, returning students should log in to ParentsWeb at <https://tk-tn.client.renweb.com/pw/> to complete the online re-enrollment process using their existing credentials. A link is available for assistance with forgotten usernames or passwords.

After logging in:

- Select the **Family Information** tab from the left-hand menu.
- Click on **Enrollment/Reenrollment**.
- Complete and submit the online enrollment packet.

The online process takes approximately 30 minutes to complete; however, progress may be saved and finished at a later time if needed. Families are encouraged to complete and submit the enrollment packet as early as possible to secure placement for the upcoming school year.

The **Instructions and Enrollment Checklist** section includes additional required forms that must be completed and submitted separately. These documents should be printed,

completed, and returned by mail according to the instructions provided online to finalize the re-enrollment process.

Withdrawals and Refunds

Parents who wish to withdraw a student from The Academy should notify the principal in the appropriate academic office. The school may schedule an exit interview with the student and/or parent, and office and academic personnel will complete the withdrawal form. Parents and students must clear all obligations with teachers, the library, the academic office, and the Finance Office before records can be released or eligible refunds issued. Application, Enrollment, and International Student Processing Fees are non-refundable. Questions about financial responsibilities or payment arrangements should be directed to the Finance Office.

Dismissals

The Academy reserves the unconditional right to suspend or terminate the enrollment of any student whose effort, progress, conduct or influence on or off campus, is not in line with The Academy's standards and beliefs. This right also applies to any parent's/guardian's conduct considered by The Academy, in its sole and absolute discretion, to be unsatisfactory and/or detrimental to the purpose and mission of The Academy. Those standards are clearly expressed in the annually signed Enrollment Agreement, Vision Statement, Mission Statement, Core Values, Code of Conduct, Statement of Faith, and Sexual Conduct Policy outlined in this *Handbook for Students and Parents*. All outstanding balances due to the King's Academy must be paid in full prior to records release. No tuition, room & board or any fee refunds are issued for dismissals.

FINANCIAL RESPONSIBILITY & ENROLLMENT POLICY

The Academy values our partnership with families and believes in communicating operational expectations with clarity. This clear structure allows the school to plan responsibly, secure top-tier faculty, support students effectively, and steward resources in a way that strengthens the instruction, stability, and overall health of our community.

Binding Enrollment & Deadlines

Enrollment Agreements submitted on or before the designated **Enrollment Deadline** become binding and unconditional on that date. Agreements submitted after this deadline will be assessed a **\$100.00 late processing fee** and become binding and unconditional immediately upon submission to the Academy.

Once an Enrollment Agreement becomes binding and unconditional, the financially responsible party remains fully obligated for the entire academic year's tuition and fees. This financial obligation remains in effect regardless of the student's subsequent withdrawal, dismissal, or absence from school, except as strictly outlined under "Potential Exceptions" below.

Multi-Year Schedule of Critical Dates

Policy Milestone / Deadline	2026–2027 Academic Year	2027–2028 Academic Year
Agreement Binding Date (<i>Late fee applies after</i>)	May 1, 2026	May 1, 2027
Up to 75% Tuition Waiver Period (<i>Approved Exceptions Only</i>)	May 1 – May 31, 2026	May 1 – May 31, 2027
Up to 50% Tuition Waiver Period (<i>Approved Exceptions Only</i>)	June 1 – July 31, 2026	June 1 – July 31, 2027
100% Tuition Due (<i>No waivers considered</i>)	As of August 1, 2026	As of August 1, 2027

Tuition Insurance

Because the Enrollment Agreement becomes a binding financial commitment, the Academy strongly encourages families to purchase tuition insurance through **Dewar**. Tuition insurance may help protect families against covered tuition losses resulting from certain unforeseen circumstances, subject to the policy's terms, conditions, limitations, and exclusions. The purchase or availability of tuition insurance does not alter the financial obligations set forth in this Enrollment Agreement.

Potential Exceptions

Potential exceptions to the binding nature of the Enrollment Agreement are rare and may be considered on a strict, case-by-case basis. Circumstances that may be evaluated include, but are not limited to:

- **Relocation:** The student's primary family relocates at least 100 miles away from the Academy.
- **Medical Impairment:** The student experiences a serious, documented medical issue (e.g., a severe accident or illness resulting in the student being unable to attend school for more than thirty [30] consecutive days).
- **Unforeseen Hardship:** Other extraordinary, unexpected circumstances deemed applicable by school leadership.

The Academy reserves the right to require official supporting documentation (e.g., medical records, moving verification) to evaluate any request.

Tuition Waiver Schedules

If a potential exception is formally approved through the process outlined below, a partial tuition waiver may be granted according to the timeline established in the *Schedule of Critical Dates (Section 2)*.

Important Notice: All final decisions regarding enrollment releases and tuition waivers are made at the sole discretion of the Head of School and the Finance Committee of the Board of Trustees.

Request Process

To request consideration under this provision, a parent or guardian must submit a formal written request via email to the Head of School detailing the specific circumstances and the basis for the request.

In evaluating any request, the Head of School and the Finance Committee must balance parental needs against the institutional and contractual obligations (including faculty contracts, educational resources, and facility preparations) committed to by the Academy in the months leading up to the academic year.

ATTENDANCE AND DAILY PROCEDURES

Attendance

Regular attendance is essential to student success and is a vital component of the educational experience at The King's Academy. Tennessee attendance laws, as required by T.C.A. § 49-6-3001, must be followed, and parents are responsible for ensuring their children comply. Students are expected to attend all classes, arrive on time, and be present each school day.

As a courtesy, parents should notify the school between 7:45 and 8:15 a.m. if their child will be absent or tardy.

A student is considered tardy if he or she is not in the assigned classroom or designated location when the tardy bell rings. If a tardy exceeds one-half of the class period, it will be recorded as an absence. **Every three tardies will count as one absence.**

Students returning after an absence or arriving late must provide a written excuse from a parent, guardian, or healthcare provider stating the dates and reason for the absence or late arrival. The note should be submitted to the school office so attendance records can be updated.

Parents should review the school calendar carefully and plan vacations and travel so they do not interfere with school attendance. Travel-related absences should be approved by the administration in advance. Students are responsible for contacting teachers regarding missed assignments and completing all work by established deadlines.

Absences

The King's Academy does not distinguish between excused and unexcused absences for purposes of attendance totals. All absences, including illness, medical appointments, family travel, church activities, and parent-requested absences, are counted toward a student's annual attendance record.

For recordkeeping purposes, families should provide written notification explaining the reason for the student's absence. The administration reserves the right to determine whether an absence is school-approved for participation, make-up work, and extracurricular eligibility purposes.

Students are responsible for monitoring assignments, communicating with teachers regarding missed work, and remaining current with coursework during periods of absence.

Excessive Absences

Because classroom instruction, discussion, collaboration, and participation are essential elements of the learning process, excessive absences may significantly impact a student's academic progress.

The administration will regularly review attendance records and notify families when a student demonstrates a pattern of excessive absences or tardiness. Students with excessive absences may be restricted from participating in school-sponsored activities that require missing instructional time, including athletic events, performances, field trips, and other extracurricular activities.

Students who accumulate more than 17 total absences during a school year, whether school-approved or not, may be subject to an attendance review by the administration. As part of this review, the school may require academic interventions, course recovery, summer school, or other measures designed to ensure mastery of course objectives.

In addition, students who miss approximately 10% or more of the instructional time in an individual course may be at risk of not receiving credit for that course if the administration determines that sufficient mastery of the required standards and learning outcomes has not been demonstrated. Failure to receive course credit may result in required course recovery, grade retention, or, in extreme cases, withdrawal of enrollment.

Attendance decisions will be made on a case-by-case basis, taking into consideration the student's academic performance, reason for absences, completion of assignments, and demonstrated mastery of course objectives.

Student Make-Up Work Policy

Students are responsible for obtaining and completing all assignments missed because of an absence.

Upon returning to school, students should communicate with each teacher regarding missed work. Unless otherwise directed by the teacher, students will generally be allowed the same number of days as they were absent to complete make-up work.

The due date for assignments, projects, quizzes, and tests missed because of an absence is at the discretion of the teacher. Students with pre-approved absences or school-sponsored absences remain responsible for preparing for assessments and submitting major projects by the original due dates unless alternative arrangements have been approved.

Late work may receive reduced credit or a grade of zero at the teacher's discretion.

Tardies

Students must be in their assigned classroom or designated area when the tardy bell rings. Every three tardies will be recorded as one absence. Excessive tardiness may result in disciplinary action and may be included as part of the administration's attendance review process.

Bell Schedule

The school bell schedule is included in the Appendix of this handbook. The administration reserves the right to modify the bell schedule, school day structure, or related schedules at any time as deemed necessary for the effective operation of the school.

Final Exam Attendance and Exemptions

Students are required to attend and complete all scheduled semester final exams. Any absence from a final exam must be approved by the administration.

Seniors may be exempt from taking spring semester final exams in a particular class if all of the following conditions are met:

1. The average of the student's quarterly grades in that class is 90 or higher.
2. The student has no more than ten (10) absences for the school year, whether excused or unexcused.

Seniors who qualify for an exemption may choose to take the final exam in an effort to improve their grade. In such cases, the exam score may improve the semester grade but will not lower it.

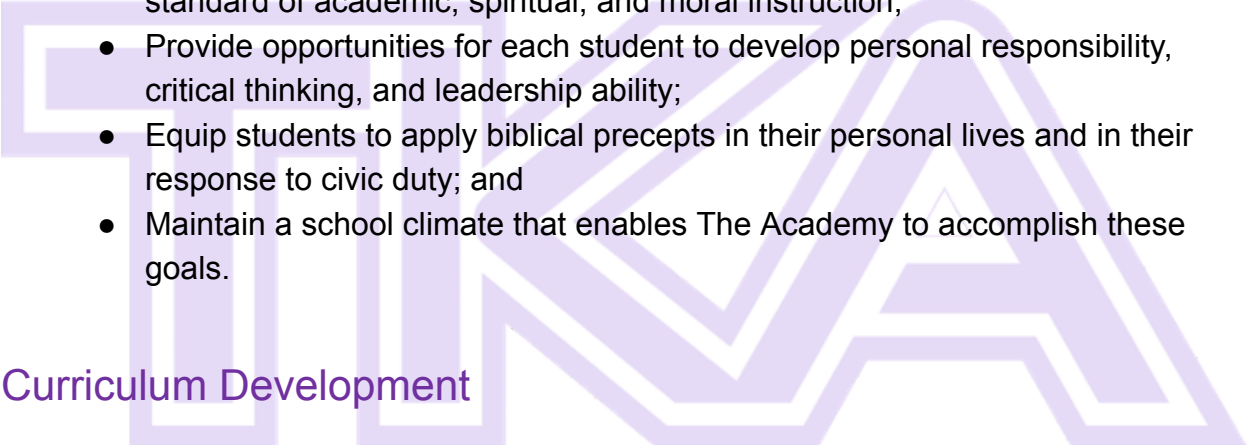
Students enrolled in dual enrollment courses for college credit are required to take the final exam for those courses regardless of exemption status.

CURRICULUM AND ACADEMIC PROGRAMMING

Academy Goals

The Academy strives to:

- Attract and provide programs for students of diverse learning abilities that are motivated to learn and that have demonstrated behavioral and emotional stability sufficient to enable them to function well in a small environment;

- 
- Give each student general & specific knowledge, skills, & understanding needed to succeed in college, other post-secondary training, or in the more immediate work world;
 - Provide educational and advisory programs that recognize individual student needs;
 - Assist each student in the discovery and development of his or her potential for creative self-expression in the arts, sciences, and physical education activities;
 - Help students from varied cultural and ethnic backgrounds to understand each other better and to live together harmoniously;
 - Provide programs and services that will eventually enable limited English proficiency students to be integrated successfully into The Academy's regular academic track;
 - Provide through the faculty and staff, both by work and example, a high standard of academic, spiritual, and moral instruction;
 - Provide opportunities for each student to develop personal responsibility, critical thinking, and leadership ability;
 - Equip students to apply biblical precepts in their personal lives and in their response to civic duty; and
 - Maintain a school climate that enables The Academy to accomplish these goals.

Curriculum Development

Personnel

The administration oversees the development, evaluation, and ongoing improvement of the curriculum at The King's Academy. Curriculum decisions are made collaboratively with faculty members through a team-based approach that values instructional expertise and continuous improvement.

In the selection of textbooks, instructional resources, and curriculum revisions, the school considers multiple factors, including student achievement data, teacher input, parent feedback, current research, accreditation expectations, and state academic standards. Information from peer schools, professional organizations, publishers, and educational resources is reviewed to ensure that curriculum choices align with the mission, philosophy, and academic goals of The King's Academy.

Course Selection

The mission and educational philosophy of The King's Academy are grounded in academic excellence, character development, and a biblical worldview. Biblical principles are intentionally integrated throughout the educational program and provide a framework for helping students think critically, lead responsibly, and engage culture thoughtfully.

The Academy provides a traditional college preparatory program designed to prepare students for higher education, career readiness, and lifelong learning. In addition to a strong academic core, students have opportunities to participate in fine arts, athletics, leadership experiences, service opportunities, and extracurricular activities that support the development of the whole student.

High school coursework is designed to meet or exceed Tennessee graduation requirements and to equip students with the academic foundation necessary for admission to colleges and universities. Students may also pursue advanced academic study through honors courses and dual enrollment opportunities, subject to administrative approval and academic guidance.

Course Development

The educational philosophy of The King's Academy is centered on developing students intellectually, spiritually, socially, and physically within a Christ-centered learning environment. The Academy seeks to cultivate academic excellence while encouraging students to understand truth, exercise wisdom, demonstrate integrity, and develop a lifelong commitment to learning and service.

Academic instruction includes Bible, English Language Arts, Mathematics, Science, Social Studies, Fine Arts, World Languages, Technology, and Physical Education. Across all disciplines, students are encouraged to think critically, communicate effectively, solve problems creatively, and apply their learning in meaningful ways.

Bible

Bible instruction at The King's Academy is designed to develop biblical literacy, spiritual maturity, critical thinking, and a well-informed Christian worldview. Students study Scripture as the foundation for understanding truth, identity, purpose, ethics, and culture while learning to apply biblical principles to everyday life.

The Bible curriculum progresses through a sequence of courses that build both theological understanding and worldview formation. In the middle and upper school, Bible I through Bible III provide students with a strong foundation in biblical studies,

doctrine, Christian living, and worldview development while intentionally integrating apologetics throughout each course and semester. Students are challenged to think critically, ask meaningful questions, evaluate competing worldviews, and articulate their faith with clarity and conviction.

For seniors, Bible IV – Apologetics emphasizes the defense of the Christian faith in an increasingly complex cultural environment. Students engage with contemporary issues, philosophical questions, ethical challenges, and competing belief systems while developing the ability to communicate and defend a biblical worldview thoughtfully, respectfully, and confidently.

Mathematics

The mathematics program at The King's Academy develops strong conceptual understanding, computational fluency, analytical reasoning, and problem-solving skills. Elementary students build foundational skills through hands-on learning experiences, visual models, guided practice, and sequential instruction that moves from concrete understanding to abstract reasoning.

As students progress through middle and high school, instruction emphasizes higher-order thinking, real-world application, mathematical modeling, and technology integration. Students engage in collaborative learning, strategic problem-solving, data analysis, and authentic applications that prepare them for advanced coursework and future academic and career opportunities.

English Language Arts

The English Language Arts program in the Middle and Upper School is built around the core disciplines of literature, grammar, and writing. The program develops students as thoughtful readers, skilled writers, effective communicators, and critical thinkers prepared for college, career, and meaningful engagement in the world.

Literature studies expose students to a variety of classic and contemporary works while developing analytical thinking, discussion, and worldview evaluation through the lens of biblical truth. Grammar instruction strengthens students' understanding of language structure, usage, mechanics, and vocabulary to support clear and effective communication.

Writing instruction emphasizes the writing process and develops proficiency in analytical, argumentative, narrative, and research-based writing. Students learn to communicate with clarity, organization, and purpose through both written and verbal expression. Throughout the Middle and Upper School years, students are encouraged

to think critically, communicate responsibly, and engage culture with wisdom, discernment, and integrity.

Social Studies

The social studies program equips students to understand history, government, economics, geography, and cultures through critical analysis and informed discussion. Students examine historical events, primary sources, and global perspectives while developing research, communication, and analytical skills.

Instruction encourages students to become informed citizens and thoughtful leaders who understand the importance of ethical decision-making, civic responsibility, and cultural awareness. Cross-curricular connections, collaborative activities, and inquiry-based learning experiences help students apply historical understanding to current issues and future challenges.

Science

The science program at The King's Academy emphasizes inquiry, investigation, critical thinking, and scientific literacy. Students develop foundational scientific knowledge through observation, experimentation, data analysis, modeling, and hands-on laboratory experiences.

Instruction encourages students to explore the natural world with curiosity and intellectual rigor while recognizing the order and complexity of creation. STEM activities, collaborative problem-solving, engineering design, and research opportunities help students apply scientific concepts to real-world situations. Middle and Upper-level science courses further develop analytical reasoning, laboratory techniques, ethical considerations, and preparation for advanced study.

Fine Arts

The fine arts program provides students with opportunities to develop creativity, artistic expression, technical skill, and appreciation for the arts. Students may participate in visual arts, music, choir, band, drama, photography, and other creative disciplines.

Instruction emphasizes both artistic technique and creative exploration. Students study artistic styles, cultural influences, music theory, design principles, performance skills, and visual communication while developing confidence, collaboration, and self-expression. Performances, exhibitions, and competitions provide opportunities for students to showcase their talents and grow as artists and performers.

Physical Education and Health

The King's Academy approaches physical education through the Lion Human Performance Institute, a comprehensive K–12 program focused on physical development, wellness, leadership, and whole-person formation. Through intentional instruction and developmentally appropriate training, students develop strength, movement competency, resilience, confidence, and lifelong wellness habits.

Grounded in a Christian understanding of stewardship and human flourishing, the program emphasizes movement, strength, nutrition, recovery, resilience, and personal responsibility. Middle School students build foundational strength, athletic preparation, and performance habits, while Middle and Upper School students pursue either the Athletic Performance Track or the Life Performance Track based on their goals and interests.

Through the Lion Human Performance Institute, The King's Academy seeks to develop students who are physically prepared, mentally resilient, spiritually grounded, and equipped to flourish in life and leadership.

Biblical Integration

Biblical integration is an intentional part of the educational philosophy of The King's Academy. Across all subject areas, students are encouraged to examine truth, knowledge, character, and culture through the framework of a biblical worldview rooted in Creation, Fall, and Redemption. Teachers seek to connect academic learning with biblical principles, helping students understand God's design for the world, the effects of sin on humanity and culture, and the hope and restoration found through Christ. Through this approach, students develop wisdom, critical thinking, integrity, and a deeper understanding of their responsibilities as leaders, learners, and followers of Christ.

Library

The King's Academy (TKA) Library supports the mission of the Academy by providing an accessible, inspiring, and supportive environment where students, faculty, and staff are encouraged to become lifelong learners through meaningful encounters with information, literature, and research. The library seeks to foster a lifelong love of reading and learning by providing access to resources, supporting the curriculum and school culture, connecting patrons with ideas and one another, and creating opportunities for exploration and discovery. The library exists to serve the entire TKA community.

Collection Development

The library strives to maintain a well-rounded collection of print and digital resources that meets the educational, recreational, and spiritual needs of students and faculty. As

the collection is developed and updated each year, resources are selected that support the mission of The King's Academy, enhance classroom instruction, assist with research and assignments, and encourage a love of reading.

Recommendations for new materials from students, parents, and faculty are welcomed and considered as resources and budget allow.

Resource Review

If a library resource is challenged, it will be temporarily removed from circulation and reviewed by the librarian and school administration. Following review, a determination will be made regarding whether the material remains in the collection or is permanently removed.

The King's Academy does not necessarily endorse every viewpoint or statement contained within every resource in the collection. While materials are selected carefully and purposefully, it is not possible for school personnel to read every resource in its entirety. Resources are included based on their educational value, literary merit, curricular relevance, and overall contribution to student learning within a Christian educational environment.

Library Resources and Circulation

Easy readers, picture books, and juvenile nonfiction materials are available for students in Kindergarten through Grade 2. Students in Grades 3–5 may also access juvenile fiction chapter books and other age-appropriate materials. Students in Grades 6–12 have access to the full circulating collection.

Reference materials, including dictionaries, encyclopedias, atlases, biblical concordances, yearbooks, archived publications, newspapers, and similar resources, are maintained for in-library use and are not available for checkout.

A professional resource collection is available to faculty and includes educational literature, curriculum resources, classroom materials, multimedia resources, and other professional development materials. Faculty members are encouraged to utilize library resources to support instruction, curriculum development, and professional growth.

Library Use

Teachers wishing to reserve the library for instructional purposes should coordinate with the librarian in advance to avoid scheduling conflicts.

Classes visiting the library should remain under the supervision of the classroom teacher at all times. Students who visit the library independently during instructional time must have teacher permission and a specific academic purpose.

The library supports students through instruction in information literacy, research skills, digital citizenship, and academic integrity. Students are encouraged to use library resources responsibly and to demonstrate respect for the shared learning environment.

Middle and Upper School Course of Study and Course Descriptions

The middle and upper school course of study at The King's Academy is built around a strong academic core that includes Bible, Language Arts, Math, Science, and Social Studies. These courses provide students with a rigorous foundation in essential knowledge and skills while promoting critical thinking, communication, and academic growth across all grade levels. In addition to core instruction, students engage weekly in a variety of enrichment and elective opportunities designed to develop creativity, collaboration, and practical application of skills, including Art, Band, Choir, Computer Skills, Physical Education, and other elective offerings. Together, the academic core and enrichment experiences create a well-rounded program that supports both college and career readiness while fostering the development of the whole student. Detailed course descriptions for all middle and high school offerings are included in the Appendix.

Graduation Requirements

Students who attend The Academy are expected to follow a rigorous academic track that meets or exceeds the requirements for admission to most major universities. The minimum course requirements for graduation are:

Math (Alg. I, Alg. II, Geometry, & an additional math)	4
English	4
Science (Biology, Chemistry or Physics, & 1 Science)	3
US History & Geography	1
World History & Geography	1
American Government	½
Economics	½
Human Performance	1
P.E.*	½
Personal Finance	½

Foreign Language**	2
Fine Arts Elective	1
Bible (every year of The Academy attendance)	4
Elective	1
Minimum credits to graduate =	24

*This requirement may be met by the student's completion of two seasons of a school sport. Note: Students using this method to meet the P.E. requirement will earn a "P" (pass) on their transcript.

** For international students who are proficient in their native language, the Foreign Language requirement may be met by demonstrating competency on an academy-approved, recognized proficiency test.

All students must take the ACT or SAT by October of senior year and submit their scores to The Academy prior to receiving a diploma. Students who have transferred to The Academy may be given special exceptions on graduation requirements, approved by the administration, if they meet the requirements set forth by the State of Tennessee.

For international students whose primary language is not English, up to three of the four required English credits may be completed through English as a Second Language (ESL) instruction. English coursework completed in approved schools where English is not the primary language of instruction may be applied toward ESL requirements but will not satisfy the remaining required year of standard English instruction. International students must complete at least one year of regular English instruction equivalent to English 12. To support language development, English is expected to be used in all school-related public settings.

Students whose primary language is not English must demonstrate proficiency on the school-administered assessment prior to enrollment in English II, which is required for progression into Grade 11 English coursework.

Students are encouraged to design their academic plans in alignment with college preparatory expectations. Because college and university admission requirements vary, students and families should consult individual institutional catalogs for specific requirements.

In addition to the above course requirements, students must maintain an acceptable attendance and conduct record. The Academy reserves the right to withhold a diploma

from any student whose conduct is deemed unsatisfactory and who, in the judgment of the Academy, would not appropriately represent the school as a graduate.

Community Service

All students must document a minimum of 8 community service hours per semester of attendance at The Academy to receive a diploma. Starting with the class of 2030, this requirement will increase to 10 community service hours per semester. This expectation exceeds the standards set forth by the Tennessee Student Assistance Corporation (TSAC). Community service is time contributed to a nonprofit or public service organization. The community should benefit from the work being done.

Students can also volunteer in their field of interest to gain experience. This means that job shadowing may count toward your community service requirement.

Students must make sure they are volunteering with an actual organization (not an individual), not being paid, and are being supervised by someone who is not a family member.

Deadline dates per semester for submission of service hours:

- Fall Semester - Friday before Semester Exam
- Spring Semester - Friday before Semester Exam

Residency Requirement for Graduation

Credits that a student earns at The King's Academy must account for at least 25% of their high school credits. These must be accomplished during the last three semesters of the student's educational work at the school to fulfill the residency requirements of the accrediting body (ACSI).

Due to the nature of The King's Academy, some exceptions may be made. Exceptions must be approved in writing (submitted by an administrator) by the ACSI Regional Office (accrediting body) and communicated during the admissions process.

Honors Diplomas

The purpose of an Honors Diploma is to encourage and recognize outstanding achievement and service to the student body. Any exceptions to the criteria below must be approved by the Board of Trustees.

Criteria for Honors

- Earn 3.75 weighted grade point average (GPA)
- Complete 25 hours of community service per year of attendance
- 27 Total Credits
- 4 AP/Honors/DE Classes
- 26 ACT/ 1260 SAT Score (83rd Percentile)

Criteria for Special Distinction

- Earn 3.9 weighted GPA
- Complete 25 hours of community service per year of attendance
- 27 Total Credits
- 6 AP/Honors/DE Classes
- 29 ACT/ 1350 SAT Score (92nd Percentile)

Dual Enrollment Program

The Academy partners with Carson-Newman University, Johnson University, and Walters State Community College to offer dual enrollment courses. Dual enrollment means that a student is enrolled in a course that receives both high school and college credit. Students must apply and be accepted to the college or university to receive college credit. These institutions of higher education award college credit and students will have a transcript from the respective institution.

Students must be rising 11th or 12th graders to consider dual enrollment courses. Students must meet the school's advanced course requirements and receive administrative approval prior to registration to be enrolled in any dual enrollment course. Please refer to our Dual Enrollment Off-Site Course Policy for additional guidelines.

A grant is available to help pay for dual enrollment classes. It is part of the Tennessee Lottery Scholarship program. A student must be a U.S. citizen and a Tennessee resident to receive the grant. Students must maintain a 3.0 GPA (B) in the dual enrollment classes to continue receiving the grant for the next semester. There are no financial need requirements for the grant. The dual enrollment grant application must be completed each fall semester to receive the grant. The Academy is not responsible for the obtainment of the grants. Dual enrollment course offerings and guidelines are subject to the discretion of the university in which The Academy is partnering. Changes in dual enrollment courses may be made that are beyond The Academy's control.

Dual Enrollment/Off-Site Course Policy

In the event that a student completes a course (including dual enrollment or credit recovery) through a non-Christian educational provider, the following requirements must be met:

- An Academy mentor will meet with the student during the course to help ensure that instruction and content are evaluated through a biblical worldview framework.
- Upon completion of the course, the student will complete a capstone project demonstrating how their faith and biblical worldview integrate with the subject matter learned in the external course. This project will be guided and approved by the assigned mentor prior to the awarding of credit.

Honors Courses

The Academy Honors course enrollment requires:

- Course-specific prerequisites
- Specific scores on standardized testing
- Teacher recommendation

Homeschool credits are not counted as honors credits unless the student completes specifically designated Honors or AP coursework through approved, accredited online programs.

College Visitation Days for Juniors and Seniors

During the school year, juniors may take up to two absences and seniors up to three absences for college visits, provided they meet the conditions:

- The student must not be on academic probation or social supervision status.
- The student must have a good attendance record.
- The student must make prior arrangements with teachers to make up assignments.
- The student must work through the admissions office to make necessary arrangements for one week before the scheduled visit.
- The student must have taken the ACT, SAT, or TOEFL.

Late Enrollment

When a student enters The Academy during the school year and is transferring from another school, the student may enroll in classes determined to be essentially the same as those being taken at the former school and receive full credit, provided the student receives "withdrawal passing" grades from the former school. If the student is entering

The Academy during the school year without prior attendance at another school, the student may enroll in classes during the semester and receive credit for the classes, provided the student demonstrates proficiency in key skills or standards for the course by passing the cumulative semester exam. Students who transfer may not be eligible for the year-long academic awards when academic awards are determined by full-year enrollment at The Academy. Students who transfer will be responsible for preparing for The Academy's cumulative exams for each of their courses.

Schedule Changes

Students have an announced two-week period before the first day of school to request a course change or drop for valid academic reasons. After this period, schedule changes are considered only under extenuating circumstances and require administrative approval. To request a change, students must notify the career/college counselor with the desired adjustment. Decisions are based on the student's academic progress, demonstrated ability, and appropriate placement.

Classification of High School Students

The classification of a high school student is determined by the number of high school credits the student has earned at the close of the previous school semester. The following are the credit requirements for each classification:

- Freshman < 6 credits
- Sophomore 6-11 credits
- Junior 12-17 credits
- Senior 18+ credits

Grading Policy and Reporting

The academic year is divided into two halves, or semesters. Each semester is divided into two grading periods of approximately nine weeks each.

A student's grade in each course reflects performance across multiple areas, including homework, classwork, quizzes, tests, projects, special reports, classroom participation, and examinations. Teachers communicate any course-specific variations in grading expectations to students in advance.

Most coursework at The Academy is evaluated using a numerical scale of 0–100, which corresponds to the following letter grades:

A = 90–100

B = 80–89

C = 70–79

D = 60–69

F = 0–59

Grades in most courses are typically weighted as follows: Tests (50%), Quizzes (30%), and Homework/Daily Work (20%). For students in grades 9–12, semester grades are calculated using three components: the two quarterly grades (40% each) and a cumulative semester exam or major assessment (20%). Any exceptions or adjustments to this weighting must be approved by the middle and upper school administrator and communicated to students and families in advance. Advanced Placement (AP) and Dual Enrollment courses may follow alternative weighting structures as determined by course requirements.

Teachers may implement classroom policies not specifically stated in the student handbook, provided those policies align with The King's Academy's expectations and core values and are included in the course syllabus.

Quarterly grades reflect a combination of daily work (including homework and classwork) and assessments (including quizzes, unit tests, projects, and reports). Teachers will communicate any variations to this grading structure in advance. Students in grades 6–12 and their parents receive weekly academic progress updates through FACTS (RenWeb). These reports provide ongoing feedback regarding student performance and academic standing.

Grade Point Averages (GPAs)

Grades are assigned quality points on a 4.0 scale: A = 4.0, B = 3.0, C = 2.0, D = 1.0, and F = 0. Honors courses receive an additional 0.5 point. Dual Enrollment courses receive an additional 1.0 point in GPA calculations. AP courses receive an additional 1.0 point **only if** the student takes the corresponding AP exam. Pass/fail courses are not included in GPA calculations.

If a student repeats a course, the higher grade will be used to calculate GPA. All courses attempted for high school credit are included in the class rank. Transcripts show all courses taken at The Academy, including the original grades.

Academic Honors

Academic Honors are determined at the end of each grading period. Students who earn all A's will be recognized on the Dean's List. Students who earn all A's and B's will be recognized on the A/B Honor Roll. These achievements will be celebrated annually during the Honors Chapel, to which parents are invited.

Academic Probation

A student whose academic record prior to enrollment at The Academy reflects a grade point average below 2.0 (or the equivalent), or who is otherwise identified as academically at risk, may be placed on Academic Probation upon enrollment. Likewise, any student in grades 9–12 whose cumulative or semester GPA falls below 2.0 while enrolled at The Academy will be placed on Academic Probation.

A student's academic status will be reviewed at the conclusion of each semester. Students demonstrating satisfactory academic improvement, evidenced by earning at least a 2.5 GPA (or the equivalent) in core academic courses—including English/language arts, mathematics, science, social studies, and Bible—may be returned to good academic standing and removed from academic supervision.

Students who fail to demonstrate meaningful academic progress may be subject to academic dismissal. While grade point average serves as an important indicator of progress, determinations regarding academic standing will also consider teacher and administrative evaluations of the student's competency, knowledge, effort, attitude, and overall academic growth.

Valedictorian and Salutatorian

The highest academic honor awarded to a graduating senior is the designation of Valedictorian. The valedictorian is the student who earns the highest cumulative grade point average (GPA) in the graduating class. The student with the second-highest cumulative GPA is designated as Salutatorian.

To be eligible for either honor, a student must have attended The Academy continuously during his or her sophomore, junior, and senior years and must maintain an acceptable behavioral record as determined by the administration. All grades required for graduation through the third quarter of the senior year will be included in the GPA calculation.

Required courses at The Academy, such as Bible, may create an inequity when compared with transfer students from schools that offer more advanced courses or do not require Bible. In such cases, adjustments will be made to ensure a fairer comparison.

Valedictorian and Salutatorian honors will be announced provisionally shortly after the the third quarter of the spring semester and will remain contingent upon academic performance through the third quarter of the senior year.

In the event of a tie calculated to the thousandths place, co-valedictorian or co-salutatorian honors may be awarded.

Promotion and Course Credit

At the conclusion of the school year, students in grades 6–8 will be promoted to the next grade level if they earn passing final grades in at least four of the following five core subjects: Bible, English/Language Arts, Mathematics, Science, and Social Studies. Any exception to this policy must be approved by the principal.

For students in grades 9–12, high school credit is awarded on a semester basis. Students may earn credit for a full-year course based on successful completion of each semester's requirements, including coursework, assessments, and cumulative examinations as determined by the school.

Credit Recovery Policy

Students who do not earn credit for a course required for graduation (grades 9-12) or do not meet promotion requirements (grades 6-8) may be required to complete credit recovery in order to demonstrate mastery of essential content and maintain appropriate academic progression.

Credit recovery options are designed to support student success by addressing academic deficiencies while preserving the integrity of The Academy's academic standards, grade-level expectations, and graduation requirements.

Option 1: Online Credit Recovery (Recommended)

The Academy recommends that students complete an approved online credit recovery course during the summer following course failure. The approved provider will be

selected and communicated by the administration and will meet all applicable accreditation and academic standards required by The Academy.

- Credit recovery coursework is completed online through an administration-approved provider.
- The cost of the course is the responsibility of the family.
- Students are strongly encouraged to complete credit recovery prior to the start of the next academic year to ensure appropriate academic placement and scheduling.

All required coursework must be fully completed and verified before the beginning of the next academic year in order for credit to be awarded and for the student to remain on track for graduation requirements or grade-level promotion.

Option 2: Repeated Course Enrollment

Students may also satisfy credit recovery requirements by retaking the failed course during the subsequent academic year, if scheduling permits. While this option is available, it may limit elective choices and result in an increased academic load.

Completion Requirement

In all cases, credit recovery must be successfully completed prior to the start of the next academic year unless otherwise approved by school administration. Failure to complete credit recovery within the required timeframe may impact course progression, grade-level placement, and graduation eligibility.

Homework

Academic courses at The Academy generally require homework. Homework is a form of independent practice and is considered an essential part of the learning process. It is intended to reinforce classroom instruction rather than introduce new concepts.

All assignments are expected to be submitted by the due date and time established by the teacher. Late or incomplete assignments may receive a grade reduction, and students may be required to meet with the teacher to complete or correct missing work.

Students may receive a grade of zero on assignments that violate academic integrity, including but not limited to copying another student's work or using unauthorized online sources. Accumulated missing or incomplete assignments may significantly impact a student's grade, and it is possible to fail a course due to excessive missing homework early in a semester.

Homework assignments should be purposeful and appropriately balanced across courses to support the overall development of the student. Faculty are encouraged to assign work that promotes academic growth while also fostering a healthy, balanced lifestyle and preserving time for family responsibilities.

Textbooks

Textbooks for most courses are owned by The Academy and issued to students on a loan basis for use during the school year. Students are expected to care for all textbooks and instructional materials responsibly. Textbooks should not be left outside, placed on the floor, or otherwise handled in a manner that could result in damage. Students and families are financially responsible for any lost, damaged, or excessively worn textbooks and may be assessed fees for replacement or repair.

Some courses may require students to purchase consumable workbooks or additional instructional materials. In certain classes, parents and students may also be responsible for purchasing specific instructional resources as determined by course requirements.

Standardized Testing

Standardized testing is administered at The Academy to provide meaningful data that supports student learning and instructional effectiveness. These assessments are used for the following purposes:

- To measure student academic progress in relation to grade-level expectations
- To provide parents and faculty with a broad perspective of student achievement in comparison to peers, including areas of strength and opportunities for growth
- To evaluate student readiness for postsecondary education, including college and university pathways
- To assist faculty in reflecting on instructional practices and strengthening classroom instruction

Student Records and Permanent Files

Student records are maintained as confidential documents and are managed in accordance with school policy and applicable privacy regulations. Access to student records is limited to The Academy administration, the student's parents or legal guardians, and other school personnel authorized by the administration.

Permanent student files are maintained in a secure, fireproof, and locked file system in the appropriate office. These files are updated annually by The Academy staff at the end of each school year. Each permanent file may include, but is not limited to, general demographic information, academic records, health information, and scholarship or achievement records. Standardized achievement test results are included in the student's record and may be attached to the cumulative academic documentation as applicable. Spiritual development records are also maintained as part of the permanent file.

STUDENT CONDUCT AND DISCIPLINE

Standards of Conduct

The Academy seeks to develop students who demonstrate Christlike character and biblical values in every area of life. Students are expected to conduct themselves in a respectful, responsible, and Christlike manner at all times. This includes complying promptly and respectfully with the instructions of faculty, staff, and administration, as well as demonstrating punctuality, preparedness, and appropriate behavior in all classes, chapel services, assemblies, and school activities. Students should be in their assigned location and ready to begin when instruction or activities start, reflecting biblical principles of respect for authority, self-discipline, and stewardship of their opportunities.

We believe students who consistently grow in these areas will graduate from The King's Academy equipped not only with strong academic preparation but also with the character, wisdom, and spiritual foundation necessary to honor God and lead faithfully in life.

Prepared

Students are expected to come to class prepared and be in their assigned areas when the tardy bell rings (see the attendance section on tardies).

Appropriate Areas

- From 7:30 a.m. to 7:45 a.m., high school students should wait in the front hallway of the Anderson Building, and middle school students should wait in the hallway outside Clark Library.
- Elementary students must remain in Taylor Gym until they are dismissed to their classrooms.
- Students may not be in other areas of the main buildings before 7:45 a.m. unless supervised by a faculty member.

- Students may not enter the auditorium, stage area, or any classroom unless a teacher is present.
- Elementary students who are not picked up by 3:00 p.m. should report to After Care in the Ogle Building until a parent or guardian arrives.
- Middle and Upper School Day students should leave campus by 3:15 p.m. unless they are participating in a supervised school-sponsored activity or waiting in the front office to be picked up.

Respectful

Students at The King's Academy are expected to demonstrate respect for God, authority, peers, property, and themselves in both words and actions. As members of a Christian community, students are called to treat others with dignity, kindness, humility, and love, reflecting the teachings of Scripture (Romans 12:10; Philippians 2:3–4).

Students are expected to be good stewards of school property and the property of others. Damaging, defacing, misusing, or taking property without permission is prohibited and may result in disciplinary action and financial restitution (Colossians 1:25).

Bullying, Harassment, and Intimidation

The King's Academy is committed to providing a safe, respectful, and nurturing environment for all students in classrooms, throughout campus, during school-sponsored activities, and in digital interactions. Bullying, harassment, intimidation, or humiliation of any kind has no place in a Christian community and will not be tolerated.

Bullying includes verbal, physical, social, relational, or electronic behavior intended to harm, intimidate, threaten, manipulate, or demean another individual. This includes cyberbullying through email, texting, social media, artificial intelligence tools, or other digital platforms.

Prohibited conduct includes, but is not limited to:

- Teasing or mocking
- Threats or intimidation
- Physical aggression or unwanted physical contact
- Stalking or cyberstalking
- Sexual, racial, or religious harassment
- Public or private humiliation
- Social exclusion
- Theft or destruction of property

- Offensive jokes, slurs, gestures, or graphic comments

Any reports of bullying or harassment will be investigated promptly and thoroughly by school administration. Students or parents who experience or observe bullying are encouraged to report concerns to a teacher, counselor, or administrator immediately.

Violations of this policy may result in disciplinary consequences up to and including In-School Suspension (ISS), Out-of-School Suspension (OSS), or dismissal.

As part of maintaining a safe school environment, The Academy reserves the right to review student digital communication or social media activity when credible concerns arise regarding student safety, bullying, harassment, threats, or violations of school policy.

Copy of **The Academy Bully and Harassment Policy** found in the appendix.

Sexual Conduct Policy

All students and parents are expected to acknowledge, understand, and abide by The Academy's policy on sexual conduct as outlined in the appendix of this handbook. The Academy believes that God designed human relationships and sexuality to reflect biblical principles of purity, faithfulness, respect, and self-control.

The Academy further believes that every individual is created in the image of God and must be treated with compassion, dignity, and respect. Hateful, harassing, or degrading behavior toward any individual is not consistent with Scripture or the mission of The King's Academy.

Students are expected to refrain from sexual misconduct, sexually explicit communication or material, inappropriate physical relationships, and behavior that undermines the Christian values and moral environment of the school community. Violations may result in disciplinary action up to and including suspension or dismissal.

Relationships and Physical Conduct

The Academy encourages students to develop healthy, Christ-honoring relationships that reflect biblical principles of purity, respect, and self-control.

Students are expected to maintain appropriate physical boundaries on campus and during school-sponsored activities. Physical aggression, including hitting, shoving, kicking, scratching, fighting, or other inappropriate physical conduct is strictly prohibited and may result in serious disciplinary consequences.

While appropriate friendships and dating relationships may develop, public displays of affection should remain modest and respectful within the school environment. Holding

hands and brief appropriate side hugs may be permitted; **however, kissing or other intimate physical behavior is not permitted on campus or at school-sponsored events.**

Academic Integrity

The King's Academy is committed to fostering a culture of honesty, responsibility, and integrity in all areas of academic life. Students are expected to complete all assignments, assessments, projects, and examinations truthfully and independently unless specific collaboration has been authorized by the teacher. Academic integrity reflects biblical principles of honesty, personal responsibility, and moral character (Proverbs 12:22; Colossians 3:23).

Students who violate the Academic Integrity Policy may receive disciplinary consequences, including a grade of zero on the assignment, demerits, parent notification, loss of academic privileges, or additional disciplinary action as determined by the administration.

Cheating

Cheating includes any attempt to gain or provide an unfair academic advantage. Students are expected to avoid not only dishonest behavior, but also the appearance of dishonesty.

Examples of cheating include, but are not limited to:

- Copying another student's homework or classwork
- Looking at another student's quiz or test answers
- Using unauthorized notes, cheat sheets, books, electronic devices, artificial intelligence tools, or online resources during assessments
- Talking, passing notes, or communicating during tests or quizzes without permission
- Giving, selling, sharing, or receiving test answers or assignment materials
- Working collaboratively on assignments when individual work is required
- Submitting another person's work, in whole or in part, as one's own
- Assisting or participating in another student's act of cheating

Students uncertain about whether collaboration or resource use is permitted are expected to ask the teacher for clarification prior to completing the assignment.

If a teacher or administrator determines that suspicious behavior has occurred during an assessment or assignment, the incident may be investigated and addressed through disciplinary procedures.

Plagiarism

Plagiarism is the presentation of another person's words, ideas, research, or creative work as one's own without proper acknowledgment or citation. Plagiarism may be intentional or unintentional and is considered a serious violation of academic integrity.

Examples of plagiarism include, but are not limited to:

- Copying material word-for-word without proper citation
- Paraphrasing another source without giving appropriate credit
- Insufficiently paraphrasing source material, even if a citation is included
- Copying and pasting material directly from websites, articles, or digital sources
- Submitting papers, projects, essays, or reports obtained from another student or an online source
- Using artificial intelligence-generated content as one's own work without teacher authorization or proper acknowledgment

Students found responsible for plagiarism may receive a zero on the assignment and additional disciplinary consequences as determined by the administration.

The Academy believes integrity is essential to spiritual growth, academic excellence, and the development of Christian character. Students are expected to demonstrate honesty and honor in all academic endeavors.

Artificial Intelligence (AI)

King's Academy recognizes that artificial intelligence (AI) is a rapidly evolving tool that is increasingly present in education, communication, and society. The school is committed to guiding students in the ethical, responsible, and developmentally appropriate use of technology while preserving academic integrity, character formation, and authentic learning.

AI tools may support instruction and learning when used intentionally and under direct teacher supervision. However, unrestricted or unsupervised use of AI undermines the learning process and violates school expectations for academic honesty.

AI Use in Instruction

King's Academy faculty engage in ongoing professional learning and evaluation of AI tools and their educational effectiveness. Each classroom teacher will determine how AI is used within their course based on a scaffolded AI-use model, which may vary by grade level, subject, and assignment.

Students may only use artificial intelligence tools when explicitly permitted and directed by the classroom teacher. Unless such permission is clearly stated, AI use is prohibited for all assignments, assessments, and academic work.

Unauthorized use of AI will be considered a violation of academic integrity and may result in disciplinary action.

Academic Integrity and Student Responsibility

Students are expected to submit original work that reflects their own understanding, effort, and thinking unless otherwise directed by the instructor.

Prohibited actions include, but are not limited to:

- Submitting AI-generated content as original student work
- Using AI tools to complete assignments, quizzes, or assessments without permission
- Misrepresenting AI-assisted work when disclosure is required
- Using AI to bypass learning expectations or academic requirements

Violations of academic integrity may result in grade penalties, reassignment, disciplinary action, or other consequences as determined by school administration.

Personal Integrity

Students at The King's Academy are expected to demonstrate personal integrity, self-control, and Christlike character in all aspects of life. Scripture calls believers to pursue holiness, honesty, purity, and wisdom in both conduct and speech (Philippians 4:8; 1 Thessalonians 4:3–5; Proverbs 10:9). Students are expected to honor God through their decisions, relationships, and treatment of others both on and off campus, including through digital communication and social media.

Substance Abuse and Controlled Substances

The King's Academy maintains a strong position regarding the possession, use, distribution, or being under the influence of controlled substances. Prohibited substances include, but are not limited to:

- Alcohol
- Tobacco products
- Vaping or e-cigarette devices
- Marijuana

- Narcotics or illegal drugs
- Inhalants or hallucinogens
- Look-alike or counterfeit drugs
- Drug paraphernalia
- Misuse of prescription or non-prescription medication

These prohibitions apply on campus, at school-sponsored activities, in personal vehicles on campus, and off campus when student conduct impacts the school community or violates school standards.

Violations involving drugs, alcohol, vaping, tobacco, or other controlled substances may result in immediate suspension, disciplinary probation, or dismissal as determined by the administration.

Theft and Dishonesty

Students are expected to respect the property of others and demonstrate honesty in all situations. Theft, defined as taking or using another person's property without permission, is a serious violation of personal integrity and school standards.

Students found responsible for theft may face disciplinary consequences, including restitution, demerits, suspension, parent notification, or dismissal depending on the severity or repeated nature of the offense.

Dangerous Items and Weapons

The safety and well-being of the school community are of utmost importance. Students may not possess, use, or bring dangerous items or weapons onto campus, into vehicles on campus, or to school-sponsored events.

Weapons include, but are not limited to:

- Firearms or guns of any kind
- Knives or razors
- Explosives or ammunition
- Clubs or martial arts weapons
- Metallic knuckles
- Electronic weapons or devices intended to cause harm
- Any object used or intended to threaten, intimidate, or inflict bodily harm

The Academy maintains zero tolerance regarding weapons or dangerous items. Violations may result in immediate suspension, law enforcement involvement, and possible dismissal.

Moral Conduct and Sexual Integrity

Sexual integrity at The King's Academy begins with purity of thought, speech, and behavior and is grounded in biblical teaching regarding holiness, relationships, and self-control (Philippians 4:8; 1 Thessalonians 4:3–5).

Students are expected to uphold biblical standards of moral conduct both on and off campus. Inappropriate sexual behavior, sexually explicit communication, promiscuity, pornography, or conduct that undermines the Christian values of the school community is prohibited.

For more information about sexual integrity, please see the Sexual Conduct Policy in the appendix.

Discipline & Accountability System

Mission & Philosophy

The discipline system at The King's Academy is designed to maintain a safe, respectful, and productive learning environment that honors our community expectations. The demerit system is not meant merely to punish, but rather to serve as a tool for behavior modification, teaching students self-discipline and personal accountability before infractions escalate into significant disciplinary issues.

All TKA faculty and staff members have the authority to assign demerits when students fail to uphold the standards of our community. The Dean of Students maintains a permanent record of all student infractions and disciplinary consequences.

The TKA Accountability Scale: Consequences & Interventions

When a student accumulates demerits, the school responds using the following progressive tier system:

- **1st Demerit:** Formal Warning (*Documented in the student management system*)
- **3rd Demerit:** Detention
- **6th Demerit:** Saturday School
- **9th Demerit:** Second Saturday School
- **10th Demerit:** In-School Suspension (ISS);
 - Mandatory administrative meeting with the student and parents.

- The student is placed on **Disciplinary Warning Status** with an immediate **Enrollment Contract Hold** for the following academic year.

Infraction Tier System

TIER 1 INFRACTIONS (1 Demerit Offenses)

These are minor, low-level infractions that disrupt the daily routine or expectations of the Academy.

- Chewing gum in academic spaces (classrooms, chapel, library)
- Low-level or incidental horseplay
- Littering on campus
- Minor uniform violations (e.g., unapproved polo, unapproved pant, unapproved outerwear, general dress code infractions)
- Minor classroom or study hall disruptions
- Tardy to class, chapel, or morning advisory/community period

TIER 2 INFRACTIONS (Multiple Demerits or Immediate Direct Detention)

More serious violations of community expectations that negatively impact the classroom environment or school culture.

- Repeated Tier 1 violations
- Direct disrespect or insubordination toward a faculty or staff member
- Skipping a required school assembly, chapel service, or advisory/community period
- Inappropriate use of technology or violation of the school's cell phone policy
- Failure to report to an assigned detention or mandatory academic help session

TIER 3 INFRACTIONS (Major Infractions)

Major breaches of the Student Handbook that directly affect the safety, well-being, or integrity of the school community.

- **Direct Consequences:** Immediate Saturday School assignment, In-School Suspension (ISS), or Out-of-School Suspension (OSS).
- **Additional Penalties:** Loss of student leadership positions (e.g., student government, Honor Council, athletic captaincies), loss of privileges, restriction from extracurricular events, and an automatic **Enrollment Contract Hold**.
- **Examples of Tier 3 Infractions:**
 - Skipping a class period (truancy)
 - Leaving campus without administrative permission
 - Forgery or lying to an administrator or faculty member

- Vandalism or unauthorized use/entry of restricted campus spaces
- Inappropriate off-campus or digital conduct that reflects poorly on TKA or disrupts the learning environment

TIER 4 INFRACTIONS (Critical Infractions)

Severe offenses that threaten the core mission, safety, or legal standing of the school community.

- **Direct Consequences:** Extended Out-of-School Suspension (OSS) or separation from the Academy (dismissal).
- **Examples of Tier 4 Infractions:**
 - Possessing, using, or distributing prohibited substances (drugs, alcohol, tobacco, e-cigarettes/vaping devices) on campus or at school-sponsored events
 - Severe harassment, bullying, fighting, or threats of physical violence
 - Creating, distributing, or manipulating harmful A.I. or synthetic media (including Deepfakes) targeting any TKA student or staff member
 - Stealing or academic dishonesty that falls under the Honor Code
 - Violations of federal, state, or local laws

Impact On Student Life & Privileges

Academic and Co-Curricular Eligibility

Students who are not in good behavioral standing—such as those on Disciplinary Warning—may lose the following privileges:

- **Sign-out Privileges:** Upperclassmen will lose the privilege to sign in late or leave campus early during periods.
- **Athletics & Co-Curriculars:** Serious behavioral warning status may preclude a student from participating in athletic contests or other extracurricular events at the discretion of the Head of School.

Re-Enrollment Review

Students who frequently receive demerits or commit major infractions demonstrate a pattern of behavior that challenges the mission of The King's Academy. As a result, the school reserves the right to hold, withdraw, or deny re-enrollment contracts for any student placed on **Disciplinary Warning Status** or who reaches 10 or more accumulated demerits in a single school year.

Excellence with Technology

The King's Academy believes technology should be used responsibly, ethically, and in a manner that supports learning, spiritual growth, and Christian character. In alignment with Tennessee law and The Academy's commitment to maintaining a focused and distraction-free learning environment, students are expected to use all technology in a respectful, appropriate, and academically responsible manner.

Carrying and using personal electronic devices on campus is a privilege, not a right. Students are expected to exercise self-discipline and good judgment in their use of technology both on and off campus, recognizing that digital actions reflect their identity as Christ followers and representatives of The King's Academy.

Personal Electronic Devices

This policy applies to all non-school-issued electronic devices, including but not limited to:

- 
- Cell phones
 - Smartwatches
 - Tablets
 - Personal laptops
 - Gaming devices
 - Wireless earbuds or headphones

For students in grades 6–12, personal electronic devices must remain turned off and stored in backpacks, purses, lockers, or vehicles during the school day unless specifically authorized by a teacher or administrator for educational purposes. Smartwatches and wireless earbuds are also subject to this policy.

Unauthorized use of personal devices during the school day is prohibited.

Progressive Discipline for Device Misuse

Violations of the personal device policy may result in the following consequences:

- **1st Offense:** Device confiscated and returned to the student at the end of the school day
- **2nd Offense:** Device confiscated and released only to a parent or guardian; disciplinary consequences may be assigned
- **Repeated Offenses:** Additional disciplinary action, which may include detention, In-School Suspension (ISS), loss of device privileges, Out-of-School Suspension (OSS), or other consequences determined by administration

Parents needing to contact a student during the school day should communicate through the school office at 865-573-8321. Students will be notified and can return the call from the office if necessary.

Social Media and Digital Communication

Students are accountable for all digital communication and online activity, including text messages, social media posts, images, videos, artificial intelligence-generated content, and electronic interactions conducted on or off campus. Students should recognize that electronic communication is public in nature and may affect both their testimony as Christians and their standing within the school community.

Students are expected to use wisdom, discretion, and integrity in all online activities. Content that is disruptive, inappropriate, threatening, sexually explicit, harassing, dishonest, or damaging to others or to the reputation of The Academy is prohibited and may result in disciplinary action.

Students may not:

- Engage in cyberbullying, harassment, or intimidation
- Share inappropriate, obscene, or sexually explicit content
- Use profanity, vulgar language, racial slurs, or offensive comments online
- Create or distribute harmful digital media, including manipulated or AI-generated content targeting others
- Use The Academy's name, logo, trademarks, or official images without administrative permission
- Access, share, or promote illegal or prohibited content
- Use anonymous or harmful school-related applications prohibited by administration

The Academy reserves the right to investigate and respond to digital activity that substantially disrupts the school environment, threatens student safety, or violates school standards.

Academy Technology Resources

The Academy provides technology resources, internet access, email systems, networks, and devices to support instruction, communication, and school operations. All Academy-owned or Academy-issued technology resources remain the property of The Academy.

Use of Academy technology resources is a privilege and may be monitored, reviewed, or restricted by administration at any time. Students should have no expectation of

privacy regarding information created, stored, sent, received, or accessed using Academy systems or devices.

Students are expected to:

- Maintain confidentiality of usernames and passwords
- Use technology in a safe, legal, and ethical manner
- Respect copyright and intellectual property laws
- Refrain from attempting unauthorized access to accounts, systems, or files
- Avoid downloading unauthorized applications or software
- Report known security concerns or misuse to administration

Inappropriate use of Academy technology includes, but is not limited to:

- Accessing or distributing pornography or explicit material
- Harassing or threatening others electronically
- Using another person's account or password
- Attempting to damage or disrupt systems or networks
- Downloading unauthorized software or files
- Posting anonymous or deceptive messages
- Using technology for illegal or dishonest purposes
- Disrupting the educational environment through misuse of technology

Violations may result in loss of technology privileges, disciplinary consequences, suspension, dismissal, financial liability, and/or legal action when appropriate.

Chromebook Expectations

Students issued Academy Chromebooks are expected to care for them responsibly and use them for educational purposes only. Chromebooks may not be defaced, altered, or modified in any way, including the addition of stickers or markings.

Students may not install or remove programs, applications, or settings without permission from the Technology Department. Students are responsible for bringing their Chromebook to school each day fully charged and prepared for classroom use.

Staff and Student Social Media Boundaries

To maintain professional boundaries and avoid conflicts of interest, Academy personnel are discouraged from connecting with current students (of any age) or former students under 18 on social media platforms. While employees may connect with parents, they must exercise caution and maintain strict professional boundaries if a social media

connection exists. Faculty members are strongly discouraged from "friending"/"following" parents of current or prospective students to avoid creating perceptions of favoritism or undue influence. If such digital connections already exist, employees must establish rigid boundaries, refrain from discussing school matters online, and ensure the relationship does not impact their professional objectivity.

All school-related communication should be conducted through official Academy channels to ensure clarity, accountability, and appropriate professional standards.

Honor Code and Due Process Procedures

Honor Code

The King's Academy Honor Code establishes the standards of academic integrity and personal conduct required of all students. Enrollment at The King's Academy constitutes an agreement to uphold these standards in all academic work, assessments, communications, and conduct, both on and off campus.

Students are expected to act with honesty, integrity, and accountability at all times. This includes, but is not limited to, submitting original work, properly citing sources, completing assessments without unauthorized assistance, and representing all academic and behavioral matters truthfully. These expectations are grounded in biblical principles of truth and integrity (Proverbs 12:22; Colossians 3:23).

Students are also expected to refrain from participation in or encouragement of any form of dishonesty by others. Integrity is considered a fundamental condition of membership in the school community.

Violations of the Honor Code may result in academic penalties (including a grade of zero), disciplinary consequences, placement on behavioral status, suspension, or dismissal, as determined by the administration based on the severity and circumstances of the violation.

All students are required to sign the Honor Code at the beginning of each academic year, acknowledging their understanding of and agreement to abide by the Honor Code.

Honor Pledge

All students must sign the Honor Code at the beginning of each academic year, acknowledging that they understand and agree to follow it. In addition, the Honor Pledge will appear on quizzes, tests, examinations, and other assessments as determined by faculty.

The Honor Pledge shall read:

“On my honor, I have neither given nor received unauthorized assistance on this assignment/assessment.”

Submission of any assessment containing the Honor Pledge constitutes affirmation by the student that the work is their own and completed in accordance with Academy expectations.

Honor Court

The King’s Academy may utilize an Honor Court process to review alleged violations of the Honor Code. The Honor Court is an administrative process intended to ensure consistency, fairness, and appropriate review of alleged violations, while also supporting the formation of student character.

The Honor Court may be convened at the discretion of the administration or Dean of Students. Its purpose is to review alleged violations, determine responsibility based on the information available, and recommend appropriate outcomes.

The Honor Court may include, as designated by administration:

- Dean of Students or appointed administrator (serving as chair)
- Faculty members selected by the administration
- Additional personnel or student representatives when deemed appropriate

The Honor Court shall:

- Review written reports, evidence, and relevant documentation
- Provide the student an opportunity to respond to the allegation
- Consider intent, circumstances, and prior conduct when applicable
- Determine responsibility based on a preponderance of information
- Recommend appropriate disciplinary and/or restorative measures

Possible outcomes may include, but are not limited to:

- Academic penalties, including a grade of zero
- Demerits or disciplinary probation
- Loss of privileges, including leadership roles or extracurricular participation
- Restorative assignments or behavioral reflection requirements
- Suspension or referral to administration for further action

All Honor Court recommendations are subject to final review and approval by the administration.

Due Process

The King's Academy values open communication and the fair resolution of concerns that affect students and families. Students and parents have the right to request a review of a school decision that directly impacts their child.

1. **Initial Appeal to Principal**

Students or parents may submit a written request for a hearing with the appropriate Principal within **seven calendar days** of the original decision. If no written request is received within this period, the right to appeal is considered waived.

2. **Scheduling the Hearing**

Upon receipt of a timely request, the Principal will schedule a hearing and notify the individual of the date, time, and location.

3. **Appeal to the Head of School**

If the matter is not resolved at the Principal level, students or parents may submit a written appeal to the Head of School within **seven calendar days** of the Principal's decision. The Head of School will review the matter and issue a final decision.

4. **Governance and Final Authority**

The Board of Trustees entrusts the Head of School with full responsibility for day-to-day decisions involving students and school operations. As such, the decision of the Head of School is considered final.

In very limited circumstances—such as when a concern directly involves the Head of School or raises significant legal or fiduciary implications—a formal communication may be directed to the Board Chair, in accordance with the Board's established governance policies.

DRESS CODE

Purpose

The King's Academy dress code is designed to support a Christ-centered learning environment that promotes unity, modesty, and school pride. The purpose of the dress code is to:

- Foster unity, belonging, and school pride among students
- Reduce social pressure and competition related to appearance
- Support a safe and identifiable school environment

- Minimize distractions from the teaching and learning process
- Simplify daily clothing choices for students and families
- Encourage appropriate standards of dress for various settings and roles
- Promote modesty and Christlike character in appearance and conduct

Students are expected to dress in a manner that honors God and reflects positively on themselves, their families, and The King's Academy community.

General Expectations

Students are expected to dress modestly, neatly, and in a manner consistent with Christian values at all times while on campus or when representing The King's Academy off campus. Clothing should not be distracting, immodest, or disruptive to the educational environment. Administration reserves the right to determine appropriateness of all attire.

Daily Uniform Standards

Tops

- Students must wear a TKA polos or oxford-style shirts.
- The polo must have the official TKA logo on the top left corner.
- Approved polo: black, gray, purple, or white.
- No other shirts are permitted.

Bottoms

- Students may only wear approved Lands End or Global School Wear khaki, black, or gray uniform pants shorts, skirts, skorts, or jumpers.
- No other colors or materials (such as spandex or other synthetics) are allowed.
- Only approved Lands End or Global School Wear skirts and skorts in TKA plaid, khaki, black, or gray.
- Shorts, skirts, and skorts should be no shorter than 3" above the knee as measured in the front and back.
- Black bike shorts or leggings are REQUIRED to be worn under skirts. Black leggings should be at or near the ankle. Black bike shorts must be worn under skirts at all times.

Outerwear

- All outerwear must display the official TKA logo.
- Approved outerwear colors: black, purple, gray, or white.

- Any jacket, hoodie, sweatshirt, or pullover without a TKA logo is not permitted.
- Outerwear must be worn over an approved collared shirt

Shoes

- Shoes must be closed-toed and closed-heeled.
- Shoes must be either athletic shoes, casual dress shoes, or dress boots*.
- All other footwear is not allowed.

* The definition of dress boots specifically excludes casual, shearling-lined footwear such as UGG boots.

Spirit Wear Fridays

Spirit Wear Friday is the only exception to the daily dress code, with the exceptions as follows. Students may wear:

- Blue denim jeans (no rips, frays, tears, or holes)
- Athletic pants/shorts (no sweatpants, leggings, jeggings, or spandex material)
- Shorts, skirts, and skorts should be no shorter than 3" above the knee as measured in the front and back.
- TKA T-shirt

All other dress code rules remain in place on Spirit Wear Friday.

Formal / Special Event Dress

Girls:

Dresses, skirts and blouses, or tailored women's pant suits that meet the following guidelines:

- Length should be no shorter than 3" above the knee as measured in the front and back.
- Midriff must remain covered.
- Backs should not be cut below the bottom of the shoulder blades.
- Necklines should be modest (no more than three inches below the collarbone).
- Outfits should be of opaque fabric and not inappropriately tight.
- Dress shoes are to be worn. Open-toe, open-heel styles are acceptable; flip-flops, athletic or other casual shoes are not acceptable.

Boys:

- Dress pants, dress shirt, dress shoes, dress socks, belt, and ties are to be worn
- Flip-flops, athletic or other casual shoes are not acceptable.

Prom and Homecoming Court Attire

Girls:

- Prom and homecoming dresses must be viewed on the individual in advance for suitable fitting - no exceptions.
- Skirts of the dresses may not be sheer (see through) material.
- Length should be no shorter than 3" above the knee as measured in the front and back.
- Neckline and backline must be modest (backline must be above the natural waistline). Spaghetti straps and strapless styles are acceptable, if modest.
- The midriff should always remain covered.
- No open sides or sheer panels.
- No immodest tight dresses are allowed.
- Viewing dates will be provided for both homecoming and prom.

Boys:

- Suit and tie or tuxedo required
- Dress shoes required
- For Homecoming Court, football players may remain in uniform.

Physical Education / Wellness Attire (Grades 6-12)

- Students must change into PE attire when required
- Required items include:
 - School-issued or approved PE shirt
 - School-colored athletic shorts or sweatpants (must meet dress code standards for modesty and length)
 - Athletic shoes and socks
 - Deodorant required for participation

Game Day Attire (Athletics)

Team-approved game day attire may be worn on designated days as approved by coaching staff and administration.

- Must be team-wide and pre-approved
- Limited to one designated day per week unless otherwise approved
- Must be submitted in advance for administrative approval
- All general dress code expectations still apply
- Hats and head coverings are not permitted during the school day unless specifically approved

Grooming Standards

Hair (All Students):

- Must be clean, neat, and well-groomed
- Extreme styles or unnatural colors are not permitted
- Hair must not obstruct vision or cover eyes
- Administration reserves final determination on appropriateness

Boys:

- Hair must be kept within a reasonable length (not below shoulder length)
- Facial hair must be neat and appropriately maintained when permitted by administration

Girls:

1. Hair accessories must be modest and appropriate
2. Unnatural extensions or extreme styles may be restricted

Jewelry and Accessories

- Body piercings other than ears are not permitted
- Ear gauges or spacers are not permitted
- Boys may wear small stud earrings only
- Accessories must not be distracting, unsafe, or inconsistent with school values

General Appearance and Conduct

Students are expected to reflect Christian character in all aspects of appearance.

Clothing, jewelry, and personal expression should not promote messages, symbols, or imagery that conflict with biblical values or the mission of The King's Academy.

This includes, but is not limited to:

- Drug, alcohol, or inappropriate references
- Profane, offensive, or inappropriate language or imagery
- Non-Christian or ideologically inappropriate messaging
- Inappropriate markings or writing on the body

Visible tattoos must not be displayed during the school day or when representing The King's Academy.

Makeup and nail polish must be modest and appropriate. Boys are not permitted to wear makeup or nail polish.

Enforcement

Administration reserves the right to determine compliance with the dress code and to address any attire deemed distracting, inappropriate, or inconsistent with the mission and values of The King's Academy. Violations may result in required changes of clothing, demerits, or additional disciplinary action.

HEALTH, SAFETY, AND CAMPUS OPERATIONS

Place of Residence

Students are required to reside with their parent(s) or legal guardian(s) or in school-approved on-campus housing. Exceptions or appeals to this policy will be reviewed individually by The Academy administration based on extenuating circumstances.

Visitors and Guests on Campus

All visitors must register in the appropriate administrative office and obtain a visitor badge before entering campus.

Students wishing to host a guest or visitor must obtain prior approval from the academic office. Student visitors may be considered prospective students and are expected to follow all campus expectations while on campus.

Locker Use

Lockers are provided for Middle and Upper School students upon request. Students are expected to care for their assigned locker and may only use the locker issued to them. Lockers remain the property of The Academy and may be searched at the discretion of school administration.

Only “sticky tack” may be used to display items inside lockers. No tape or adhesive materials are permitted, and nothing may be placed on the exterior of lockers. Inappropriate or offensive materials are strictly prohibited.

Search And Seizure Policy

The Academy reserves the right to search a student's locker, dorm room, vehicle, personal belongings, and/or person at any time when there is reasonable cause to believe that a violation of school policy or law has occurred and that a search may produce relevant evidence.

Searches of lockers, dorm rooms, and vehicles may be conducted without prior notice and without the student's presence when deemed necessary by administration. All searches will be conducted in a manner determined appropriate by school administration and in accordance with applicable law and school safety protocols.

When a search of a student's person or dorm room is conducted, it shall be performed by at least two staff members, one of whom must be the same sex as the student. When available, an administrator and/or Director of Campus Security will participate in the search.

Any prohibited or unauthorized items discovered during a search may be confiscated and will not necessarily be returned to the student. Such items may be returned to a parent or legal guardian, retained for disciplinary or investigative purposes, or turned over to law enforcement authorities, or disposed of at the discretion of the administration.

Lost and Found / Personal Property Disclaimer

The Academy is not responsible for lost, stolen, or damaged personal property. Families are encouraged to maintain appropriate insurance coverage for student belongings.

A Lost and Found is maintained on campus. Students are expected to turn in found items promptly. Retaining lost property without attempting to return it is considered theft.

Club, Team, and Organizational Funds

All funds raised by student clubs, teams, or organizations must be deposited with The Academy Business Office. Expenditures require approval from both the faculty/staff sponsor and the supervising principal.

Policy Regarding Donations to Classes

Donations of materials and equipment to classes or classrooms at The Academy, including books, games, computers, software, televisions, and cameras, may qualify as

tax-deductible contributions to the extent allowed by law. All donated items become the property of The Academy and are subject to the oversight of the appropriate school administrator. For a teacher or other employee to retain a donated item personally, it must be clearly designated at the time of donation as a personal gift to that individual rather than a gift to a class, The Academy, or any other Academy entity. Personal gifts do not qualify as tax-deductible contributions. The Academy reserves the right to decline donated items that are impractical for school use or may create liability.

Student Insurance

All students must carry valid medical insurance coverage for illness and injury. Resident students must have coverage that includes both illness and injury. If no coverage is available, a policy will be provided through The Academy, and the cost will be charged to the student's account.

Health Issues and Medication

Students who need to take prescribed medication during school hours must bring it to the appropriate academic office in a labeled container with TKA Student Medication Authorization & Emergency Contact Form (found on FACTS (RenWeb) portal) and written directions from a parent, guardian, or health care provider on administration. The student must report to the office at the prescribed time to take the medication.

Academy personnel will not provide aspirin, acetaminophen, ibuprofen, or any other medication unless it is supplied by a parent or guardian with specific written authorization.

If a student becomes ill or injured during the school day, the student must report it to the academic office immediately. Students may not leave campus or remain in a restroom without notifying the academic office.

If a student's illness or injury causes the student to miss more than one class period, a parent or guardian will be notified to pick up the student. Resident students will return to their residence hall rooms.

To maintain a healthy learning environment for all students, parents must evaluate their child's health daily before sending them to school. Students are welcome in class if they are symptom-free, eating normally, and able to fully participate in school activities. However, children must stay home if they exhibit a fever of 100.4°F or higher, vomiting or diarrhea within the last 24 hours, a severe cough, difficulty breathing, an unexplained rash, or eye redness with thick drainage. Students may safely return to school once they have been completely fever-free for 24 hours without the use of fever-reducing

medications, and at least 24 hours after vomiting or diarrhea symptoms have fully stopped. For prolonged fevers lasting over two days, severe sore throats, or signs of dehydration, parents should contact a healthcare provider immediately. These standards directly guide the school health clinic's decisions regarding whether a student can safely remain in class or must be picked up by a parent.

Required Medical Examinations and Immunizations

1. Students participating in any sport must have an annual physical examination conducted by qualified medical personnel. The examination must take place after April 15 preceding the school year of participation and be completed before the student may participate in any practice or game.
2. Because The Academy's physical education program includes rigorous activity for students at all grade levels, all new students must have a physical examination before enrollment. The Academy also strongly recommends follow-up physical examinations for returning students before grades 3, 6, 9, and 11.
3. New students living in the dormitories must have a physical examination by qualified medical personnel before enrollment. Boarding students are also strongly encouraged to have a physical examination each year.
4. Immunizations are required by Tennessee law. All students must comply with applicable state immunization requirements.

Asbestos Compliance Statement

Subsequent to the implementation of the Asbestos Hazard Emergency Response Act (AHERA), The Academy brought its school buildings into complete compliance with the rule. An outside agency, fully accredited by the EPA, regularly inspects The Academy's buildings and implements the asbestos management plan. The management plan is available to all students, parents, faculty and staff associated with The Academy.

In the event any potential health hazard is identified in the school buildings, students, parents, faculty and staff will be notified in a timely fashion. Inquiries concerning Asbestos-Containing materials and The Academy's compliance with AHERA may be made by calling The Academy.

Inclement Weather Days

If school must close or open late because of snow, ice, or other inclement weather, The Academy will announce it through the FACTS (Renweb) Parent Alert system, text messages, social media, and other communication channels. If no announcement is

made specifically about The Academy, classes will be held as usual. Parents and guardians should always use their best judgment in deciding what is safest for their child during inclement weather. Students may make up missed assignments if a parent or guardian notifies the administration of a safety-related absence that can be confirmed within a reasonable time.

Off-Campus Lunch Privileges / Cafeteria

All students are expected to eat lunch on campus unless they have been granted off-campus lunch privileges.

Off-Campus Lunch Eligibility:

- Seniors (eligible for off-campus lunch for the entire year)
- Juniors (eligible beginning after first semester, if approved)

Requirements for Off-Campus Lunch:

- Students must sign out in the High School Office before leaving campus.
- A completed permission form must be submitted and on file.
- Students must have no major disciplinary infractions.

Off-campus lunch privileges may be revoked at the discretion of the administration.

Cafeteria Guidelines:

- Students should take only what they intend to eat.
- Seconds are available while supplies last.
- Payment for guest meals must be made in the office at the time of sign-in.

Student Drivers/Motor Vehicles

Students who drive to school must complete the required vehicle registration information on the 3-In-One Contract and submit it to the high school Academic Office prior to parking on campus.

Day students who drive must park only in designated student parking areas beside the Tibbetts Building off Smothers Road or across Smothers Road at Stokely Gym.

Students are not permitted to park in the area between the Tibbetts Building and Atchley Dormitory. Upon arrival, vehicles must be parked and exited immediately. Vehicles are considered “off limits” during the school day and may not be accessed until dismissal.

Students are expected to operate vehicles safely at all times while on campus. Failure to observe safe driving practices, including speeding or reckless driving in any campus area, may result in the loss of driving and parking privileges.

Students may not transport resident students without prior approval from appropriate Resident Life staff. In addition, students may not transport any student, whether resident or day student, without permission from Resident Life staff and/or the student's parent or guardian.

STUDENT LIFE

Spiritual Life

The spiritual growth of Academy students is essential to building Christian community within The Academy family. To support that growth, The Academy provides planned spiritual experiences through its student activities program. Devotions are held each school day, offering time for encouragement, prayer, and sharing concerns and praise. Weekly chapel services feature Academy staff, students, and special guests. Additional emphasis programs may also be scheduled to address topics of interest or take advantage of unique speakers and opportunities.

Student Life Philosophy

The Academy is a Christian day and boarding school whose mission, expectations, and standards of conduct are grounded in the authority of Scripture and shaped by the life and teachings of Jesus Christ. The Academy's code of conduct reflects a biblical worldview in which truth, character, and moral living are defined by God's Word.

In accordance with this foundation, The Academy encourages all students to respond in faith to the gospel of Jesus Christ, believing in Him as the Son of God, whose sacrificial death and bodily resurrection provide the only means of salvation and the only way to eternal life (John 14:6; Acts 4:12). Students are invited to grow in understanding of God's grace and truth as they develop both spiritually and personally.

The Academy recognizes that each student is uniquely created in the image of God, endowed with individual gifts, abilities, and purpose (Psalm 139:13–14). Within a structured and supportive Christian environment, The Academy seeks to provide both encouragement and appropriate challenge, allowing students to grow in knowledge of God and self.

Through this process, students are guided toward the development of their God-given talents, the formation of Christlike character, and the preparation to become responsible Christian adults who live lives marked by integrity, service, and faithfulness to God.

Student Life Goals

The Academy strives to:

- Maintain programs that reflect Christian standards
- Help students grow intellectually, physically, socially, and spiritually
- Foster a climate that supports growth and reduces unnecessary anxiety
- Provide opportunities for reflection and self-examination
- Offer experiences that help students clarify their interests and integrate Christian values
- Offer experiences that help students make meaningful commitments

Specific Counsel

The Academy is committed to addressing the holistic needs of each student within a Christian framework. In keeping with its biblical convictions, The Academy provides academic, college/career, and mental/emotional counseling support and referrals through the academic advising office. All counseling resources and recommendations will be consistent with the school's statement of faith and Biblical worldview.

Co-Curricular Activities

Participation Policy

The Academy believes student involvement in co-curricular activities is an important part of student development. However, participation in athletics, clubs, trips, and other extracurricular programs is a privilege and is always secondary to the academic and behavioral expectations of the school.

The Academy reserves the right to restrict or revoke student participation in any activity, trip, or event based on academic performance, behavioral standing, financial obligations, or other school expectations. Students may also be declared ineligible due to conduct concerns. Parents will be notified of ineligibility when applicable and, when possible, prior to final trip or event commitments.

Clubs And Organizations

Student clubs may be formed when a group of students shares a common interest and establishes an organizational structure with the approval of the administration and a faculty/staff sponsor. All clubs operate under school guidelines and remain subject to administrative oversight.

Athletics Program

The Academy offers a variety of interscholastic athletic opportunities based on student interest and available staffing.

Boys' Sports May Include: Baseball, Basketball, Bowling, Cross Country, Football, Golf, Soccer, Tennis, Track & Field

Girls' Sports May Include: Basketball, Bowling, Cheerleading, Cross Country, Golf, Soccer, Softball, Tennis, Track & Field, Volleyball

Co-Ed Opportunities May Include: Middle School Soccer, as approved

Students are encouraged to participate in athletics as part of a well-rounded school experience. The size of The Academy provides meaningful opportunities for participation, including athletic support roles such as statisticians, managers, and student trainers.

Athletic participation is contingent upon maintaining satisfactory academic and behavioral standing. Students are expected to participate on teams consistent with their biological sex as defined by school policy.

For the purpose of participation in interscholastic athletics, The Academy is a member of the Tennessee Secondary School Athletic Association, TSSAA (high school), and the Knoxville Independent School League, KISL (middle school).

In addition to this handbook, students will receive an athletics handbook with additional policies and guidelines.

Eligibility For Co-Curricular Participation

The Academy is a member of the Tennessee Secondary School Athletic Association (TSSAA) for high school athletics and the Knoxville Independent School League (KISL) for middle school athletics. All applicable league rules apply.

In addition, The Academy maintains its own eligibility standards. Participation in athletics and co-curricular activities requires students to be making satisfactory progress toward graduation and maintaining acceptable academic and behavioral standing.

Attendance Requirements

Students who miss more than half of a school day due to illness or physical concerns (defined as three or more class periods on a seven-period day, or two or more blocks on a block schedule day) may not participate in athletic practices, competitions, or co-curricular performances on that same day. Exceptions may be granted at the discretion of administration.

Required Athletic Documentation

Prior to participation, students must submit:

- Proof of medical insurance
- A current physical examination completed on the approved TSSAA form
- Signed concussion awareness and sudden cardiac arrest acknowledgment forms

Students may not participate until all required documentation is on file.

Academic Standing and Eligibility

Students involved in co-curricular activities must maintain passing academic performance.

A student receiving an “F” or two or more “D” grades for one week or more, will be required to meet with administration, teachers, parents, and/or coaches to develop an academic support plan. The student may be placed on academic watch.

Failure to demonstrate improvement may result in academic probation and/or temporary removal from participation in competitions or activities until academic standing improves.

Behavioral Standing and Eligibility

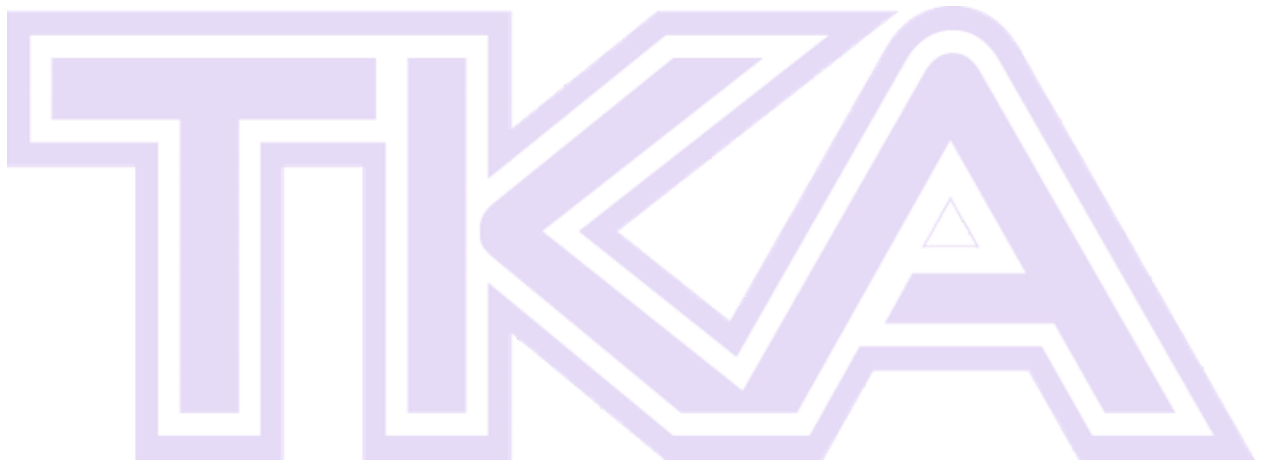
Students may be declared ineligible for co-curricular participation due to behavioral concerns at the discretion of administration, coaches, or the athletic director.

Students serving In-School Suspension (ISS) or Out-Of-School Suspension (OSS) may be ineligible to participate in practices, games, or events during the period of suspension, as determined by administration.

Continued Eligibility / Carryover Status

If a student enters academic or behavioral probation at the end of the fourth grading period and does not demonstrate sufficient improvement during the summer, the probationary or ineligible status may carry over into the following school year.

APPENDICES



Course Catalog

The courses listed in this catalog represent the academic offerings of The King's Academy for the current planning cycle. While every effort is made to provide students with a broad and comprehensive curriculum, not all courses are offered each academic year. Certain courses may be scheduled on an alternating-year rotation, offered based on sufficient student enrollment, or made available as needed to support graduation requirements, student interest, staffing, or program development. Each course description includes the course title, credit awarded per semester, prerequisites, academic division, and course designation level, including Standard, Honors, or Dual Enrollment. Courses may also be identified as semester-long or term-based offerings. The Academy reserves the right to add, modify, or discontinue courses and program offerings as deemed necessary.

Course Title	Credits	Grade	Division	Level
AP English Language	0.5	Semester	High School	Adv Placement
<i>Prerequisites: English I, English II Description: None</i>				
AP English Literature	0.5	Semester	High School	Adv Placement
<i>Prerequisites: None Description: None</i>				
AP Calculus AB	0.5	Semester	High School	Adv Placement
<i>Prerequisites: Algebra I, Algebra II, Geometry, Honors Pre-Calculus Description: None</i>				
AP Environmental Science	0.5	Semester	High School	Adv Placement
<i>Prerequisites: Biology I, Chemistry Description: None</i>				
AP US History	0.5	Semester	High School	Adv Placement
<i>Prerequisites: World History and Geography Description: None</i>				
AP World History	0.5	Semester	High School	Adv Placement
<i>Prerequisites: None Description: None</i>				
DE English Comp II (ENG-101)	1	Semester	High School	Dual Enrollment
<i>Prerequisites: None Description: None</i>				
DE English Comp I (ENG-201)	1	Semester	High School	Dual Enrollment

<i>Prerequisites: None / Description: None</i>				
DE Spanish III (SPANISH 201)	1	Semester	High School	Dual Enrollment
<i>Prerequisites: Spanish I, Spanish II / Description: None</i>				
DE Spanish IV (SPANISH 202)	1	Semester	High School	Dual Enrollment
<i>Prerequisites: Spanish I, Spanish II, DE Spanish III (SPANISH 201) / Description: None</i>				
DE Math-120 Intro to College Mathematics	1	Semester	High School	Dual Enrollment
<i>Prerequisites: None / Description: None</i>				
DE Pre Calculus	1	Semester	High School	Dual Enrollment
<i>Prerequisites: None / Description: None</i>				
Honors English I	0.5	Semester	High School	Honors
<i>Prerequisites: None / Description: None</i>				
Honors English II	0.5	Semester	High School	Honors
<i>Prerequisites: English I / Description: None</i>				
Honors Algebra I	0.5	Semester	Middle School, High School	Honors
<i>Prerequisites: None / Description: None</i>				
Honors Algebra II	0.5	Semester	High School	Honors
<i>Prerequisites: Algebra I, Geometry / Description: None</i>				
Honors Geometry	0.5	Semester	High School	Honors
<i>Prerequisites: Algebra I / Description: None</i>				
Honors Pre-Calculus	0.5	Semester	High School	Honors
<i>Prerequisites: Algebra I, Algebra II, Geometry / Description: None</i>				
Honors Anatomy/Physiology	0.5	Semester	High School	Honors
<i>Prerequisites: None / Description: None</i>				
Honors Biology I	0.5	Semester	High School	Honors
<i>Prerequisites: None / Description: None</i>				
Honors Chemistry	0.5	Semester	High School	Honors
<i>Prerequisites: Algebra I, Biology I / Description: None</i>				

Honors Physics	0.5	Semester	High School	Honors
<i>Prerequisites: Algebra II, Biology I, Geometry / Description: None</i>				
Honors Economics	0.5	Semester	High School	Honors
<i>Prerequisites: None / Description: None</i>				
Honors US Government	0.5	Semester	High School	Honors
<i>Prerequisites: None / Description: None</i>				
Honors World History	0.5	Semester	High School	Honors
<i>Prerequisites: None / Description: None</i>				
MS Bible Grade 06	0	Term	Middle School	Standard
<i>Prerequisites: None / Description: None</i>				
MS Bible Grade 07	0	Term	Middle School	Standard
<i>Prerequisites: None / Description: None</i>				
MS Bible Grade 08	0	Term	Middle School	Standard
<i>Prerequisites: None / Description: None</i>				
MS Language Arts Grade 06	0	Term	Middle School	Standard
<i>Prerequisites: None / Description: None</i>				
MS Language Arts Grade 07	0	Term	Middle School	Standard
<i>Prerequisites: None / Description: None</i>				
MS Language Arts Grade 08	0	Term	Middle School	Standard
<i>Prerequisites: None / Description: None</i>				
MS Art	0	Term	Middle School	Standard
<i>Prerequisites: None / Description: None</i>				
MS Band	0	Term	Middle School	Standard
<i>Prerequisites: None / Description: None</i>				
MS Choir	0	Term	Middle School	Standard
<i>Prerequisites: None / Description: None</i>				
MS Music	0	Term	Middle School	Standard
<i>Prerequisites: None / Description: None</i>				

MS Math Grade 06	0	Term	Middle School	Standard
<i>Prerequisites: None / Description: None</i>				
MS Math Grade 07	0	Term	Middle School	Standard
<i>Prerequisites: None / Description: None</i>				
Pre-Algebra	0	Term	Middle School	Standard
<i>Prerequisites: None / Description: None</i>				
MS Math Lab	0	Term	Middle School	Standard
<i>Prerequisites: None / Description: None</i>				
MS PE	0	Term	Middle School	Standard
<i>Prerequisites: None / Description: None</i>				
MS Science Grade 06	0	Term	Middle School	Standard
<i>Prerequisites: None / Description: None</i>				
MS Science Grade 07	0	Term	Middle School	Standard
<i>Prerequisites: None / Description: None</i>				
MS Science Grade 08	0	Term	Middle School	Standard
<i>Prerequisites: None / Description: None</i>				
MS Social Studies Grade 06	0	Term	Middle School	Standard
<i>Prerequisites: None / Description: None</i>				
MS Social Studies Grade 07	0	Term	Middle School	Standard
<i>Prerequisites: None / Description: None</i>				
MS Social Studies Grade 08	0	Term	Middle School	Standard
<i>Prerequisites: None / Description: None</i>				
MS Computer Science	0	Term	Middle School	Standard
<i>Prerequisites: None / Description: None</i>				
Apologetics/Comparative World Religions	0.5	Semester	High School	Standard
<i>Prerequisites: None / Description: None</i>				
Old Testament Survey	0.5	Semester	High School	Standard
<i>Prerequisites: None / Description: None</i>				

English I	0.5	Semester	High School	Standard
<i>Prerequisites: None Description: None</i>				
English II	0.5	Semester	High School	Standard
<i>Prerequisites: English I Description: None</i>				
English III	0.5	Semester	High School	Standard
<i>Prerequisites: English I, English II Description: None</i>				
English IV	0.5	Semester	High School	Standard
<i>Prerequisites: English I, English II, English III Description: None</i>				
English as a Second Language	0.5	Semester	High School	Standard
<i>Prerequisites: Permission Description: None</i>				
Art I	0.5	Semester	High School	Standard
<i>Prerequisites: None Description: None</i>				
Art II	0.5	Semester	High School	Standard
<i>Prerequisites: Art I Description: None</i>				
Choir	0.5	Semester	High School	Standard
<i>Prerequisites: None Description: None</i>				
Drama	0.5	Semester	High School	Standard
<i>Prerequisites: None Description: None</i>				
Graphic Design	0.5	Semester	High School	Standard
<i>Prerequisites: Art I Description: None</i>				
Band	0.5	Semester	High School	Standard
<i>Prerequisites: None Description: None</i>				
Japanese I	0.5	Semester	High School	Standard
<i>Prerequisites: None Description: None</i>				
Japanese II	0.5	Semester	High School	Standard
<i>Prerequisites: Japanese I Description: None</i>				
Spanish I	0.5	Semester	High School	Standard
<i>Prerequisites: None Description: None</i>				

Spanish II	0.5	Semester	High School	Standard
<i>Prerequisites: Spanish I Description: None</i>				
Algebra I	0.5	Semester	High School	Standard
<i>Prerequisites: None Description: None</i>				
Algebra II	0.5	Semester	High School	Standard
<i>Prerequisites: Algebra I, Geometry Description: None</i>				
Geometry	0.5	Semester	High School	Standard
<i>Prerequisites: Algebra I Description: None</i>				
Statistics	0.5	Semester	High School	Standard
<i>Prerequisites: Algebra II Description: None</i>				
ACT Prep	0.5	Semester	High School	Standard
<i>Prerequisites: Algebra I, Geometry Description: None</i>				
Contemporary Issues	0.5	Semester	High School	Standard
<i>Prerequisites: None Description: None</i>				
Intro to Business	0.5	Semester	High School	Standard
<i>Prerequisites: None Description: None</i>				
Personal Finance	0.5	Semester	High School	Standard
<i>Prerequisites: None Description: None</i>				
Strength & Conditioning	0.5	Semester	High School	Standard
<i>Prerequisites: None Description: None</i>				
Anatomy and Physiology	0.5	Semester	High School	Standard
<i>Prerequisites: Biology I, Chemistry Description: None</i>				
Biology I	0.5	Semester	High School	Standard
<i>Prerequisites: None Description: None</i>				
Chemistry	0.5	Semester	High School	Standard
<i>Prerequisites: Algebra I, Biology I Description: None</i>				
Physics	0.5	Semester	High School	Standard
<i>Prerequisites: Algebra II, Biology I, Geometry Description: None</i>				

Physical Science	0.5	Semester	High School	Standard
<i>Prerequisites: None / Description: None</i>				
Economics	0.5	Semester	High School	Standard
<i>Prerequisites: None / Description: None</i>				
Psychology	0.5	Semester	High School	Standard
<i>Prerequisites: None / Description: None</i>				
US Government and Civics	0.5	Semester	High School	Standard
<i>Prerequisites: None / Description: None</i>				
US History and Geography	0.5	Semester	High School	Standard
<i>Prerequisites: World History and Geography / Description: None</i>				
World History and Geography	0.5	Semester	High School	Standard
<i>Prerequisites: None / Description: None</i>				
High School Computer Science	0.5	Semester	High School	Standard
<i>Prerequisites: None / Description: None</i>				
Human Performance	0.5	Semester	High School	Standard
<i>Prerequisites: None / Description: None</i>				
Entrepreneurship	0.5	Semester	High School	Standard
<i>Prerequisites: None / Description: None</i>				

Policy On Sexual Conduct

The Academy is a religious, non-profit Christian school committed to representing Jesus Christ by partnering with families in the academic, physical, social, and spiritual development of students. The Academy's philosophy of education is grounded in the teachings of Scripture and the person of Jesus Christ, with the goal of helping students grow into mature, Christ-like individuals.

The Academy affirms that all people are created in the image of God (Genesis 1:26–27) and therefore possess inherent dignity and worth. Human sexuality is understood as a gift from God designed to reflect love, commitment, and covenant relationship within the context of biblical marriage.

Accordingly, The Academy believes that God's design for sexual expression is reserved for a monogamous, lifelong marriage between one man and one woman (Genesis 2:24; Matthew 19:4–6; Hebrews 13:4). Any sexual activity outside of this covenant is considered inconsistent with Scripture and the moral expectations of The Academy community.

The Academy also affirms that every individual is called to holiness and redemption through Jesus Christ (1 Corinthians 6:9–11). Therefore, all students and families are treated with dignity, respect, compassion, and pastoral care, while maintaining clear biblical standards of conduct.

The Academy reserves the right to establish, interpret, and enforce standards of sexual conduct consistent with its sincerely held religious beliefs and mission.

Marriage, Gender, and Sexuality Statement

The Academy believes that God creates each person as either male or female, and that these distinct, complementary sexes reflect the image of God (Genesis 1:26–27). The Academy affirms that biological sex is established by God's design and is not subject to alteration or redefinition.

The Academy defines marriage as the covenant union between one man and one woman as established in Scripture (Genesis 2:18–25). Sexual intimacy is intended by God to occur exclusively within this marital relationship (1 Corinthians 6:18; Hebrews 13:4).

The Academy believes that all forms of sexual immorality are contrary to God's design, including but not limited to adultery, fornication, homosexual behavior, bisexual conduct, incest, bestiality, and pornography (1 Corinthians 6:9–10; Matthew 15:18–20).

The Academy believes that redemption, forgiveness, and transformation are available through Jesus Christ to all who repent and believe (Romans 10:9–10). All individuals are to be treated with dignity, respect, and compassion in accordance with Christ's command to love others (Luke 6:31; Mark 12:31).

Admissions and Continued Enrollment

Enrollment at The Academy is a privilege extended to families who are willing to support and uphold the mission, philosophy, and biblical standards of the school. Continued enrollment is contingent upon student and parent agreement to abide by The Academy's standards of conduct.

The Academy reserves the right, within its discretion, to refuse admission or discontinue enrollment of any student whose conduct, whether on or off campus, is inconsistent with the school's biblical philosophy and standards.

Final Authority in Matters of Belief and Conduct

The Bible is the inspired and infallible Word of God and serves as the final authority for faith, doctrine, practice, policy, and discipline at The Academy.

The Board of Trustees holds final interpretive authority on the application of Scripture and The Academy's policies.

Sanctity of Human Life

The Academy believes that all human life is sacred and created in the image of God, including pre-born children, the elderly, and individuals of all abilities and conditions. Life is to be protected, valued, and treated with dignity from conception until natural death (Psalm 139).

Marriage Policy

Because The Academy defines marriage as the covenant union between one man and one woman, The Academy will only recognize marriages consistent with this definition.

Employees of The Academy shall only participate in, facilitate, or host marriage ceremonies that align with this biblical definition. School facilities and property shall be used only for weddings that conform to this standard.

Policy On Sexual Misconduct

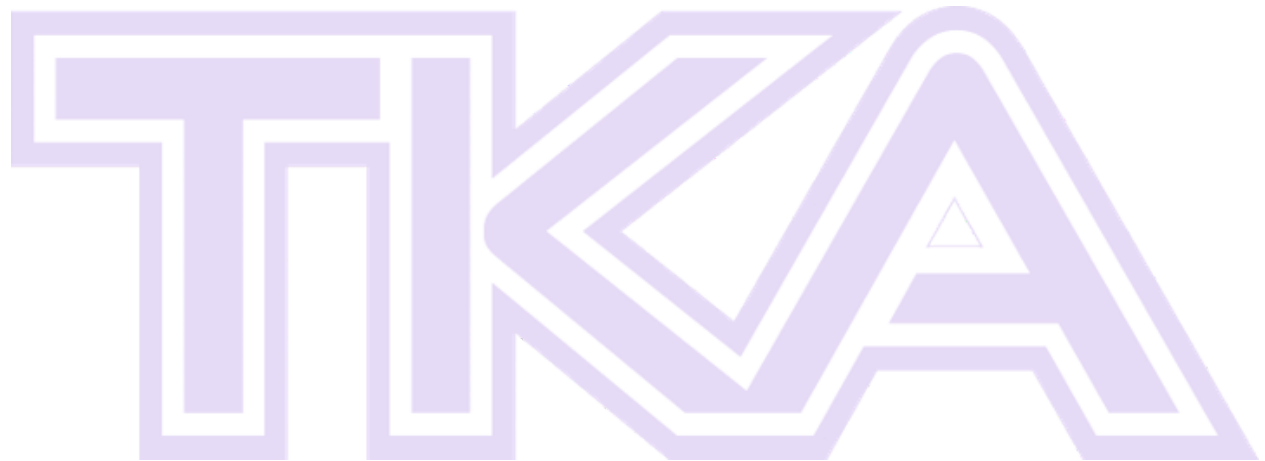
The Academy seeks to address all matters of sexual misconduct in a manner that is both redemptive and consistent with its Christian mission.

Human sexuality is understood as a gift from God intended for expression within biblical marriage for the purposes of covenant unity and procreation. Misuse of this gift includes, but is not limited to, sexual abuse, harassment, assault, incest, adultery, fornication, pornography, and homosexual behavior.

The Academy will investigate all allegations of misconduct in a thorough and impartial manner. Where credible evidence is found, appropriate disciplinary action will be taken, which may include counseling, corrective measures, suspension, or dismissal.

The Academy is committed to providing pastoral care and redemptive support while maintaining the integrity of its biblical standards.

All proceedings shall be conducted in accordance with applicable law and The Academy's religious rights and exemptions, including but not limited to Title IX religious exemption protections and Section 702 of Title VII of the Civil Rights Act.



TKA Bullying/Harassment Policy

In accordance with state and federal laws, here are our TKA policies:

Harassment, intimidation, or bullying: Any act that substantially interferes with a student's educational benefits, opportunities or performance and:

- (A) If the act takes place on school grounds, at any school-sponsored activity, on school-provided equipment or transportation, the act has the effect of:
 - (i) Physically harming a student or damaging a student's property;
 - (ii) Knowingly placing a student or students in reasonable fear of physical harm to the student or damage to the student's property;
 - (iii) Causing emotional distress to a student or students; or
 - (iv) Creating a hostile educational environment; or
- (B) If the act takes place off school property or outside of a school-sponsored activity, it is directed specifically at a student or students and has the effect of creating a hostile environment or otherwise creating a substantial disruption to the educational environment or learning process.

Overview

*A safe environment is necessary for students to learn and achieve high academic standards. Harassment, intimidation, bullying, and cyber-bullying is conduct that **disrupts** a student's ability to learn and our school's ability to educate our students in a safe environment.*

What is Bullying?

Bullying fosters a climate of fear and disrespect that can seriously impair the physical and psychological health of its victims and create conditions that negatively affect learning. Bullying involves unwanted, aggressive behavior that results in an imbalance of power. The behavior may be repeated, or has the potential to be repeated, over time. The imbalance of power involves the use of physical strength, or popularity to access embarrassing information to control or harm others. Bullying can occur during or after school hours and can happen in places like on the playground.

The three types of bullying include, verbal bullying, social bullying, and physical bullying. Verbal bullying involves saying or writing mean things. It includes teasing, name-calling, inappropriate comments, taunting, or threatening to cause harm. Social bullying, which is sometimes referred to as relational bullying, involves hurting someone's reputation or

relationships. Social bullying involves telling other children not to be friends with someone, leaving someone out on purpose, spreading rumors about someone, or embarrassing someone in public. Physical bullying involves hurting a person's body or possessions. It includes hitting/kicking/pinching, spitting, tripping or pushing, taking or breaking someone's things, and making mean or rude hand gestures.

Consider the following questions for determining whether bullying has occurred: What is the history between the individuals involved? Have there been past conflicts? Is there an imbalance of power? (Power imbalance is not limited to physical strength.)

Has this or a similar incident happened before? Is the individual worried that it may happen again?

Have the individuals dated? (This may not be considered bullying.)

Are any of the individuals involved with a gang? (This may result in interventions different from bullying.)

What is not considered bullying?

There are many types of aggressive behavior that do not fit the definition of bullying. While these types of behaviors are still very serious and require immediate attention, they require different prevention and response strategies. These include peer conflict, teasing, and hazing. ***Peer Conflict***

It is not considered bullying when individuals with no perceived imbalance of power have an argument, disagreement or fight. Examples may include, not liking someone, isolated expressions of unpleasant thoughts or feelings regarding others, single act of telling a joke about someone, accidentally bumping into someone, or incidents of exclusion.

Teasing

Teasing usually involves two or more friends who act together in a way that seems fun to all the people involved. Often individuals will tease each other equally, but it never involves physical or emotional abuse.

Hazing

Hazing is the use of embarrassing and often dangerous or illegal activities by a group to initiate new members. Students acting alone or with others, that is directed against any other student that endangers the mental or physical health or safety of that student or that induces or coerces a student to endanger that student's mental or physical health or safety.

Hazing does not include customary athletic events or competitions and is limited to those situations created in connection with initiation into or affiliation with an organization.

What is Harassment?

Harassing conduct can take on many forms, including verbal acts, name calling, graphic or written statements (may also include the use of cell phones or the internet), or other conduct that may be physically threatening, harmful, or humiliating. Harassment does not have to include an intent to harm, be directed at a specific target or involve repeated incidents.

Harassment creates a hostile environment when the conduct is sufficiently severe, pervasive, or persistent so as to interfere with or limit a student's ability to participate in or benefit from the services, activities, or opportunities offered by a school.

What is Cyber-bullying?

Cyber-bullying is bullying that takes place using electronic technology. Electronic technology includes devices and equipment such as cell phones, computers, and tablets, as well as communication tools including social media sites, text messages, chat, and websites.

Student: _____

Parent Signature: _____

Parent/Guardian Acknowledgment of Receipt

I acknowledge receipt of, or access to, the Middle and Upper School Faculty Handbook for the current school year.

By signing below, I confirm that I have read or will read this handbook. I understand it contains critical information regarding the policies, employment procedures, professional expectations, and academic standards of The King's Academy. I agree to support and comply with all guidelines contained within this document, understanding that they are designed to maintain a professional, safe, and Christ-centered environment for faculty, staff, and students.

I understand that the Academy reserves the right to revise or update these policies and procedures as necessary to align with changing laws, accreditation standards, or institutional needs. Faculty will be notified of any significant changes in a timely manner. [\[1\]](#)

My signature affirms my receipt of the handbook and my commitment to fulfilling my professional duties in alignment with the mission and spiritual standards of The King's Academy.

Student Name (Printed): _____ **Grade:** _____

Student Signature: _____ **Date:** _____

Parent/Guardian Name (Printed): _____

Parent/Guardian Signature: _____ **Date:** _____